

City of Pomona

*505 South Garey Avenue
Pomona, CA 91766*



Regular Meeting Agenda

Wednesday, May 3, 2017

6:30 PM

City Council Chambers

Historic Preservation Commission

PLEASE NOTE:

Members of the Historic Preservation Commission and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the Historic Preservation Commission and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the Historic Preservation Commission or the presiding officer constitutes a violation of these rules.

- The conduct of Historic Preservation Commission meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Pomona Historic Preservation Commission Rules of Procedure.
- The Historic Preservation Commission meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the Historic Preservation Commission agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.
- All comments directed to the Historic Preservation Commission or to any member of the Historic Preservation Commission must be directed to the Chairperson (or Vice-Chairperson if the Chairperson is absent).

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

A. CALL TO ORDER:

Chairperson Jim Gallivan

B. PLEDGE OF ALLEGIANCE:

Chairperson Jim Gallivan

C. ROLL CALL:

Chairperson Jim Gallivan, Vice-Chairperson Debra Martin, Commissioner Ann Tomkins, Commissioner Juan C. Garcia, Commissioner Alice R. Gomez, Commissioner Jerry Tessier, and Commissioner James Kercheval.

D. PUBLIC COMMENT:

1. At this time, the general public is invited to address the Historic Preservation Commission concerning any items that are not listed on this agenda, which are not public hearings, or other items under the jurisdiction of the Historic Preservation Commission. Discussion of any non-agenda items will be limited to three (3) minutes in accordance with City policy.
2. Anyone wishing to speak on any item that is listed on tonight's agenda (e.g., public hearings and/or work study items) is requested to adhere to the following protocol procedures/guidelines:
 - a) Prior to the meeting or during the meeting prior to a matter being reached, persons wishing to address the Commission may fill out a speaker card and submit it to the Development Services Manager. Speaker cards are available in the foyer of the City Council Chambers and from the Minutes Clerk.
 - b) When called upon, the person should come to the podium, state his/her name and address for the record and, if speaking for an organization or other group, identify the organization or group represented. Whenever any group of persons wishes to address the Commission on the same subject matter, the Chair may request that a spokesperson be chosen by the group.
 - c) All remarks should be addressed to the Commission as a whole, not to individual Commissioners. Questions, if any, should be directed to the presiding Chair who will determine whether, or in what manner, an answer will be provided.
 - d) Every person addressing the Historic Preservation Commission will be limited to three (3) minutes or such reasonable time as is granted by the majority of the Commission.

E. CONSENT CALENDAR:

Note: All items listed on the Consent Calendar may be enacted by a single motion without separate discussion. If a discussion or a separate vote on any item is desired by a Historic Preservation Commissioner, that item may be removed from the Consent Calendar and considered separately. All remaining items not removed from the Consent Calendar by a Historic Preservation Commissioner shall be voted on prior to discussion of the item(s) requested to be pulled.

1. Resolution to Modify the start time of Historic Preservation Commission Meetings from 6:30 p.m. to 7:00 p.m.

Attachments: [TimeChangeMemoHPC.docx](#)
 [HPC By-Laws Meeting Time Change.doc](#)

2. Mayfair Hotel Support Letter - National Register Landmark Designation

Attachments: [MayfairNRHP.docx](#)
 [MayfairCCrptNRHP.pdf](#)
 [SHPOreview&comment.pdf](#)

F. PUBLIC HEARING:

1. MAJOR CERTIFICATE OF APPROPRIATENESS (MAJCOA 6175 2016)

Continued from April 5, 2017

PROJECT ADDRESS: 636 E. Grand Avenue
PROJECT APPLICANT: BYLD Holdings, LLC/Michael You
PROJECT PLANNER: Nancy Lee, Associate Planner
COUNCIL DISTRICT: CC District No. 3

PROJECT DESCRIPTION:

Major Certificate of Appropriateness to allow for the demolition of one pre 1945 residence on a property located at 636 E. Grand Avenue. Pursuant to the Guidelines for Implementation of the California Environmental Quality Act (CEQA), the demolition of one single family residence meets the criteria for a Class 1 (Existing Facilities), Section 15301 Categorical Exemption per Section 15301 (L.1) which allows for the demolition and removal of a maximum of three single family residences.

Recommendation:

Staff recommends that the Historic Preservation Commission adopt the attached resolution (Attachment 1) approving Major Certificate of Appropriateness (MAJCOA 6175 2016), subject to conditions.

Attachments: [Staff Report - 636 E Grand Ave \(MAJCOA 6175-2016\)](#)
 [Attachment 1 - Draft Resolution](#)
 [Attachment 2 - Location Map & Aerial Photo](#)
 [Attachment 3 - Historic Resources Inventory Form, 1993](#)
 [Attachment 4 - Site Photographs \(April 2017\)](#)
 [Attachment 5 - Existing Site Plan](#)

2. MAJOR CERTIFICATE OF APPROPRIATENESS (MAJCOA 6988-2017)

PROJECT ADDRESS: 366 W. Alvarado Avenue

PROJECT APPLICANT: Christian Irias

PROJECT PLANNER: Brad Johnson, Development Services Manager

COUNCIL DISTRICT: CC District No. 1

PROJECT DESCRIPTION:

Major Certificate of Appropriateness to allow the removal of one (1) Deodar Cedar tree from a contributing single family residential property in the Wilton Heights Historic District. Pursuant to the Guidelines for Implementation of the California Environmental Quality Act (CEQA), this project is categorically exempt per Section 15304.

Recommendation:

Staff recommends that the Historic Preservation Commission adopt the attached resolution (Attachment1) approving Major Certificate of Appropriateness (MAJCOA 6988-2017), subject to conditions.

Attachments:

[366 W Alvarado Tree Removal.doc](#)

[366Alvarado Tree Removal DenialReso.doc](#)

[366Alvarado Tree Removal Resolution.doc](#)

[366 W. Alvarado Exemption Application.pdf](#)

[366 W. Alvarado - Letter to applicant dated 7-25-16.pdf](#)

[AerialMap.pptx](#)

[Photos366wAlvarado.pptx](#)

[DeodarCedarDescriptions.pdf](#)

3. SINGLE HISTORIC LANDMARK DESIGNATION (SHISTORIC 7146-2017)

PROJECT ADDRESS: 600 S. Park Avenue

PROJECT APPLICANT: State of California Department of General Services

PROJECT PLANNER: Brad Johnson, Development Services Manager

COUNCIL DISTRICT: CC District No. 2

PROJECT DESCRIPTION:

Request by State of California to Designate Pomona Park Armory as Locally Designated Landmark. Pursuant to the Guidelines for Implementation of the California Environmental Quality Act (CEQA), this project is categorically exempt per Section 15331 - Historic Resource Restoration/Rehabilitation.

Recommendation:

Staff recommends that the Historic Preservation Commission adopt the attached resolution (Attachment1) approving Single Historic Landmark Designation (SHISTORIC 7146-2017), subject to conditions.

Attachments: [Staff Report - 600 S. Park Avenue: Single Historic Landmark Designation \(SHIS\)](#)
[Attachment 1 - Draft Resolution](#)
[Attachment 2 - Aerial Photograph.doc](#)
[Attachment 3 - Application for Single Historic Landmark Designation.pdf](#)
[Attachment 4 - Department of Parks and Recreation \(DPR 523A Form\).pdf](#)
[Attachment 5 - Final Inventory & Evaluation of National Register of Historic Place](#)
[Attachment 6 - Draft Historic Preservation Treatment Plan for Six Pre-World Wa](#)
[Attachment 7 - State Office of Historic Preservation Letter dated March 26, 2003](#)
[Attachment 8 - Calif. Dept. of General Services Letter dated March 21, 2016.pdf](#)
[Attachment 9 - State Office of Historic Preservation Letter dated June 1, 2016.p](#)
[Attachment 10 - Photo, Vicinity Map, Floor Plans, Data Cost Sheet.pdf](#)
[Attachment 11 - Site Photographs from Applicant dated 2-9-17.pdf](#)
[Attachment 12 - 11x17 Construction Drawings of Pomona Armory.pdf](#)
[Attachment 13 - Assembly Bill No. 2247.pdf](#)

4. MAJOR CERTIFICATE OF APPROPRIATENESS (MAJCOA 5720-2016)

PROJECT ADDRESS: 400 Lincoln Avenue

PROJECT APPLICANT: City of Pomona, Public Works Department

PROJECT PLANNER: Brad Johnson, Development Services Manager

COUNCIL DISTRICT: CC District No. 4

PROJECT DESCRIPTION:

Certificate of Appropriateness - Major Alteration to allow ADA accessibility and pedestrian supporting improvements including the installation of crossing improvements, medians, ADA accessible ramps, new crosswalks, light posts, and decomposed granite paths and picnic area in Lincoln Park and street intersections surrounding Lincoln Park. Pursuant to the Guidelines for Implementation of the California Environmental Quality Act (CEQA), Under Section 15304 (Minor Alterations to Land), the proposed project meets the criteria for a Categorical Exemption. Therefore, no further environmental evaluation is required.

Recommendation:

Staff recommends that the Historic Preservation Commission adopt the attached resolution (Attachment1) approving Major Certificate of Appropriateness (MAJCOA 5720-2016), subject to conditions.

Attachments: [Lincoln Park \(MAJCOA5720-2016\) Staff Report050317.doc](#)
[Lincoln Park Accessibility Improvments \(MAJCOA 5720-2016\)May.doc](#)
[d1d21e87-ba8e-47a4-b620-897ddc5e0c20.pdf](#)
[COAapplication.pdf](#)
[Lincoln Park Improvements.pdf](#)
[EXHIBIT1.pdf](#)
[EXHIBIT2.pdf](#)

G. NEW BUSINESS:

H. COMMISSIONER COMMUNICATION:

I. DEVELOPMENT SERVICES MANAGER COMMUNICATION:

1. Certificate of Appropriateness Approvals for Minor Alterations - April 2017

Attachments: [Certificate of Appropriateness Approvals for Minor Alterations - April 2017](#)

J. ADJOURNMENT

The City of Pomona Historic Preservation Commission is hereby adjourned to the next regular meeting of June 7, 2017 at 6:30 p. m. in the City Council Chambers.

CERTIFICATION OF POSTING AGENDA

I, Brad Johnson, Development Services Manager for the City of Pomona, hereby certify that the agenda for the May 3, 2017 meeting of the Historic Preservation Commission was posted in City Hall, near the door of the City Council Chambers, and on the City's website www.ci.pomona.ca.us on April 27, 2017. I declare under the penalty of perjury that the foregoing is true and correct.

Brad Johnson, Development Services Manager