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# CITY OF POMONA COUNCIL REPORT

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June 17, 2024

To: Honorable Mayor and Members of the City Council

From: Anita D. Gutierrez, City Manager

Submitted By: Mark Gluba, Assistant City Manager

**SUBJECT: APPROVE MASTER JOINT USE AGREEMENT ADDENDUM NO. 3  
BETWEEN THE CITY AND POMONA UNIFIED SCHOOL DISTRICT  
FOR COMMON EDUCATIONAL AND RECREATIONAL  
OBJECTIVES**

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## **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

- 1) Approve Master Joint Use Agreement Addendum No. 3 for the use of District property Mendoza Elementary; and
- 2) Authorize the City Manager, or designee, to execute the agreement on behalf of the City, subject to review and approval as to form by the City Attorney.

## **EXECUTIVE SUMMARY:**

The City Council will consider Addendum No. 3 of the Master Joint Use Agreement (“MJUA”) between the City of Pomona (“City”) and Pomona Unified School District (“District”) providing specific terms applicable to the use and maintenance of District property Mendoza Elementary through June 30, 2028.

## **SB1439/GOVERNMENT CODE §84308 APPLICABILITY:**

When this box is checked, it indicates the agenda item is subject to the Levine Act SB1439 requirements. Councilmembers are reminded to check their campaign contributions and determine whether they have received a campaign contribution of \$250 or more that would require disclosure and/or recusal from discussing or acting on this agenda item. Campaign contributions of \$250 or more made 1) by any person or entity who is identified in the agenda report as the applicant or proposer or 2) on behalf of the applicant or participant, including a parent, subsidiary or otherwise related business entity, or 3) by any person who has a financial interest in the agenda item requires a councilmember to comply with SB1439.

**FISCAL IMPACT:**

The fiscal impact addresses the financial implications of relocating to an alternate location. The estimated cost of the relocation will be approximately \$500 and will be covered by available funds from the following budget accounts (Account 101-4112-XXXXX-00000) and (Account 215-4190-XXXXX-00000).

**PREVIOUS RELATED ACTION:**

On March 20, 2023, the City Council approved a Master Joint Use Agreement and addenda for Kellogg Park and Phillips Ranch Park between the City and District, with a term beginning on February 16, 2023, and expiring on June 30, 2028.

**DISCUSSION:**

The Pomona Public Library will be undergoing extensive roof and HVAC improvements necessitating the temporary relocation of Community Services recreation staff assigned at the Library. In addition, Outdoor & Active recreation staff are currently occupying Willie White Community Center, but the space will be needed for summer programs, activities, and camps. As renovations at Memorial Park Community Center are yet to be completed, Outdoor & Active staff members will also need to be relocated.

The City identified District property Mendoza Elementary School that would be suitable to accommodate recreation staff during the temporary relocation period. The District will be going to the District Board on June 12, 2024, to approve Addendum No. 3 of the MJUA. Discussions with the District are underway to finalize the arrangements. The relocation will ensure recreation services continue to be provided to the community while the Library undergoes construction and disruption is minimized to Community Services by providing suitable accommodations.

Staff recommends that the City Council approve Addendum No. 3 of the MJUA, which provides specific terms applicable to the use and maintenance of District property for Mendoza Elementary.

**COUNCIL PRIORITIES & GOALS:**

This item supports the 2021-2022 City Council Priority 1: Fiscal and Operational Responsibility – Goal B: Improve efficiency and effectiveness of City services to businesses and residents.

Prepared by:

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Monica Belloso  
Management Analyst