



CITY OF POMONA COUNCIL REPORT

September 18, 2023

To: Honorable Mayor and Members of the City Council

From: James Makshanoff, City Manager

Submitted By: Chris Diggs, Water Resources Director

**SUBJECT: APPROVE PURCHASE OF ONE NEW UTILITY TRUCK FROM
NATIONAL AUTO FLEET GROUP**

RECOMMENDATION:

It is recommended that the City Council take the following actions:

- 1) Adopt the following resolution:

RESOLUTION NO. 2023-161 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AMENDING THE FY 2023-24 SAFE CLEAN WATER PROGRAM SUPPLEMENTAL BUDGET BY APPROPRIATING \$14,404 OF MEASURE W (SAFE CLEAN WATER PROGRAM) FUND RESERVES TO PURCHASE ONE NEW UTILITY TRUCK FOR THE WATER RESOURCES DEPARTMENT, ENVIRONMENTAL SECTION

- 2) Approve the purchase of one new utility truck from National Auto Fleet Group in the total amount of \$66,404, utilizing Sourcewell Contract 091521-NAF; and
- 3) Authorize the City Manager or designee to approve purchase orders on behalf of the City.

EXECUTIVE SUMMARY:

The recommended action will amend the FY 2023-24 Measure W budget by appropriating \$14,404 to purchase one new truck for the Environmental section of the Water Resources Department (WRD) in the amount not to exceed \$66,404.

FISCAL IMPACT:

Total fiscal impact for the proposed action is a total of \$66,404. Funds for this purchase will be made available with the Measure W (Safe Clean Water Program) fund (142-8130-66182-00000). The cost for the truck includes sales tax and DMV registration fees. Table 1 on the following page provides the cost for the vehicle:

Table 1

Category	2024 Ford Super Duty F-250 w/ Utility Body
Initial City Council approved budget	\$52,000
Appropriation of Safe Clean Water Program Fund Reserves	\$14,404
Revised Budget	\$66,404

PREVIOUS RELATED ACTION:

On July 17, 2023, City Council approved the operating budget which included the Measure W (Safe Clean Water Program) budget for FY 2023-24. In the budget included \$52,000 to purchase a truck for the WRD, Environmental section.

DISCUSSION:

The recommended action will authorize the purchase of one new truck for the Environmental section. Pricing was obtained by utilizing a Sourcewell contract with the National Auto Fleet Group. Pomona City Code §2-997, Cooperative Purchasing, authorizes the Procurement Officer to recommend a cooperative or “piggyback” purchase on an awarded contract for services or equipment, entered into by other governmental agencies. Purchasing has reviewed the bid process used by Sourcewell and recommends the purchase using National Auto Fleet Group.

The WRD is seeking to purchase one new truck to accommodate the new Stormwater Maintenance Worker positions, which were approved with the FY 2023-2024 operating budget by City Council, and will soon be hired. The new truck will be used to tow the vacuum (Vactron) trailer that is used to clean out storm drains and catch basins throughout the City. Pursuant to City policy and to comply with Air Quality Management District guidelines, staff researched the availability of alternative fuel crew trucks and determined there are no alternative fuel vehicles available that meet the department’s needs.

Prepared by:
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Management Analyst

ATTACHMENT:

Attachment No. 1 – Resolution No. 2023-161