

City of Pomona

505 S. Garey Ave.
Pomona, CA 91766



Regular Meeting Agenda

Monday, September 15, 2025

7:00 PM

Council Chambers

City Council / Housing Authority / Successor Agency to the Redevelopment Agency

Mayor Tim Sandoval
Vice-Mayor Steve Lustro
Councilmember Debra Martin
Councilmember Victor Preciado
Councilmember Nora Garcia
Councilmember Elizabeth Ontiveros-Cole
Councilmember Lorraine Canales

VISION STATEMENT

Pomona will be recognized as a vibrant, safe, beautiful community that is a fun and exciting destination and the home of arts and artists, students and scholars, business and industry.

PLEASE NOTE

The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Members of the City Council.

Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Pomona City Council Meeting Rules of Procedure.*
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.*
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.*
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Vice Mayor if the Mayor is absent).*

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

ACCESSIBILITY

The City of Pomona wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City's Administration Office at (909) 620-2051 at least 48 hours before the meeting, if possible. Additionally, Listening Assistive Devices are available for the hearing impaired; please see the City Clerk.

Agenda-related writings or documents provided to the City Council are available for public inspection in the Office of the City Clerk and on the City's website www.pomonaca.gov. Persons who have questions concerning any agenda item may call the City Clerk's Office at (909) 620-2341.

SPANISH INTERPRETATION / INTERPRETACIÓN EN ESPAÑOL

If you require Spanish interpretation, a bilingual interpreter is available at Regular City Council meetings and may be available at Special meetings, if necessary.

Si necesita interpretación en español, un intérprete bilingüe está disponible en las juntas regulares del Concejo Municipal y puede estar disponible en juntas especiales, si es necesario.

5:30 P.M.

In the Chuck Bader Conference Room

CLOSED SESSION

Held in the Chuck Bader Conference Room adjacent to the Council Chambers on the south side of the building.

CALL TO ORDER

PUBLIC COMMENT

Any member of the public wishing to address the City Council on any item listed on the closed session agenda will have an opportunity to present testimony to the City Council prior to the City Council convening into closed session. Comments from the public will be limited to three (3) minutes. No member of the public will be allowed to be present once the City Council convenes into closed session.

CLOSED SESSION AGENDA ITEMS

A) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

(Pursuant to Government Code Section 54956.9(d)(2))

One (1) case

7:00 P.M.

Council Chambers

CALL TO ORDER

CLOSED SESSION REPORT

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATIONS

A Proclamation of the City Council of the City of Pomona Recognizing September 15-October 15, 2025 as "National Hispanic Heritage Month" in the City of Pomona

Attachments: [9.15 National Hispanic Heritage](#)

Posthumous Presentation of a Pomona Goddess for Ron VanderMolen, Honoring His Dedicated Service as a Planning Commissioner

MAYOR/COUNCILMEMBER COMMUNICATIONS

Reports on conferences, seminars, and regional meetings attended by Mayor and City Council and announcements of upcoming events, and also items for future City Council consideration as requested by Mayor or Members of the City Council.

Additionally, this is the time for Mayor and City Council to disclose on the record any contributions per Charter Section 1403. This section states "Prior to casting a vote on any contract, permit, or other matter requiring City Council approval where the applicant seeking approval is a person or business entity controlled by that person that has contributed more than five hundred dollars (\$500) within the previous twelve (12) months to a Councilmember's City election campaign committee, the Mayor or Councilmember receiving such contribution(s) shall disclose on the public record the receipt of said contribution(s)."

CITY MANAGER COMMUNICATIONS

Reports from the City Manager.

PUBLIC PARTICIPATION

Public Participation – At this time, the public is invited to address the Council concerning any items not on the agenda.

Together the City Council members, City staff, and public honor Pomona's important City meeting values:

*To speak and to listen to everyone with respect and courtesy;
To honor fairness in our cherished democratic process;
To affirm Pomona's dedication to lead as a Compassionate City.*

Thank you all for keeping these values and this commitment to act with them ever present in our minds as we proceed with the meeting together. In order to address the City Council, each individual must fill out a speaker card, which is available in the lobby of the Council Chambers. Speaker cards must be completed and turned in to the City Clerk at this time. Only those speaker cards turned in to the City Clerk will be allowed to address the City Council. No late cards will be accepted. Each person should state their name and will be allowed to speak once for three minutes. All speakers and persons in the audience must adhere to the City Council Rules of Procedure and Decorum.

CONSENT CALENDAR

All matters under the Consent Calendar may be enacted by a single motion without separate discussion. If discussion or a separate vote on any item is desired by a Councilmember, that item may be removed from the Consent Calendar and considered separately. All consent items pulled for discussion will be limited to five minutes. If they are not enacted upon within five minutes, the Mayor will move that Consent Item to the end of the Agenda, after consideration of the public hearings. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

1. Adopt Resolutions Amending the Fiscal Year (FY) 2025-26 City Operating Budget and FY 2025-26 Capital Improvement Program (CIP) Budget by Increasing/Decreasing Revenue Estimates and Appropriations in Healthy Homes Production Grant (HHPG), Home-American Recovery Program (HOME-ARP) Grant Funds and Capital Improvement Program Budget

It is recommended that the City Council adopt the following resolutions:

RESOLUTION NO. 2025-113 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AUTHORIZING THE AMENDMENT OF THE FISCAL YEAR (FY) 2025-26 CITY OPERATING BUDGET BY INCREASING/DECREASING REVENUE ESTIMATES AND APPROPRIATIONS IN HEALTHY HOMES PRODUCTION GRANT PROGRAM (HHPG) AND HOME-AMERICAN RECOVERY PROGRAM (HOME-ARP) FUNDS

RESOLUTION NO. 2025-114 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AUTHORIZING THE AMENDMENT OF THE FISCAL YEAR (FY) 2025-26 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET

**BY DECREASING REVENUE ESTIMATES AND APPROPRIATIONS IN
HOME-AMERICAN RECOVERY PROGRAM (HOME-ARP) FUNDS AND CAPITAL
IMPROVEMENT PROGRAM BUDGET**

Attachments: [Staff Report.docx](#)
 [Attachment 1 - Resolution 2025-113.docx](#)
 [Attachment 2 - Resolution 2025-114.docx](#)

2. Amendment to the FY 2025-26 Operating Budget Adjusting Revenue Estimates and Appropriations for the Housing Stabilization's Budget

It is recommended that the City Council adopt the following resolution:

**RESOLUTION NO. 2025-111 - A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF POMONA, CALIFORNIA, AUTHORIZING THE AMENDMENT OF THE
CITY OPERATING BUDGET BY AMENDING REVENUE ESTIMATES AND
APPROPRIATIONS**

Attachments: [Staff Report - Housing Stabilization Grants Carryover FY 25-26.docx](#)
 [Resolution No. 2025-111 Housing Stabilization Grants Carryover.doc](#)

3. Award of Professional Consultant Services Agreement for On-Call Plan Checking Services to Willdan Engineering

It is recommended that the City Council take the following actions:

- 1) Award a contract to Willdan Engineering to provide professional on-call engineering plan check services for a not-to-exceed amount of \$300,000 for an initial three (3) year term beginning November 1, 2025, through October 31, 2028, with the option to renew for up to two (2) additional one-year periods; and
- 2) Authorize the City Manager or designee to execute a three (3) year agreement with Willdan Engineering, and any extensions or amendments thereto, subject to review by the City Attorney.

Attachments: [Staff Report](#)
 [Attachment No. 1 – Professional Services Contract with Willdan Engineering](#)

4. Approve a New On-Call Master Consultant List for Planning and Environmental Consulting Services, to Support Ongoing Development Projects

It is recommended that the City Council take the following actions:

- 1) Approve a new On-Call Master Consultant List for a term of up to five years to CASC Engineering and Consulting; Chambers Group, Inc.; CSG Consultants, Inc.; Dudek; EcoTierra Consulting, Inc.; Impact Sciences, Inc.; Interwest; Kimley-Horn and Associates, Inc.; MIG; and Rincon Consultants, Inc., to

provide essential on-call services to assist staff in the review of development projects, including environmental reviews and technical analysis; and

2) Authorize the City Manager, or her designee, to enter into Master Agreements of up to five years for planning and environmental consulting services with the recommended firms on behalf of the City; and

3) Extend the existing Master Agreements, which include Dudek, Willdan, CASC, Evans Brooks, First Carbon, EPD, Eco Tierra, Infrastructure, Impact Science, and Rincon, by an additional 16 days. This adjustment will establish a new expiration date of September 30, 2025.

Attachments: [Staff Report](#)

5. Approval of Lot Merger LM11-2024 for the Property Located at 950-956 N. Gordon Street, Pomona, CA, Assessor Parcel Number 8336-011-024, Related to the Construction of a new 749 Sq Ft Attached ADU, (Council District 1)

It is recommended that the City Council take the following actions:

- 1) Adopt the following Resolution:

RESOLUTION NO. 2025-110 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, APPROVING LOT MERGER LM11-2024 FOR THE PROPERTY LOCATED AT 950-956 N. GORDON STREET, ASSESSOR PARCEL NUMBER 8336-011-024

2) Authorize the City Engineer to sign Lot Merger LM11-2024 on behalf of the City of Pomona.

Attachments: [Staff Report](#)

[Attachment No. 1 - Resolution No. 2025-110](#)

[Exhibit 1](#)

[EXHIBIT A](#)

[EXHIBIT B](#)

[Attachment No. 2 - Vicinity Map](#)

[Attachment No. 3 - Aerial Map](#)

DISCUSSION CALENDAR

6. Adoption of a Resolution Amending the Citywide Salary Schedule to Reflect a Four Percent (4%) Salary Increase for Full and Part-Time Classifications

It is recommended that the City Council adopt the following resolution:

RESOLUTION NO. 2025-106 - A RESOLUTION OF THE CITY COUNCIL OF THE

CITY OF POMONA, CALIFORNIA, AMENDING THE CITYWIDE SALARY SCHEDULE FOR FISCAL YEAR 2025-26 TO MEET THE CALIFORNIA CODE OF REGULATIONS TITLE 2, SECTION 570.5 AND 571 TO IMPLEMENT A FOUR PERCENT (4%) SALARY INCREASE TO FULL AND PART-TIME CLASSIFICATIONS

Attachments: [Staff Report - 4% Gen Inc Oct 2025](#)
 [Reso. No. 2025-106 to Amend Salary Schedule](#)
 [Exhibit A Salary Schedule 10-01-2025](#)

7. Report Back on Fire Services Delivery Options

It is recommended that the City Council take the following actions:

- Receive and consider the presentation outlining three pathways for ensuring the continued provision of fire and EMS services for the City; and
- 2) Authorize the formation of a Pomona City Council Ad Hoc Committee to further evaluate a regional collaboration for fire and EMS service with the City of La Verne which will report updates to their respective City Councils; and
- 3) Direct Staff to initiate Phase 2, including a detailed financial analysis and modeling, evaluation of governance structures, coordination with LAFCO, resource deployment, assessment of resource deployment, and exploration of EMS system opportunities; and
- 4) Direct Staff and the Ad Hoc Committee to report back to the City Council no later than December 2025, with the results of Phase 2 and recommended next steps for the provision of fire and EMS services.

Attachments: [Staff Report](#)
 [Attachment No. 1](#)
 [Attachment No. 2](#)

PUBLIC HEARINGS

8. Public Hearing to Receive Comments on the Fiscal Year 2024-25 Consolidated Annual Performance and Evaluation Report (CAPER)

It is recommended that the City Council take the following actions:

- 1) Conduct a public hearing to receive comments for the Fiscal Year (FY) 2024-25 Consolidated Annual Performance and Evaluation Report (CAPER) for Community Development Block Grant (CDBG), Home Investment Partnerships (HOME) Program, and Emergency Solutions Grant (ESG) Funds;

- 2) Upon conclusion of the public hearing, direct staff to incorporate comments received into the final FY 2024-25 CAPER; and
- 3) Approve the FY 2024-25 CAPER for submission to the U.S. Department of Housing and Urban Development (HUD).

Attachments:

[Staff Report.docx](#)

[Attachment No. 1 – FY 2024-25 Draft CAPER.pdf](#)

[Attachment No. 2 – Public Notice.pdf](#)

ADJOURNMENT

The next Regular Meeting will be held on October 6, 2025 in the City Council Chambers, 505 S. Garey Avenue, Pomona, California. Closed Session items will be discussed at 5:30 p.m. The Open Session will commence at 7:00 p.m.

CERTIFICATION OF POSTING AGENDA

I, Rosalia A. Butler, MMC, City Clerk for the City of Pomona, hereby certify that the agenda for the September 15, 2025 meeting of the City Council was posted in City Hall, near the door of the City Council Chambers and the Chuck Bader Conference Room, and on the City's website www.pomonaca.gov on September 11, 2025.

I declare under the penalty of perjury that the foregoing is true and correct.

/s/ Rosalia A. Butler, MMC
City Clerk