

City of Pomona

505 S. Garey Ave
Pomona, CA 91766

Regular Meeting Minutes

CITIZENS OVERSIGHT COMMITTEE



*Chair Philip Chu
Vice Chair Angelica Morales
Committee Member Latrice Jones
Committee Member Marcos Pineda
Committee Member Leticia Casillas Sanchez
Committee Member Francisco R. Sanchez
Committee Member Lisa M. Beans*

VISION STATEMENT

*Pomona will be recognized as a vibrant, safe, beautiful
community that is a fun and exciting destination and the home of
arts and artists, students and scholars, business and industry.*

Thursday, February 20, 2025

6:30 PM

Chuck Bader Conference Room

CALL TO ORDER

Committee Chair Chu called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

Chair Chu led the Pledge of Allegiance.

ROLL CALL

Present: Committee Chair Philip Chu
 Committee Member Marcos Pineda
 Committee Member Latrice Jones
 Committee Member Francisco Sanchez
 Committee Member Lisa Beans

Absent: Committee Member Angelica Morales
 Committee Member Leticia Casillas Sanchez

STAFF PRESENT

Aleli Burgos, Deputy Finance Director
Shar Perez, Revenue Operations Manager
Brenda Karim, Senior Administrative Assistant

PUBLIC COMMENT

There was no public comment.

STAFF COMMUNICATION

- 1) Introduction of New Committee Members.

There was no public comment.

Committee Member Leticia Casillas Sanchez arrived at 6:32 p.m.

CONSENT CALENDAR

- 2) Approval of Meeting Minutes for the Regular Meeting Held on October 17, 2024

It is recommended that the Citizens Oversight Committee approve the Regular Meeting Minutes for October 17, 2024:

MOTION BY COMMITTEE CHAIR CHU, SECOND BY COMMITTEE MEMBER CASILLAS SANCHEZ, (COMMITTEE MEMBER MORALES ABSENT) CARRIED 6-0, to approve the October 17, 2024 Regular Meeting Minutes.

There was no public comment on this item.

DISCUSSION CALENDAR

- 3) FY 2021-22 to FY 2023-24 Transaction and Use Tax (Measure PG) To Date

The Transaction and Use Tax to Date was presented by Revenue Manager, Shar Perez.

Committee Members inquired about the Transaction and Use Tax which were answered by staff.

MOTION BY COMMITTEE MEMBER CASILLAS SANCHEZ, SECOND BY COMMITTEE MEMBER PINEDA, CARRIED 6-0, (COMMITTEE MEMBER MORALES ABSENT), to receive and file the Transaction and Use Tax (Measure PG) to date.

There was no public comment on this item.

4) Sales Tax Update 3Q 2024 (July-September)

The Sales Tax Update was presented by Revenue Manager, Shar Perez.

MOTION BY COMMITTEE MEMBER JONES, SECOND BY COMMITTEE MEMBER SANCHEZ, (COMMITTEE MEMBER MORALES ABSENT), CARRIED 6-0, to receive and file the Sales Tax Update 3Q 2024 (July-September).

There was no public comment on this item.

5) FY 2024-25 Mid-Year Budget Review

The FY 2024-25 Mid-Year Budget Review was presented by Revenue Manager, Shar Perez.

Committee Members asked questions regarding the Budget Review which were answered by City staff.

MOTION BY COMMITTEE MEMBER SANCHEZ, SECOND BY COMMITTEE CHAIR CHU, CARRIED 6-0 (COMMITTEE MEMBER MORALES ABSENT), to receive and file the FY 2024-25 Mid-Year Budget Review.

There was no public comment on this item.

6) Community Budget Forum Update

Revenue Manager Perez presented information regarding the Community Budget meetings.

Committee Members asked questions regarding the Community Budget meetings which City staff answered.

Committee Chair Chu stated that the Committee should begin to formulate recommendations for the April Citizens Oversight Committee Meeting.

There was no public comment on this item.

7) Chair and Vice Chair Nominations

Committee Chair Chu stated that this is the time we usually vote for a new Chair/Vice Chair, however, with many new members, he proposed to keep the current Chair and Vice Chair until the first meeting in February of 2026.

Committee Members inquired about how long a member has to serve on the board in order to become a Chair or Vice Chair of the committee. City staff related that it is a one-year period.

MOTION BY COMMITTEE MEMBER JONES, SECOND BY COMMITTEE MEMBER BEANS, CARRIED 6-0 (COMMITTEE MEMBER MORALES ABSENT), to RETAIN THE CURRENT CHAIR AND VICE CHAIR UNTIL THE FEBRUARY 2026 MEETING.

COMMITTEE MEMBER COMMUNICATION

Committee Member Beans inquired about meeting only four times a year or if there are special meetings, and if all of the meetings are always held on a Thursday.

Chair Chu stated that the committee can have special meetings if there is a need. He stated that the committee may want a special meeting before April to talk about some of the priorities for the Community Budget meetings.

City staff stated that the meetings are always held on a Thursday. Special Meetings can take place on any date or time.

MOTION BY COMMITTEE CHAIR CHU, SECOND BY COMMITTEE MEMBER PINEDA, CARRIED 6-0 (COMMITTEE MEMBER MORALES ABSENT), to make a Special Meeting on March 19, at 6:30 p.m.

City staff advised the committee members not to email/communicate with all committee members at the same time so as not to violate the Brown Act.

Committee Member Pineda wanted to see prior budgets as it would be helpful for the new members.

Revenue Manager Perez indicated that staff will provide the members with the previous suggestions to the committee from last year for the Community Budget Meetings. Also noted was the City Manager's weekly newsletter that has a link to the 10-year forecast on the City's website. The prior years' budgets are also located on the City's website.

Committee Member Casillas Sanchez related her experiences regarding the role of being a Citizens Oversight Committee Member, stating that this committee can only make recommendations and present them to the council. It is an advisory role.

Committee Member Sanchez inquired if the City's Budget affects the funds related to the Citizens Oversight Committee, and that he had attended the prior council meeting and observed all of the red categories in the budget due to Measure Y.

City staff indicated that the funds related to the committee are sales tax, property tax, transaction and use tax, and utility user taxes. These items help the General Fund overall. However, the Transaction and Use Tax revenue is one of the unrestricted general fund revenues that helps fund Measure Y.

There was no other Committee Member communication.

ADJOURNMENT

The meeting was adjourned by Chair Chu at 7:10 p.m. The next meeting of the Citizens Oversight Committee will be held on Thursday, April 17, 2025, at 6:30 p.m. in the Chuck Bader Conference Room.

Respectfully submitted,

ATTEST:

Brenda Karim
Senior Administrative Assistant

Philip Chu
Chair of the Citizens Oversight Committee