



CITY OF POMONA

COUNCIL REPORT

November 17, 2025

To: Honorable Mayor and Members of the City Council

From: Anita D. Scott, City Manager

Submitted By: Chris Diggs, Water Resources Director

SUBJECT: AWARD OF CONTRACT TO N2W ENGINEERING, INC., FOR PROFESSIONAL ENGINEERING CONSULTING SERVICES FOR THE BOOSTER PUMP STATION NO. 2 REPLACEMENT PROJECT

RECOMMENDATION:

It is recommended that the City Council take the following actions:

- 1) Approve awarding an agreement with N2W Engineering, Inc., for professional civil engineering consulting services for the “Water Facilities – Site Improvements and Upgrades,” Project No. 528-2590-XXXXX-95090 in the amount of \$512,810; and
- 2) Authorize the City Manager, to execute an agreement with N2W Engineering, Inc., on behalf of the City and any subsequent documents or amendments, Attachment 1.

EXECUTIVE SUMMARY:

The recommended actions will award a contract to N2W Engineering, Inc., in the amount of \$512,810. Booster Pump Station No. 2 is outdated and beyond its useful life. Award of this contract will provide the design of a new facility with modern technologies to improve reliability, efficiency, and long-term maintenance cost savings.

SB1439/GOVERNMENT CODE §84308 APPLICABILITY:

☐ When this box is checked, it indicates the agenda item is subject to the Levine Act SB1439 requirements. Councilmembers are reminded to check their campaign contributions and determine whether they have received a campaign contribution of \$500 or more that would require disclosure and/or recusal from discussing or acting on this agenda item. Campaign contributions of \$500 or more made 1) by any person or entity who is identified in the agenda report as the applicant or proposer or 2) on behalf of the applicant or participant, including a parent, subsidiary or otherwise related business entity, or 3) by any person who has a financial interest in the agenda item requires a councilmember to comply with SB1439.

FISCAL IMPACT:

The “Water Facilities – Site Improvements and Upgrades,” Project No. 528-2590-XXXX-95090 is included in the adopted FY 2025-26 CIP program. Table 1 provides fiscal impact details:

Table 1

Category	“Water Facilities – Site Improvements and Upgrades” Project No. 528-2590-XXXX-95090
Budget	\$3,450,000
Expenditures/Encumbrances (as of November 5, 2025)	(\$194,996)
Award Contract to N2W Engineering, Inc.	(\$512,810)
Balance remaining for construction, contingencies, internal costs, and other miscellaneous project costs.	\$2,742,194

PUBLIC NOTICING REQUIREMENTS:

In accordance with Section 2-993.1(4)(a) of the City’s Purchasing Ordinance, a Public Notice inviting bids IFB No. 2025-1017 was posted on the City’s electronic bidding platform, PlanetBids, on March 18, 2025 and bids were due on May 20, 2025.

DISCUSSION:

The existing Booster Pump Station No. 2 has exceeded its design life, with pumps and equipment that are outdated, no longer meet operational needs, and present maintenance challenges. The proposed project will include a comprehensive assessment of existing site conditions and hydraulic parameters, followed by full design of a new above-grade booster facility, featuring best available technology variable frequency drive (VFD) pumps in a climate-controlled building. The new booster station will provide enhanced operational flexibility and reliability while meeting current safety standards, reducing energy demands, and lowering long-term maintenance costs.

An RFP No. 2025-1017 – “Booster Pump Station No. 2 Replacement CIP 95090” - was issued on the City’s electronic bidding platform on March 18, 2025. The solicitation notified 104 prospective bidders, of which five (5) proposals were received, one (1) was deemed non-responsive, resulting in the City receiving four (4) qualified proposals for consideration, Table 2.

Table 2

No.	Consultant	Score
1	N2W Engineering	206 pts
2	Civiltec Engineering, Inc.	200 pts
3	TKE Engineering, Inc.	148 pts
4	ALISTO Engineering	148 pts

All proposals met minimum qualifications and were then evaluated on a 210-point scale based on responsiveness and compliance with the bid documents, qualifications, past performance, project approach, and price. N2W Engineering's proposal was selected as the highest-ranking proposal by the Evaluation Committee. N2W Engineering was selected due to its efficient and complete project approach, qualifications, experience on similar projects, and strong references.

Prepared by:

Michael Mitchell, P.E.
Senior Water Resources Engineer

ATTACHMENTS:

Attachment No. 1 – Agreement with N2W Engineering, Inc.