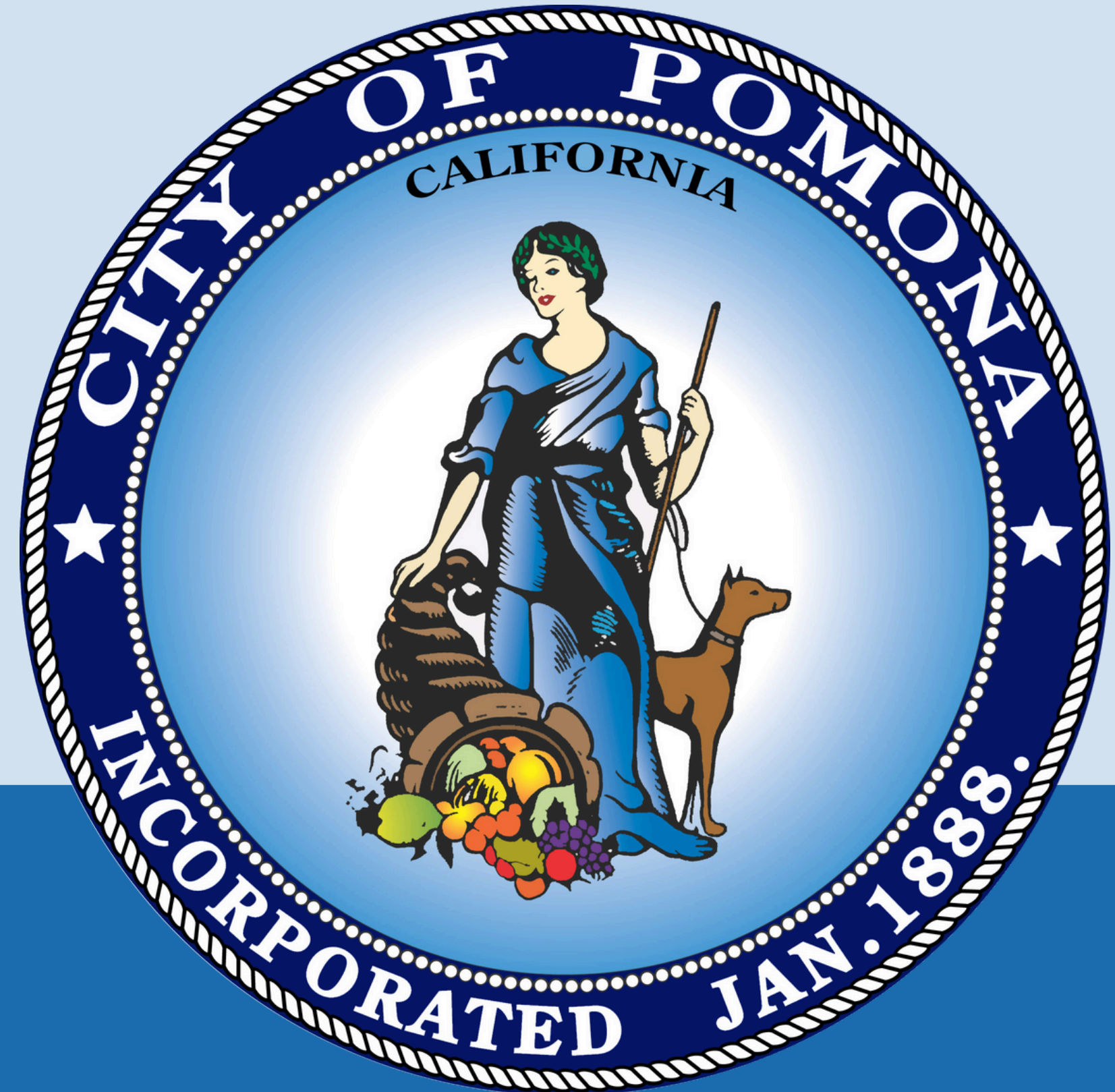


# CITY OF POMONA

City Manager's  
FY 2024-25 Proposed Budget for Adoption



# TONIGHT'S PRESENTATION



**Operating  
Budget**

**General Fund  
Other Funds**



**Housing  
Authority  
Budget**



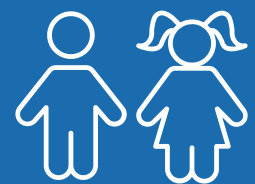
**Capital  
Improvement  
Program (CIP)  
Budget**

**CIP Highlights**



# FY 2024-25

## THEMES



- \$2M Youth Commitment Funds for Community Services and Library



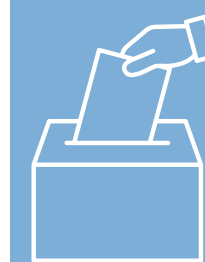
- \$404k Reduction in FY 2024 - 25 LA County Fire Contract
- \$1.3M Vacancy Factor



- \$2.8M ARP Funds for HEART Team
- \$175k GF Request for Mental Health Professional to assist HEART Team



- \$3.8M ARP Funds for Civic Center Plaza



- November 5, 2024 ballot measure proposes annual 2-10% General Fund transfer to Special Youth Programming Fund Not Factored into Budget at this time



- March 2024 Election - Removed Sunset from TUT (Sales Tax) Reduces Chance of Fiscal Cliff



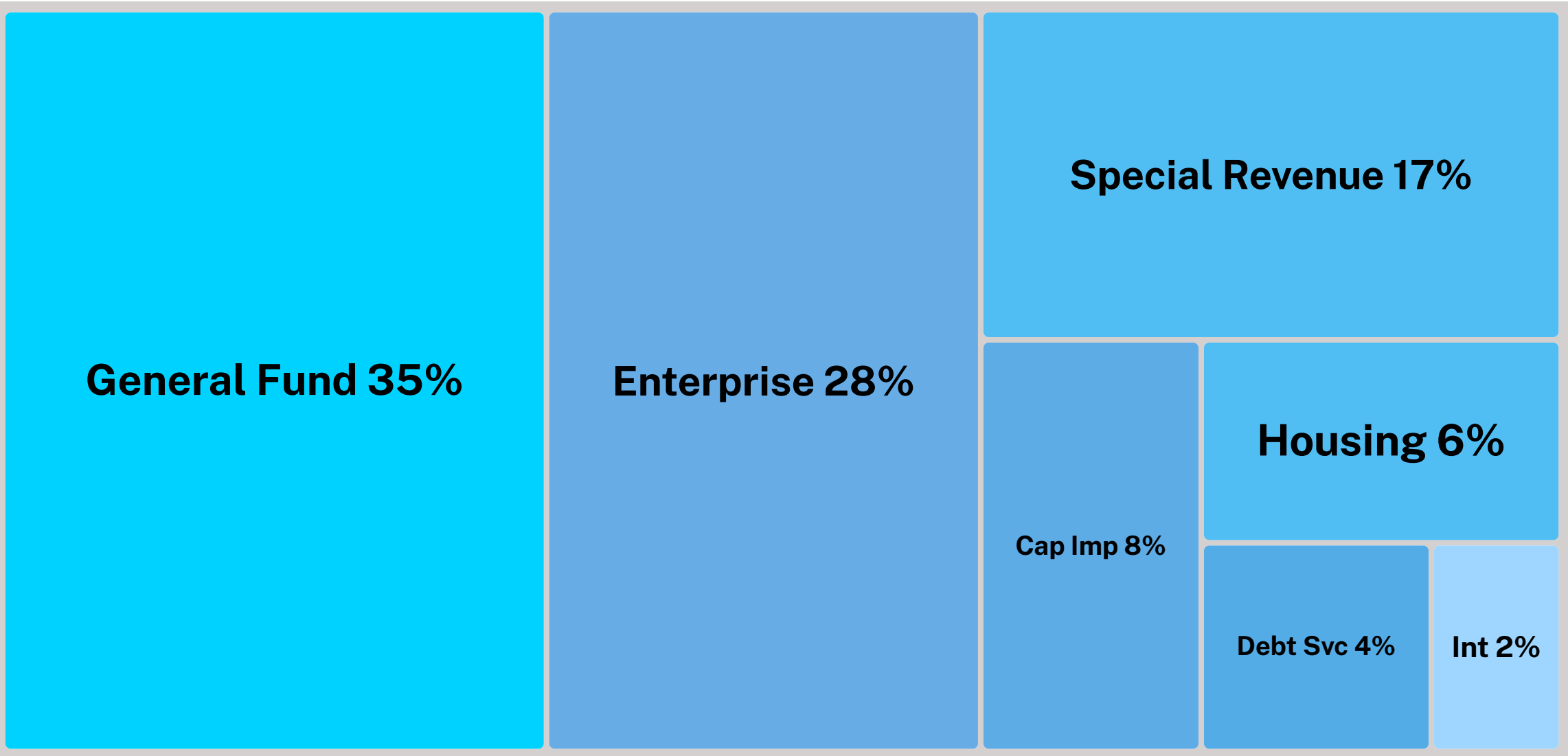
# BUDGET AT-A-GLANCE

## ALL FUNDS

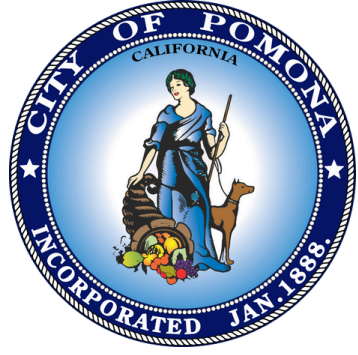
### By Fund Type

General Fund	\$161.26M
Special Revenue Funds	76.56M
Debt Service Funds	19.19M
Capital Project Funds	1.16M
Enterprise Funds	129.40M
Internal Service Funds	10.61M
Housing Authority Funds	29.35M
Capital Improvement Funds	35.34M
<b>Total All Funds</b>	<b>\$462.86M</b>

### Total Proposed Budget \$462,859,648







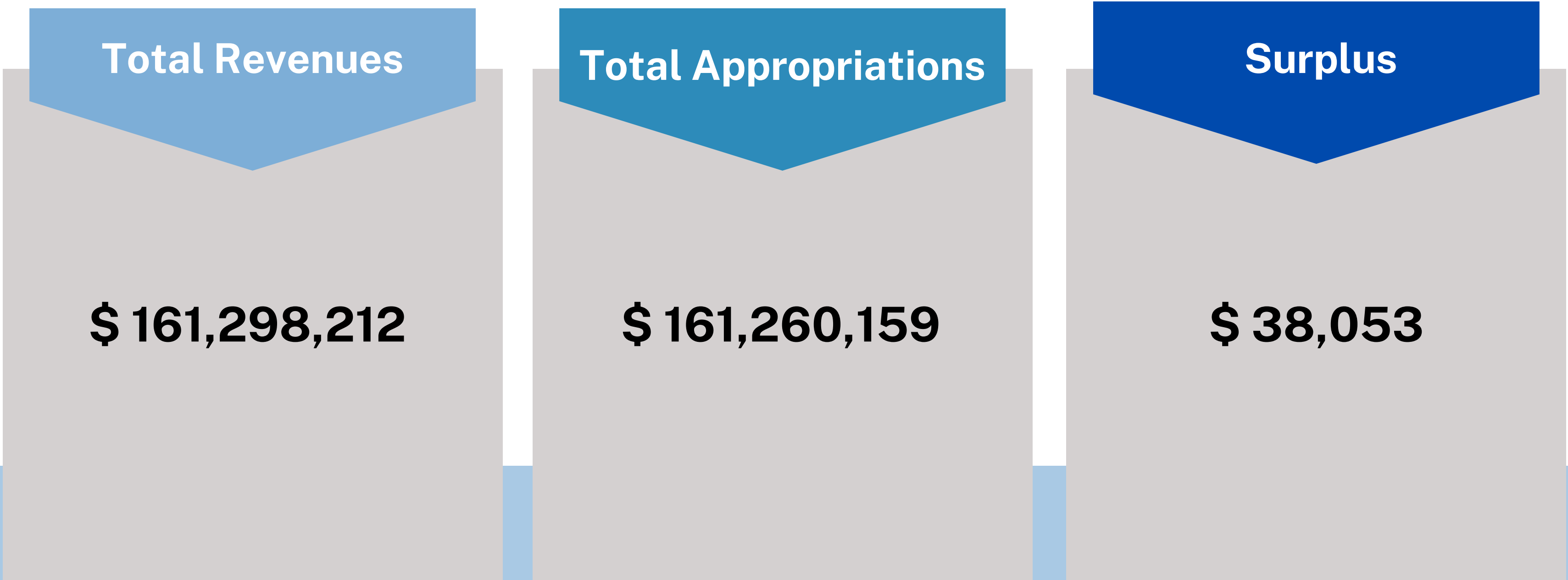
# GENERAL FUND





# TOTAL FY 2024-25

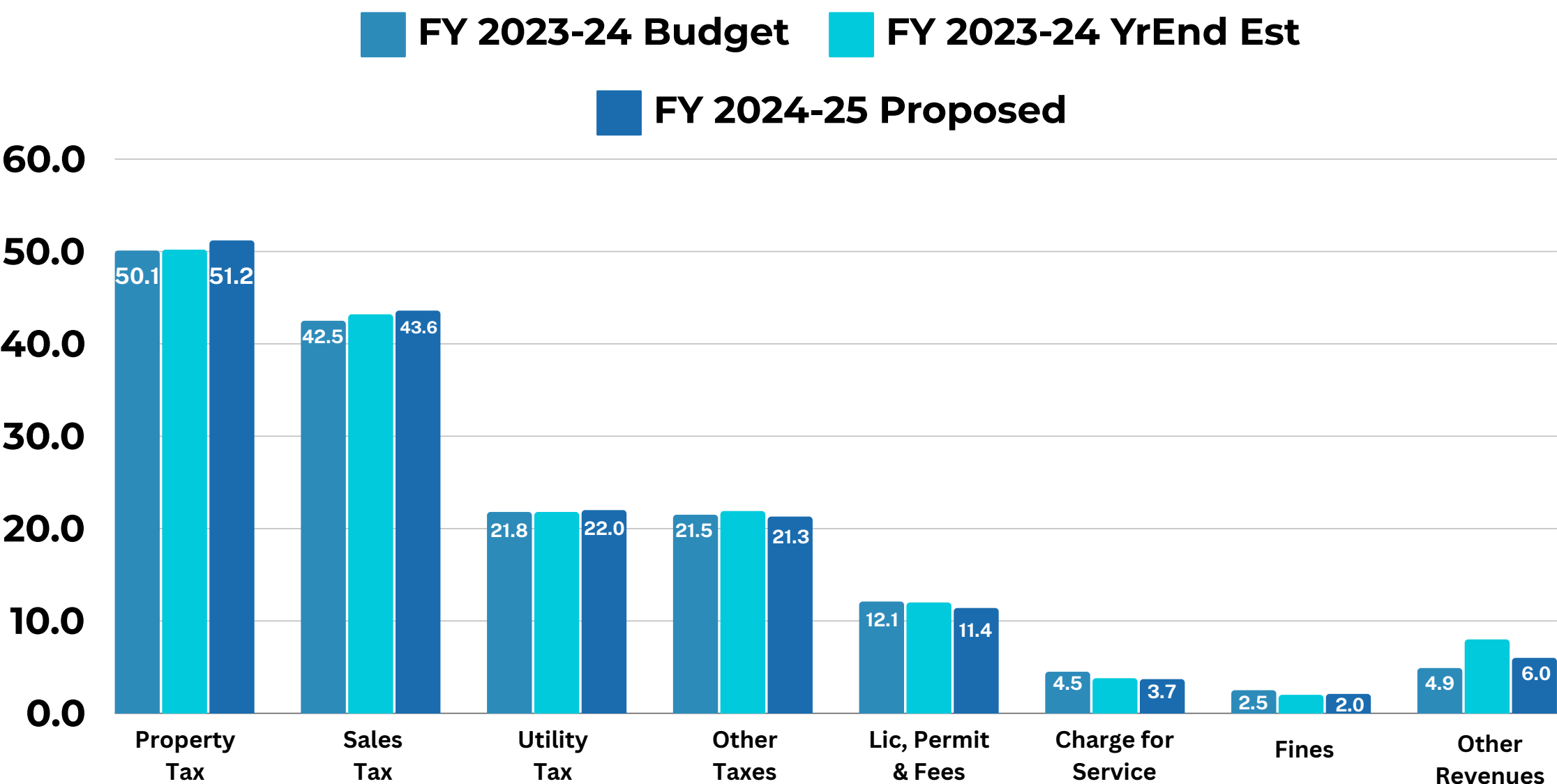
## GENERAL FUND



General Fund increased in Appropriations by \$12.7k since  
May 13th Study Session



# PROPOSED GENERAL FUND REVENUES



## Property Tax

- Projected increase of 2% . This is attributed to increased residential taxable assessed values

## Sales Tax

- Overall growth of 3% or \$1.1M due to increased spending in the Building & Construction sector and continued online purchases

## UUT

- Estimated to increase modestly by 1% due to recent utility rate increases.

## Other Revenue

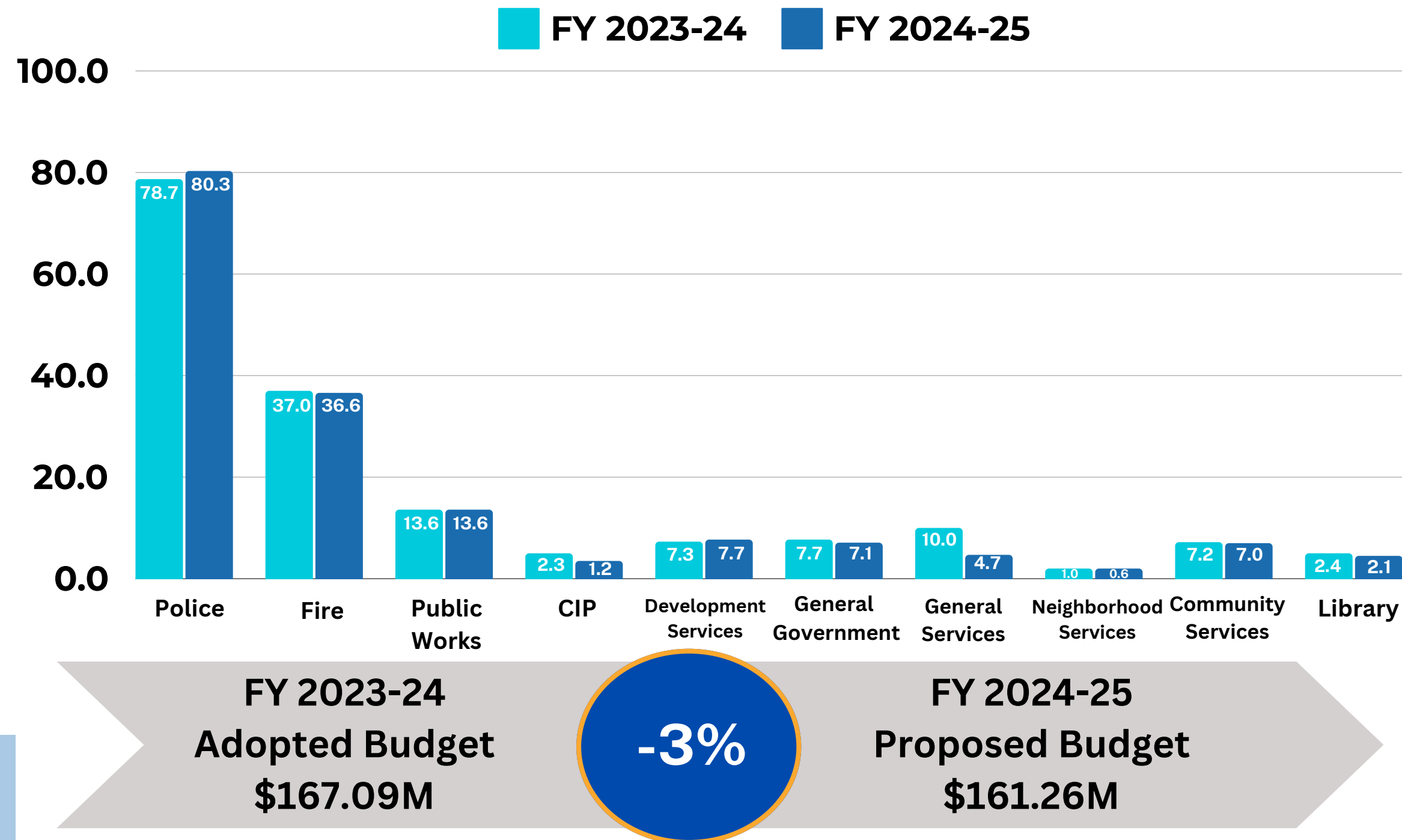
- Plan Check decrease \$900k
- Building Permit Increase \$600k
- Property Transfer Tax decrease \$1.7M
- Investment Earnings increase \$1M

**FY 2023-24**  
**Adopted Budget**  
**\$159.90M**

**+1%**

**FY 2024-25**  
**Proposed Budget**  
**\$161.30M**

# PROPOSED GENERAL FUND EXPENDITURES BY DEPARTMENT



Police  
Dept.

- \$1.6M increase
- Salary and UAL Increases
- IT Centralization

Fire  
Dept.

- Net Decrease \$405k

Public  
Works

- \$40k Increase
- 2 FTE requests
- No Vehicle Requests

CIP

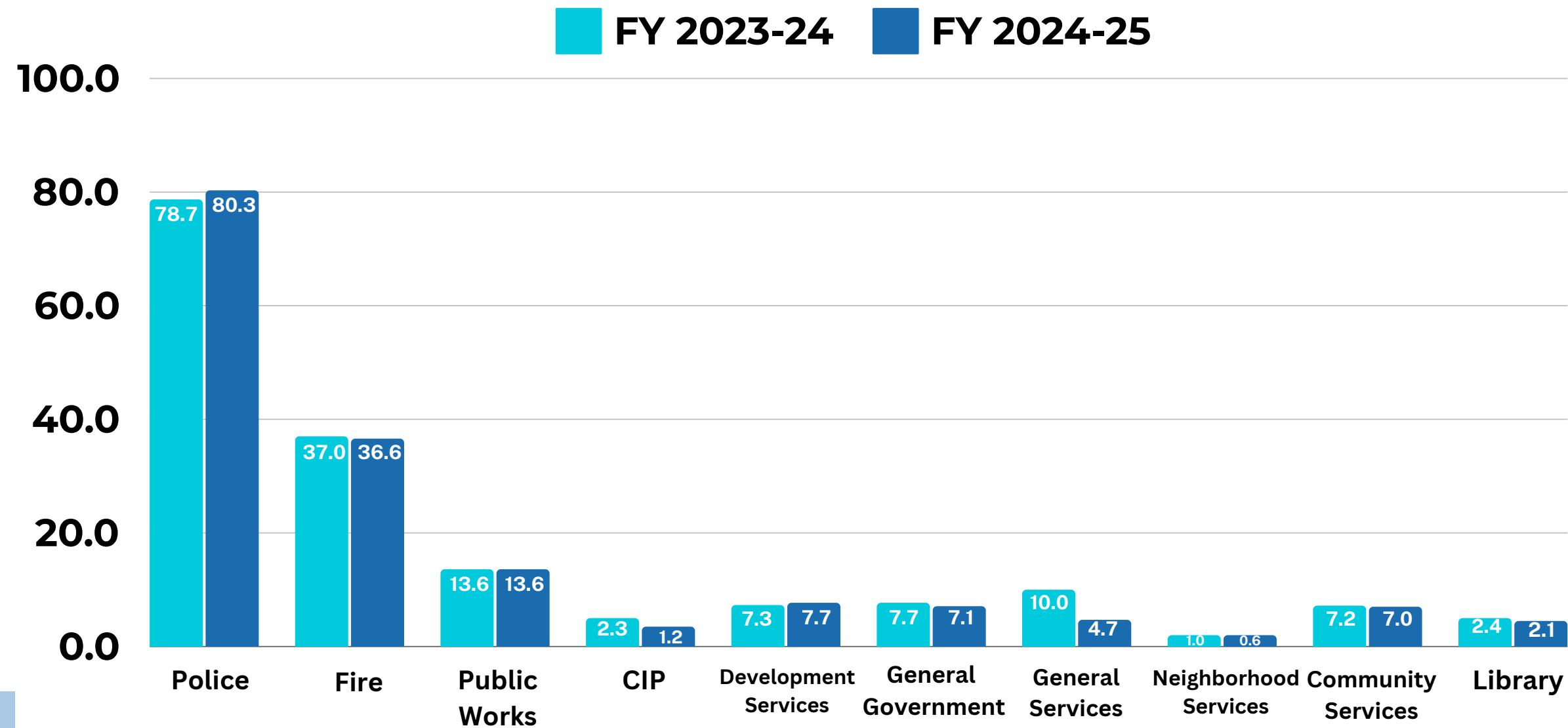
- \$1.1M Decrease related to Consolidated Policy Surplus Appropriation

Development  
Svcs.

- \$451k increase
- 2 FTEs added in prior year, now fully funded

# PROPOSED GENERAL FUND

## EXPENDITURES BY DEPARTMENT - CONTINUED



**FY 2023-24  
Adopted Budget  
\$167.09M**

**-3%**

**FY 2024-25  
Proposed Budget  
\$161.26M**

**Gen Gov  
Depts**

- \$513k Decrease
- Prior Year CM Closeout
- 1 FTE request Finance

**General  
Services  
Dept**

- Net Decrease \$5.2M
- Consolidate Policies

**Neighborhood  
Services**

- \$323k Decrease
- Retirement Payout
- POB and IT Allocations

**Community**

- \$182k Decrease
- CIP and Youth Commitment Carryovers

**Library**

- \$248k Decrease
- Youth Commitment Carryovers



# PROPOSED GENERAL FUND CHANGES

## COMPARISON TO MAY 13TH BUDGET STUDY SESSION

+\$10.9k

### Police Department

- **\$10.9k** Increase in DPOA Revenue to align with the contract

+\$12.7k

### Public Works

- **\$12.7k** Increase in IT allocation due to GIS contract with Draw Tap

# GF FUND BALANCE

## FISCAL RESERVES

	FY 2022-23 Audited	FY 2023-24 Est	FY 2024-25 Est
Fund Balance	\$62,959,951	\$61,199,990	\$61,238,043
Change in Fund Balance	N/A	(\$1,759,961)	\$38,053
Expenditures	\$133,377,621	\$155,172,959	\$155,266,296
Transfers	<u>10,754,494</u>	<u>9,449,402</u>	<u>5,993,863</u>
Total	\$144,132,115	\$164,622,361	\$161,260,159
Percentage	43.7%	37.2%	38.0%
Policy Goal	22.0%	23.0%	24.0%
Difference	21.7%	14.2%	14.0%

### Fiscal Policy Contributions

- **Section 115 Pension Trust: \$4.2M**
  - \$1.5M Funding from FY 2023-24
  - \$500k Funding from FY 2024-25
  - \$2.2M FY 2022-23 Unassigned FB
- **Catastrophic Events: \$600k**
  - \$300k Funding from FY 2023-24
  - \$300k Funding from FY 2024-25
- **Equipment Replacement: \$1.8M**
  - \$200k Funding from FY 2023-24
  - \$200k Funding from FY 2024-25
  - \$1.1M FY 2022-23 Unassigned FB
  - \$300k Beginning balance
- **CIP Funding: \$3.69M**
  - \$1.34M Funding from FY 2023-24
  - \$1.25M Funding from FY 2024-25
  - \$1.1M FY 2022-23 Unassigned FB

# SUPPLEMENTAL REQUESTS

## GENERAL FUND \$850K

**+\$300k**

### Community Services

- **\$105k** Video Server Replacement for 13 locations
- **\$195k** Surveillance Camera replacements

**+\$507k**

### Police Department

- **\$180k** SAN Server
- **\$175k** Mental Health Worker (HEART)
- **\$152k** Aero Engine Overhaul & Gear box

**+\$43k**

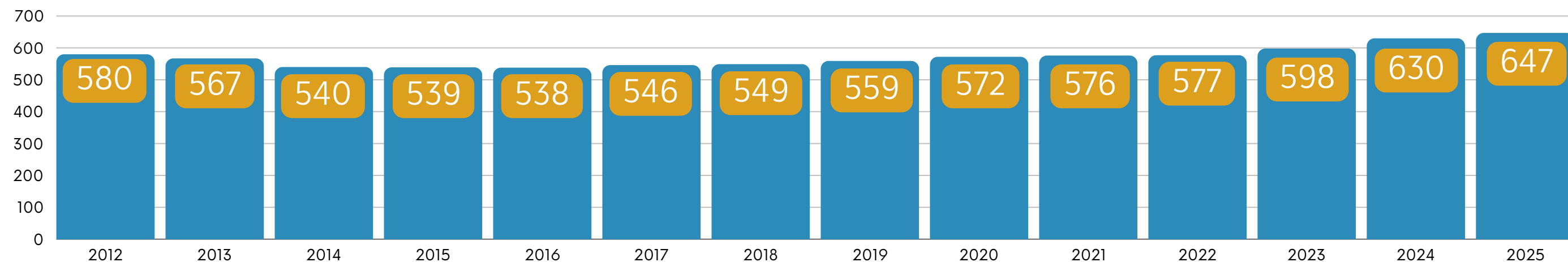
### Public Works

- **\$28k** Increase janitorial services at Water Yard Bldg & Police Department
- **\$15k** Added medians, parkways, & elevate areas maintenance to Landscape contract

# PROPOSED STAFFING CHANGES

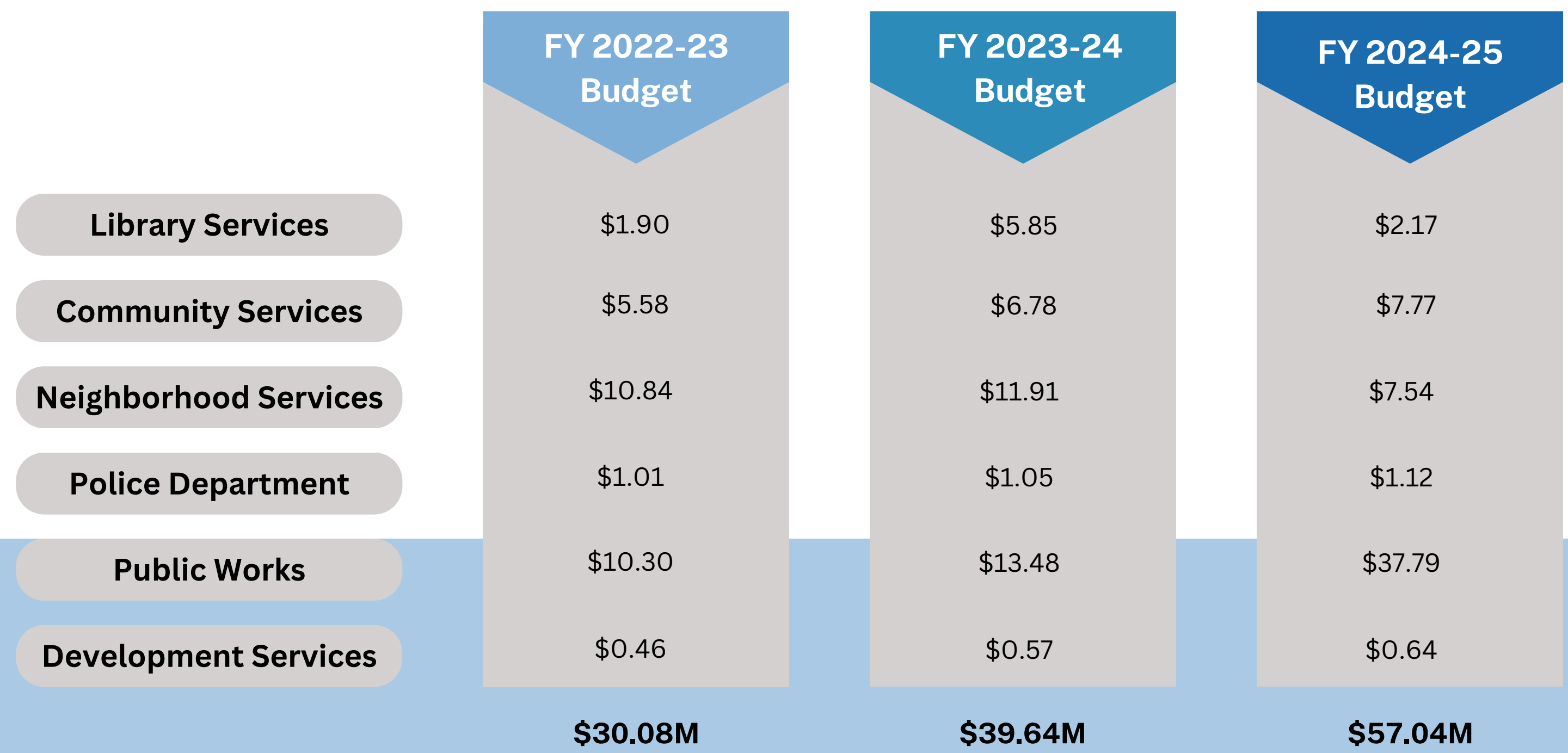
## 647 FULL-TIME EQUIVALENT (FTE)

<div><div>-1 FTE</div><ul style="list-style-type: none"><li>Delete City Treasurer</li></ul></div> <div>City Treasurer</div>	<div><div>+2 FTE</div><ul style="list-style-type: none"><li>Add One Facilities Custodian</li><li>Add One Recreation Coordinator - Special Events</li></ul></div> <div>Community Services</div>	<div><div>+1 FTE</div><ul style="list-style-type: none"><li>Add One Senior Planner</li></ul></div> <div>Development Services</div>	<div><div>+1 FTE</div><ul style="list-style-type: none"><li>Add One Customer Service Specialist I</li><li>Reclassify Accounting Manager to Payroll Supervisor</li></ul></div> <div>Finance</div>	<div><div>+1 FTE</div><ul style="list-style-type: none"><li>Add One Senior Information Technology Manager</li></ul></div> <div>Innovation and Technology</div>
<div><div>+1 FTE</div><ul style="list-style-type: none"><li>Add One Risk Management Claims Analyst</li></ul></div> <div>Human Resources</div>	<div><div>-2 FTE</div><ul style="list-style-type: none"><li>Delete Two Housing Inspectors</li></ul></div> <div>Neighborhood Services</div>	<div><div>-2 FTE</div><ul style="list-style-type: none"><li>Delete Two Police Officers (CalVIP Grant)</li></ul></div> <div>Police</div>	<div><div>+2 FTE</div><ul style="list-style-type: none"><li>Add One Facilities Custodian (City Hall and Library Facilities)</li><li>Reclassify Solid Waste Supervisor to Management Analyst</li><li>Add One Senior Civil Engineer</li></ul></div> <div>Public Works</div>	<div><div>+3 FTE</div><ul style="list-style-type: none"><li>Add One Senior Water Resources Engineer</li><li>Add One Water Utility Crew Leader</li><li>Add One Water Utility Worker I</li></ul></div> <div>Water Resources</div>



# YOUTH FUNDING BUDGET

## FY 2022-23 TO FY 2024-25



see Exhibit A for details





# UPATED ARP SPENDING PLAN FOR ADOPTION

Program	Current Spending Plan	Updated Spending Plan
Universal Household Grant for 250 Young Families ages 18-24 w/ Children for 18mos @ \$500/mo	\$5,000,000	\$4,250,000
Small Business Grants	750,000	229,358
Economic Support Related to the Pandemic	1,400,000	350,000
Allocation - Mayor	1,500,000	1,362,342
Council Allocations @ \$750k per District	4,500,000	4,500,000
General Fund Budget Shortfall	1,573,747	-
Staffing for ARP Assignments/Housing Stabilization Division	3,500,000	2,963,240
New Citywide Enterprise Resources Planning (ERP) System	3,920,000	3,920,000
Grant to Affordable Housing Project	550,000	550,000
City Support related to the Pandemic	744,901	536,586
Citywide Capital Improvement Program (CIP) Projects	15,000,000	15,000,000
Health and Wellness Activities	1,150,000	431,120
Library Youth Commitment	500,000	500,000
Leadership Development, Operational Efficiencies (\$400k)/ARP Onetime Payments - MOUs (\$2.07M)	2,470,000	2,470,000
Police Real Time Crime Center (\$600k)/COPS Technology & Equipment Grant (\$211k)	811,352	811,352
Rent Stabilization	1,000,000	958,180
Participatory Budget	1,000,000	-
HEART Team 1 Year Funding	-	2,774,792
Civic Center Plaza CIP Project	-	3,763,030
<b>TOTAL</b>	<b>\$45,370,000</b>	<b>\$45,370,000</b>



# ARP SPENDING PLAN CHANGES

**-\$350k**

- \$350k Redistribute from Civic Center Plaza CIP Project

**+\$60k**

- \$60k Increase in Housing Stabilization Division for overhead

**+\$250k**

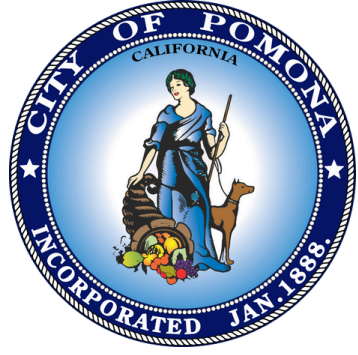
- \$250k Increase in Universal Household Grant

**+\$40k**

- \$40k Increase in Pilot Park Ambassador Program







# OTHER FUNDS





# PROPOSED OTHER FUNDS

Fund Type	FY 2023-24	FY 2024-25
Special Revenue Funds	\$122.02	\$76.74
Debt Service Funds	20.72	19.19
Capital Project Funds	42.77	27.78
Enterprise Funds	120.49	138.12
Internal Service Funds	10.22	10.61
Housing Authority Funds	26.18	29.35
Total All Funds	\$342.39M	\$301.79M

Special  
Rev

- Decreased by \$183.8k
  - \$12.7k - Draw Tap contract
  - \$196.5k - CDBG, HOME, ESG

Enter-  
prise

- Increased by \$255.6k
  - \$175k - New Gym
  - \$81k - Draw Tap contract

Capital  
Prj

- \$175K Increase New Gym
- \$350k Decrease Civic Center Plaza CIP

Inter-  
nal Svc

- Increase by \$106k Draw Tap contract

Debt  
Svc &  
Housing

- No change

# SUPPLEMENTAL REQUESTS

## NON-GENERAL FUND \$1.21M

**+\$901k**  
**Water Fund**

**Water  
Resources  
Department**

- **\$260k** (2) F250 Utility Truck with Crane
- **\$160k** F350 Gate Valve Truck
- **\$198k** F550 Utility Truck with Crane
- **\$66k** F150 Lightning
- **\$80k** (2) Ford Maverick Truck
- **\$110k** Skid Steer Loader with Excavator
- **\$27k** Janitorial Services at Water Yard

**+\$298k**  
**Sewer Fund**

**Water  
Resources  
Department**

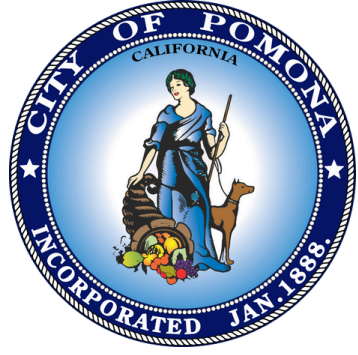
- **\$132k** (2) F150 Lightning
- **\$104k** Trailer Mounted Jetter
- **\$61k** F250 Utility Truck

**+\$15k**  
**State Gas Tx.  
RMRA**

**Public  
Works  
Department**

- **\$15k** Added medians, parkways & elevate areas maintenance to landscape contract



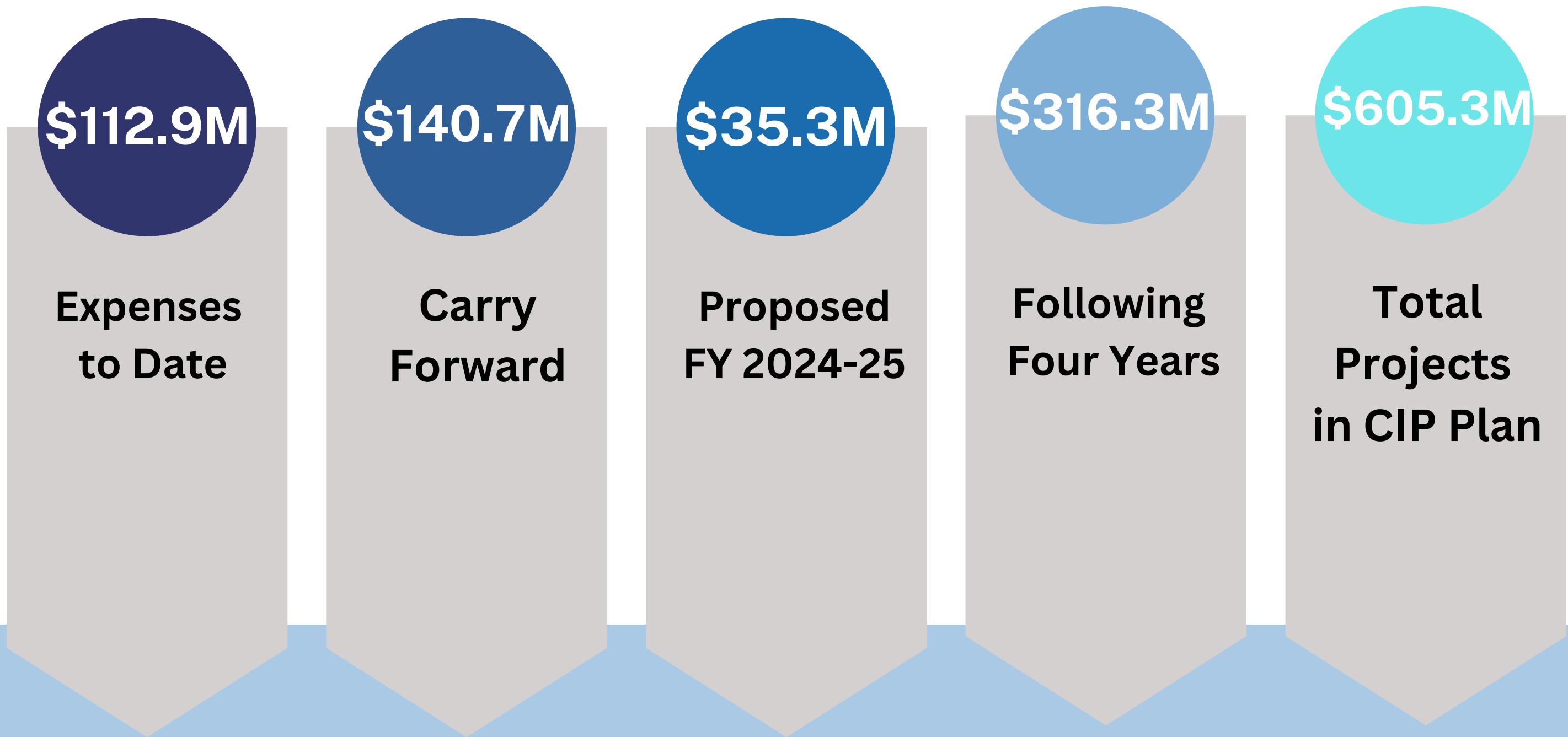


# CAPITAL IMPROVEMENT PROGRAM





# CIP SUMMARY



# PROPOSED - CIP

## CHANGES SINCE MAY 13TH BUDGET STUDY SESSION

**\$35.5M**

**Original CIP  
Proposed  
Budget**

**-\$350k**

**Reduction of  
ARP Approp.  
for Civic  
Center  
Project**

**+\$87.5k**

**Addition of  
Water Fund  
Approp. for  
New Gym at  
City Yard  
Project**

**+\$87.5k**

**Addition of  
Sewer Fund  
Approp. for  
New Gym at  
City Yard  
Project**

**\$35.3M**

**Revised  
Proposed CIP  
Budget for  
FY 24-25**



# FY 2024-25 PROPOSED

## CIP BY CATEGORY

	Est. Prior Year Expenses	Est. Prior Year Carryover	Proposed 2024-25	Following Four Years+	Total Projects in CIP Plan
Streets	\$40.15	\$58.10	\$8.17	\$195.24	\$301.66
Traffic	2.23	8.32	2.61	51.25	64.41
Parks & Facilities	56.99	49.95	13.87	55.06	175.87
Water	1.31	11.32	8.10	-	20.73
Sewer	4.60	1.50	0.40	0.35	6.85
Storm Drains	1.31	8.34	2.09	14.40	26.14
Miscellaneous	6.34	3.21	0.10	-	9.65
	\$112.93M	\$140.74M	\$35.34M	\$316.30M	\$605.31M



# FOLLOW UP ITEMS



- LA County Fire Ballot



- Update on Development Impact Fees



- California Business Round Table



- Youth Commitment Carryover Estimates





# GENERAL FUND

## FINANCIAL SUMMARY

**\$38k**

**FY 2024-25  
General Fund  
Budget reflects  
budget surplus**

**\$2M**

**Youth  
Commitment  
Funds**

**\$2.2M**

**Implement Fiscal  
Policy**

- \$500k Section 115 Trust
- \$300k Catastrophic Events Reserve
- \$200k Equipment Replacement
- \$1.2M CIP

**- \$1.8M**

**Estimated  
Deficit since  
FY 2023-24  
Mid-Year**

**\$61.2M**

**Estimated  
Fund Balance  
at end of  
FY 2023-24**

**38%**

**Estimated  
Fund Balance  
percentage at  
end of  
FY 2023-24**



# CLOSING REMARKS



- Fiscally prudent to plan for the years when revenues may not be promising



- Impact of Pomona Kids First Initiative in the November ballot



- Use of ARP Funds by December 2026 to meet US Treasury Guidelines



- Monitor all current revenues and explore new ongoing revenue sources



- Economic uncertainties - inflation, changes to Fed Interest rates, slowdown of economy



- Evaluate fiscal impacts in a responsive and fiscally sound manner



# CLOSING REMARKS

## PROPOSED BUDGET FOR ADOPTION



- Per City Charter, Budget Adoption is required before July 1, 2024



- If budget is not adopted prior to July 1, the amounts appropriated for current operations for FY 2023-24 will be deemed adopted for FY 2024-25 on a month-to-month basis until a new budget is adopted



- Recommend Adoption of Proposed Operating Budget CIP Budget, Housing Authority Budget, Staffing Changes and ARP Updated Spending Plan



