

City of Pomona

505 S. Garey Ave.
Pomona, CA 91766



Regular Meeting Agenda

Monday, April 21, 2025

Closed Session begins at 5:30 p.m. in the Council Chambers
(City Council will move to the Chuck Bader Conference Room after
Closed Session Public Comment)

&

7:00 p.m. in the Council Chambers

Councilmember Lorraine Canales will be participating via teleconference from the following location:
101 S. Forest Cir.
Havelock, NC 28532

City Council / Housing Authority / Successor Agency to the Redevelopment Agency

*Mayor Tim Sandoval
Vice-Mayor Steve Lustro
Councilmember Debra Martin
Councilmember Victor Preciado
Councilmember Nora Garcia
Councilmember Elizabeth Ontiveros-Cole
Councilmember Lorraine Canales*

VISION STATEMENT

*Pomona will be recognized as a vibrant, safe, beautiful community that is a fun and
exciting destination and the home of arts and artists, students and scholars, business
and industry.*

PLEASE NOTE

The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Members of the City Council.

Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Pomona City Council Meeting Rules of Procedure.*
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.*
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.*
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Vice Mayor if the Mayor is absent).*

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

ACCESSIBILITY

The City of Pomona wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City's Administration Office at (909) 620-2051 at least 48 hours before the meeting, if possible. Additionally, Listening Assistive Devices are available for the hearing impaired; please see the City Clerk.

Agenda-related writings or documents provided to the City Council are available for public inspection in the Office of the City Clerk and on the City's website www.pomonaca.gov. Persons who have questions concerning any agenda item may call the City Clerk's Office at (909) 620-2341.

SPANISH INTERPRETATION / INTERPRETACIÓN EN ESPAÑOL

If you require Spanish interpretation, a bilingual interpreter is available at Regular City Council meetings and may be available at Special meetings, if necessary.

Si necesita interpretación en español, un intérprete bilingüe está disponible en las juntas regulares del Concejo Municipal y puede estar disponible en juntas especiales, si es necesario.

5:30 P.M.

In the Chuck Bader Conference Room

CLOSED SESSION

Held in the Chuck Bader Conference Room adjacent to the Council Chambers on the south side of the building.

CALL TO ORDER

PUBLIC COMMENT

Any member of the public wishing to address the City Council on any item listed on the closed session agenda will have an opportunity to present testimony to the City Council prior to the City Council convening into closed session. Comments from the public will be limited to three (3) minutes. No member of the public will be allowed to be present once the City Council convenes into closed session.

CLOSED SESSION AGENDA ITEMS

A) PUBLIC EMPLOYEE PERFORMANCE EVALUATION

(Pursuant to Government Code Section 54957(b)(1))

City Clerk

7:00 P.M.

Council Chambers

CALL TO ORDER

CLOSED SESSION REPORT

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATIONS

A Proclamation of the City Council of the City of Pomona Recognizing April 2025 as “ Arts, Culture & Creativity Month” in the City of Pomona

Attachments: [April 2025 Arts Month.docx](#)

A Proclamation by the City Council of the City of Pomona Recognizing April 25, 2025 as “Arbor Day” in the City of Pomona

Attachments: [Arbor Day.docx](#)

A Proclamation of the City Council of the City of Pomona Recognizing April 18, 2025 as “ Home Visting Day” in the City of Pomona

Attachments: [4.21 Home Visiting Day.docx](#)

MAYOR/COUNCILMEMBER COMMUNICATIONS

Reports on conferences, seminars, and regional meetings attended by Mayor and City Council and announcements

of upcoming events, and also items for future City Council consideration as requested by Mayor or Members of the City Council.

Additionally, this is the time for Mayor and City Council to disclose on the record any contributions per Charter Section 1403. This section states "Prior to casting a vote on any contract, permit, or other matter requiring City Council approval where the applicant seeking approval is a person or business entity controlled by that person that has contributed more than five hundred dollars (\$500) within the previous twelve (12) months to a Councilmember's City election campaign committee, the Mayor or Councilmember receiving such contribution(s) shall disclose on the public record the receipt of said contribution(s).

CITY MANAGER COMMUNICATIONS

Reports from the City Manager.

PUBLIC PARTICIPATION

Public Participation – At this time, the public is invited to address the Council concerning any items not on the agenda.

Together the City Council members, City staff, and public honor Pomona's important City meeting values:

- *To speak and to listen to everyone with respect and courtesy;*
- *To honor fairness in our cherished democratic process;*
- *To affirm Pomona's dedication to lead as a Compassionate City.*

Thank you all for keeping these values and this commitment to act with them ever present in our minds as we proceed with the meeting together. In order to address the City Council, each individual must fill out a speaker card, which is available in the lobby of the Council Chambers. Speaker cards must be completed and turned in to the City Clerk at this time. Only those speaker cards turned in to the City Clerk will be allowed to address the City Council. No late cards will be accepted. Each person should state their name and will be allowed to speak once for three minutes. All speakers and persons in the audience must adhere to the City Council Rules of Procedure and Decorum.

CONSENT CALENDAR

All matters under the Consent Calendar may be enacted by a single motion without separate discussion. If discussion or a separate vote on any item is desired by a Councilmember, that item may be removed from the Consent Calendar and considered separately. All consent items pulled for discussion will be limited to five minutes. If they are not enacted upon within five minutes, the Mayor will move that Consent Item to the end of the Agenda, after consideration of the public hearings. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

1. Approval of City Council/Housing Authority/Successor Agency to the Redevelopment Agency Meeting Minutes

It is recommended that the City Council approve the following City Council/Housing Authority/Successor Agency to the Redevelopment Agency Meeting Minutes:

April 1, 2025 Special Closed Session Meeting Minutes

April 7, 2025 Regular Meeting Minutes

Attachments: [FINAL MINUTES 04-01-2025.pdf](#)
 [FINAL MINUTES 04-07-2025.pdf](#)

2. Approval of Agreement with The Institute of Ecological Civilization for Services Relating to Implementation of the California Proposition 47 (Prop 47) Grant

It is recommended that the City Council take the following actions:

- 1) Approve a forty-five month agreement with The Institute of Ecological Civilization in the amount not to exceed \$52,213 for their role in supporting the Office of Violence Prevention (OVP) as it carries out the City of Pomona's California Proposition 47 Grant implementation; and,
- 2) Authorize the City Manager, or designee, to execute the agreement and any extensions, subsequent changes or amendments thereto, on behalf of the City, subject to review and approval as to form by the City Attorney.

Attachments: [Staff Report - The Institute of Ecological Civilization 4.21.25](#)
[Attachment No. 1- The Institute of Ecological Civilization Operational](#)

3. Consideration of a Finding of Public Convenience or Necessity (PCN) for an Off-Sale Beer & Wine (Type-20) Alcohol License in Conjunction with an Existing Café Establishment Located at 101 W. Mission Boulevard, Suite 106 (*Item was Continued from April 7, 2025 Regular Meeting Agenda*)

It is recommended that the City council adopt the following resolution:

RESOLUTION NO. 2025-33 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, APPROVING A FINDING OF PUBLIC CONVENIENCE OR NECESSITY AS REQUIRED FOR AN OFF-SALE BEER AND WINE (TYPE-20) ALCOHOL LICENSE IN CONJUNCTION WITH AN EXISTING CAFÉ LOCATED AT 101 W. MISSION BOULEVARD, SUITE 106

Attachments: [Staff Report & Attachment No. 1](#)
[Attachment No. 2 - PC Staff Report dated 11-13-2024 with attachments](#)
[Attachment No. 3 - Approved PC Reso No. 24-025](#)

4. Approval of Annual Audit Reports, Fiscal Year Ended June 30, 2024

It is recommended that the City Council receive and file the annual audit reports for fiscal year ended June 30, 2024.

Attachments: [2024 ACFR Staff Report](#)
[Attachment No. 1 - Annual Comprehensive Financial Report for year](#)

5. Recommend and Approval of the Use of Fund Balance in the Refuse Franchise Fee Funded Programs

It is recommended that the City Council adopt the following resolution:

RESOLUTION NO. 2025-46 -A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, APPROVING THE USE OF THE FUND BALANCE IN THE REFUSE FRANCHISE FEE FUNDED PROGRAMS AND AMENDING THE FISCAL YEAR (FY) 2024-25 FRANCHISE FEE FUNDED PROGRAMS BUDGET BY APPROPRIATING \$2,023,583 TOWARDS SECTION 115 TRUST CONTRIBUTION, EQUIPMENT REPLACEMENT RESERVE AND CAPITAL IMPROVEMENT RESERVE FUND

Attachments: [2025-04-07 Refuse Unassigned FBV2](#)

[Attach 1 - Reso 2025-46](#)

[Attach 2 Fiscal Policies](#)

6. Adopt a Resolution Accepting Amended Grant Funds for the Operation of the Crisis Housing Program at Hope for Home Homeless Services Center and Amendment of the FY 2024-25 Operating Budget

It is recommended that the City Council take the following actions:

- 1) Adopt the following resolution:

RESOLUTION NO. 2025-54 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AUTHORIZING THE ACCEPTANCE OF AN ADDITIONAL \$886,900 IN MEASURE H GRANT FUNDS FOR THE OPERATION OF THE CRISIS HOUSING PROGRAM AT HOPE FOR HOME HOMELESS SERVICES CENTER (H4H), AMENDMENT OF THE FY 2024-25 OPERATING BUDGET TO INCREASE REVENUE ESTIMATES AND APPROPRIATIONS BY \$886,900

- 2) Amend the agreement with Volunteers of America of Los Angeles (VOALA) as the H4H Site Operator by increasing the award by \$841,135 to operate the Crisis Housing Program; and
- 3) Authorize the City Manager to execute all agreements, amendments, and any other documentation requested for acceptance of the award, distribution of the funding and operation of the H4H Crisis Housing Program, subject to approval as to form by the City Attorney.

Attachments: [Amendment to Crisis Housing Award FY 2024-25](#)

[Resolution No. 2025-54 Amendment to Crisis Housing FY 2024-25](#)

7. Adopt a Resolution Authorizing the Housing Stabilization Division to Increase Revenue Estimates and Appropriations

It is recommended that the City Council adopt the following resolution:

RESOLUTION NO. 2025-55 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AMENDING THE FY 2024-25 OPERATING BUDGET TO INCREASE REVENUE ESTIMATES AND APPROPRIATIONS BY \$98,700

Attachments: [Staff Report - SGVCOG RHoD FY 2024-25](#)
 [Resolution No. 2025-55 - SGVCOG RHoD FY 2024-25](#)

8. Approval of Tract Map No.70570 for the Property Located at 675 E. Mission Boulevard, Pomona, CA, Assessor Parcel Number 8335-014-046 to -052, Including the Vacation of a Portion of a Public Alley, Related to 36 Unit Residential Condominium Development (Council District 2)

It is recommended that the City Council take the following actions:

- 1) Adopt the following resolution:

RESOLUTION NO. 2025-37 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, APPROVING TRACT MAP TM NO. 70570 FOR THE PROPERTY LOCATED AT 675 E. MISSION BOULEVARD, ASSESSOR PARCEL NUMBER 8335-014-046 TO -052, INCLUDING THE VACATION OF A PORTION OF A PUBLIC ALLEY

- 2) Authorize the City Engineer to sign the Tract Map TM No. 70570 on behalf of the City.

Attachments: [Staff Report](#)
 [Attachment No. 1 - Resolution 2025-37](#)
 [Exhibit A - TM 70570](#)
 [Attachment No. 2 - Planning Commission Resolution No. 20-043](#)
 [Attachment No. 3 - Planning Commission Resolution No. 24-021](#)
 [Attachment No. 4 - Vicinity Aerial Map](#)

9. Approval to Amend the SC Signs Purchase Order for Citywide Signs and Unencumbering/Closing Safety Network Signs Purchase Order

It is recommended that the City Council approve the amendment of the purchase order of Citywide signs with SC Signs at the prices bid for an amount of \$480,000.

Attachments: [Staff Report](#)

10. Resolution to Amend the FY 2024-25 Capital Improvement Program (CIP) Budget by Closing Completed Projects and Reappropriating Unexpended Funds

It is recommended that the City Council adopt the following resolution:

RESOLUTION NO. 2025-39 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, TO AMEND THE FY 2024-25 CAPITAL IMPROVEMENT

**PROGRAM (CIP) BUDGET BY CLOSING COMPLETED PROJECTS, RELEASING
AND/OR REAPPROPRIATING \$809,872 OF UNEXPENDED FUNDS**

Attachments: [Staff Report](#)

[Attachment No. 1 - Resolution](#)

[Attachment No. 2 - Exhibit A.pdf](#)

11. Amendment to Extend Agreement with HR Green Pacific, Inc. for Professional Review and Inspection Consulting Services Related to the Gold Line

It is recommended that the City Council take the following actions:

- 1) Approve an Amendment to extend an agreement with HR Green Pacific, Inc. to provide professional on-call review and inspection consulting services for "Transit Improvement Program - Gold Line," Project No. 428-2590-XXXXX-68559 for an additional three-year term; and
- 2) Authorize City Manager, or designee, to execute the amendment and any subsequent amendments.

Attachments: [Staff Report](#)

12. Approve the Purchase of One Pickup Truck and Specialized Utility Trucks for the Water Resources Department

It is recommended that the City Council take the following action:

- 1) Approve the purchase of one Ford Lightning pickup truck in the amount of \$72,523 from Transwest Truck Centers; and,
- 2) Approve a purchase two Ford F-350 Utility trucks, one Ford F-550 Gate Valve Utility truck, and one Ford F-450 Stakebed Utility truck in the amount of \$636,891 from PB Loader, Sourcewell contract #96675.

Attachments: [Staff Report - Specialized Trucks](#)

13. Approval of the 2025 Sanitary Sewer Management Plan

It is recommended that the City Council:

- 1) Approve the 2025 Sewer Management Plan (SSMP) in Attachment No. 1; and,
- 2) Direct staff to submit the approved document to the State Water Resources Control Board (Water Board) to meet compliance deadline.

Attachments: [Staff Report - SSMP 2025 Approval](#)

[Attachment 1 - DRAFT SSMP_04.08.2025](#)

DISCUSSION CALENDAR

14. Finding of Public Benefit to the Community at Large-Recommended Expenditure(s) and Recap of Expended Funds

It is recommended that the City Council take the following actions:

- 1) Approve the expenditure(s) recommended and make the finding that the community at large will receive a public benefit from the expenditure of funds for the recommended item(s); and,
- 2) Receive and file the recap of final amounts.

Attachments: [FOPB Staff Report](#)
 [Attachment](#)

15. Approval of First Amendment to the Employment Agreement for City Manager and Adoption of Resolution Amending the Citywide Salary Schedule

It is recommended that the City Council take the following actions:

- 1) Approve the first amendment to the Employment Agreement with City Manager Anita D. Scott to provide a fifteen percent (15%) pay increase and authorize the Mayor to execute the amendment to the City Manager Employment Agreement on behalf of the City, subject to any non-substantive changes made by the City Attorney; and
- 2) Adopt the following resolution:

RESOLUTION NO. 2025-56 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA AMENDING THE CITY OF POMONA'S SALARY SCHEDULE FOR FISCAL YEAR 2024-25 TO MEET THE REQUIREMENTS OF CALIFORNIA CODE OF REGULATIONS TITLE 2, SECTIONS 570.5 AND 571 TO MODIFY THE SALARY OF THE CITY MANAGER

Attachments: [Staff Report.docx](#)
 [Att 1 - First Amendment to Employment Agreement for City Manager Anita](#)
 [Att 2 - Reso 2025-56 Salary Schedule 4-21-25.docx](#)
 [Exhibit A-Salary Sched.pdf](#)

PUBLIC HEARINGS

16. A Public Hearing to Consider an Appeal of Planning Commission Decision for a Conditional Use Permit Request to Allow the Conversion of an Existing Type-20 "Off-sale Beer and Wine" Alcohol License for a Type-21 "General Off-Sale" Alcohol License at

Jake's Market, Located at 1175 E. Philadelphia Street (*Case File: CUP-021056-2023*)

It is recommended that the City Council take the following actions:

- 1) Conduct a public hearing and receive public testimony; and
- 2) Uphold the decision of the Planning Commission and approve the following resolution (Attachment No. 1):

RESOLUTION NO. 2025-52 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, DENYING CONDITIONAL USE PERMIT (CUP-021056-2023) TO ALLOW THE CONVERSION OF AN EXISTING TYPE-20 "OFF-SALE BEER AND WINE" ALCOHOL LICENSE TO A TYPE-21 "GENERAL OFF-SALE" LICENSE AT JAKE'S MARKET, LOCATED AT 1175 E. PHILADELPHIA STREET

Attachments: [Staff Report](#)

[Attachment No. 1 - Draft CC Denial Resolution No. 2025-52](#)

[Attachment No. 2 - Public Hearing Notice](#)

[Attachment No. 2 - Public Hearing Notice](#)

[Attachment No. 3 - Appeal Form](#)

[Attachment No. 4 - Planning Commission Staff Report & Attachments](#)

[Attachment No. 5 - Planning Commission Denial Resolution No. 25-002](#)

[Attachment No. 6 - PC Public Comments from 2-12-2025](#)

[Attachment No. 7 - Staff Presentation](#)

17. Adoption of Resolution Establishing the Measure Y - Children and Youth Fund Implementation Policy and Introduction of an Ordinance to Sunset the Youth Commission to Provide Expanded Opportunities for Youth on the Measure Y Accountability Board

It is recommended that the City Council take the following actions:

- 1) Adopt the following resolution:

RESOLUTION NO. 2025-49 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, ADOPTING THE MEASURE Y IMPLEMENTATION POLICY PURSUANT TO SECTION 4 OF THE POMONA KIDS FIRST INITIATIVE: THE POMONA FUND FOR CHILDREN AND YOUTH; and

- 2) Conduct a public hearing and receive public testimony; and
- 3) Introduce, waive further, and give first reading of the following ordinance:

ORDINANCE NO. 4356 - AN ORDINANCE OF THE CITY OF POMONA, CALIFORNIA, DELETING DIVISION 5, YOUTH COMMISSION, FROM ARTICLE V, BOARDS AND COMMISSIONS, OF CHAPTER 2, ADMINISTRATION, TO SUNSET THE COMMISSION TO PROVIDE EXPANDED OPPORTUNITIES FOR YOUTH ON THE MEASURE Y CHILDREN AND YOUTH FUND ACCOUNTABILITY BOARD, A 15-MEMBER BOARD OF WHICH EIGHT MEMBERS MUST BE BETWEEN 15 AND 24 YEARS OLD

Attachments: [STAFF REPORT - Measure Y Implementation Policy and Ordinance](#)
[Attachment No. 1 - Measure Y-Fund for Children and Youth](#)
[Attachment No. 2 - Resolution Adopting Measure Y Implementation Policy](#)
[Attachment No. 3 - Ordinance Sunsetting the Youth Commission](#)

ADJOURNMENT

The next Regular Meeting will be held on May 5, 2025 in the City Council Chambers, 505 S. Garey Avenue, Pomona, California. Closed Session items will be discussed at 5:30 p.m. The Open Session will commence at 7:00 p.m.

CERTIFICATION OF POSTING AGENDA

I, Rosalia A. Butler, MMC, City Clerk for the City of Pomona, hereby certify that the agenda for the April 21, 2025 meeting of the City Council was posted in City Hall, near the door of the City Council Chambers and the Chuck Bader Conference Room, and on the City's website www.pomonaca.gov on April 15, 2025.

I declare under the penalty of perjury that the foregoing is true and correct.

*/s/ Rosalia A. Butler, MMC
City Clerk*