



CITY OF POMONA

COUNCIL REPORT

January 5, 2026

To: Honorable Mayor and Members of the City Council

From: Anita D. Scott, City Manager

Submitted By: Chris Diggs, Water Resources Director

SUBJECT: AWARD OF CONTRACT TO ESTATE DESIGN AND CONSTRUCTION FOR CONSTRUCTION OF THE “WATER FACILITIES – WATER RESOURCES BUILDING SITE AND STREET IMPROVEMENTS” PROJECT

RECOMMENDATION:

It is recommended that the City Council take the following actions:

- 1) Approve the categorical exemption from CEQA pursuant to Sections 15301 and 15302; and,
- 2) Approve an agreement with Estate Design and Construction (DNC) in the amount of \$753,368 with 20% contingency for “Water Facilities – Water Resources Building Site and Street Improvements,” Project No. 528-2590-XXXXX-95089; and,
- 3) Authorize the City Manager to execute the agreement on behalf of the City and any subsequent documents or amendments subject to approval as to form by the City Attorney.

EXECUTIVE SUMMARY:

The recommended actions will award a contract to Estate Design and Construction (DNC) in the amount of \$753,368 for construction of electrical, data, water and sewer utility replacements, and pavement at 148 N. Huntington Street.

SB1439/GOVERNMENT CODE §84308 APPLICABILITY:

☐ When this box is checked, it indicates the agenda item is subject to the Levine Act SB1439 requirements. Councilmembers are reminded to check their campaign contributions and determine whether they have received a campaign contribution of \$500 or more that would require disclosure and/or recusal from discussing or acting on this agenda item. Campaign contributions of \$500 or more made 1) by any person or entity who is identified in the agenda report as the applicant or proposer or 2) on behalf of the applicant or participant, including a parent, subsidiary or otherwise related business entity, or 3) by any person who has a financial interest in the agenda item requires a councilmember to comply with SB1439.

FISCAL IMPACT:

Funds were approved as part of the Fiscal Year 2025-26 Capital Improvement Program (CIP) budget by the City Council. The funds available for the contract with Estate Design and Construction (DNC) are detailed in the following Table 1:

Table 1

Category	“Water Facilities – Water Resources Building Site and Street Improvements” Project No. 528-2590-XXXXX-95089
Initial Budget	\$2,700,000
Agreement with Estate Design and Construction (DNC)	(\$753,368)
Expenditures/Encumbrances (as of December 16, 2025)	(\$194,355)
Balance available for construction mgmt., contingencies, inspection costs, and other expenses	\$1,752,277

PUBLIC NOTICING REQUIREMENTS:

There are no public noticing requirements for this project.

ENVIRONMENTAL IMPACT:

This Project is categorical exemptions per California Environmental Quality Act (CEQA) sections 15301 and 15302 as the project involves repairing and replacing existing facilities.

DISCUSSION:

This project involves completing the Water Resources Department administration building parking lot and replacement of perimeter fencing. Now that the soil cleanup is completed on the east portion of the lot, replacement of paving, fencing, and hardscaping can begin. This project involves installing a block wall, constructing wrought iron fences and gates, installation of onsite electrical, data, water and sewer utility replacements, and pavement. Once completed, all water vehicles and equipment can be moved back to the facility for ease of use by staff.

On October 8, 2025, an Invitation for Bid (IFB) No. 2025-1036– “Water Resources Yard – 148 N. Huntington St. – Onsite Utility, Security, and Pavement Improvements” was issued on the City’s electronic bidding platform. The solicitation notified 55 potential proposers, resulting in the City receiving one (1) bid. Based on the bid received (Table 2), staff is recommending entering into a contract with DNC to complete the necessary construction work.

Table 2

No.	Consultant	Bid Amount*
1	Estate Design and Construction (DNC)	\$ 753,368

Prepared by:

Nichole Horton
Principal Water Engineer

ATTACHMENT:

Attachment No. 1 – Estate Design and Construction Agreement