

City of Pomona

505 S. Garey Ave
Pomona, CA 91766



Revised Regular Meeting Agenda

Monday, July 16, 2018

7:00 PM

Open Session

Council Chambers

City Council / Housing Authority / Successor Agency to the Redevelopment Agency

*Mayor Tim Sandoval
Council Member Rubio R. Gonzalez
Council Member Adriana M. Robledo
Council Member Cristina Carrizosa
Council Member Elizabeth Ontiveros-Cole
Council Member Ginna E. Escobar
Vice Mayor Robert S. Torres*

VISION STATEMENT

Pomona will be recognized as a vibrant, safe, beautiful community that is a fun and exciting destination and the home of arts and artists, students and scholars, business and industry.

PLEASE NOTE

The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Members of the City Council.

Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Pomona City Council Meeting Rules of Procedure.*
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.*
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.*
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Vice Mayor if the Mayor is absent).*

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

ACCESSIBILITY

The City of Pomona wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City's Administration Office at (909) 620-2051 at least 48 hours before the meeting, if possible. Additionally, Listening Assistive Devices are available for the hearing impaired; please see the City Clerk.

Agenda-related writings or documents provided to the City Council are available for public inspection in the Office of the City Clerk and on the City's website www.ci.pomona.ca.us. Persons who have questions concerning any agenda item may call the City Clerk's Office at (909) 620-2341.

SPANISH INTERPRETATION / INTERPRETACIÓN EN ESPAÑOL

If you require Spanish interpretation, a bilingual interpreter is available at Regular City Council meetings and may be available at Special meetings, if necessary. Please note that if no one requests assistance by 8:00 pm, the interpreter will be dismissed.

Si necesita interpretación en español, un intérprete bilingüe está disponible en las juntas regulares del Concejo Municipal y puede estar disponible en juntas especiales, si es necesario. Tenga en cuenta que si nadie solicita asistencia antes de las 8:00 pm, el intérprete será despedido.

5:30 P.M.

Public Comment:

Any member of the public wishing to address the City Council on any item listed on the closed session agenda will have an opportunity to present testimony to the City Council prior to the City Council convening into closed session. Comments from the public will be limited to three (3) minutes. No member of the public will be allowed to be present once the City Council convenes into closed session.

7:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

MAYOR/COUNCILMEMBER COMMUNICATIONS

Reports on conferences, seminars, and regional meetings attended by Mayor and City Council and announcements of upcoming events.

CITY MANAGER COMMUNICATIONS

Reports from the City Manager.

PUBLIC PARTICIPATION

Public Participation – At this time, the public is invited to address the Council concerning any items not on the agenda.

In order to address the City Council, each individual must fill out a speaker card, which is available in the lobby of the Council Chambers. Speaker cards must be completed and turned in to the City Clerk at this time. Only those speaker cards turned in to the City Clerk will be allowed to address the City Council. No late cards will be accepted. Each person should state their name and will be allowed to speak once for three minutes. All speakers and persons in the audience must adhere to the City Council Rules of Procedure and Decorum.

CONSENT CALENDAR

All matters under the Consent Calendar may be enacted by a single motion without separate discussion. If discussion or a separate vote on any item is desired by a Councilmember, that item may be removed from the Consent Calendar and considered separately. All consent items pulled for discussion will be limited to five minutes. If they are not enacted upon within five minutes, the Mayor will move that Consent Item to the end of the Agenda, after consideration of the public hearings. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

1. Adopt a Resolution Establishing the Order of Appointment of Vice Mayor and Selecting and Designating District 1 Councilmember, Rubio Gonzalez, as Vice Mayor

RESOLUTION NO. 2018 -

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA,
ESTABLISHING THE ORDER OF APPOINTMENT OF VICE MAYOR AND SELECTING
AND DESIGNATING DISTRICT 1 COUNCILMEMBER, RUBIO**

GONZALEZ AS VICE MAYOR

Attachments: [7-16-2018 Vice Mayor Appointment.doc](#)
[RES. 2018- Vice Mayor Appointment.doc](#)
[RES. 2017-153 Appointment of Vice Mayor and Selecting and Designating](#)

2. Authorize the Submittal of an Application to the California Department of Transportation (Caltrans) in the Amount of \$250,000 for Highway Safety Improvement Program (HSIP) Funds to Upgrade Existing Pedestrian Crosswalk Indicators at an Estimated 127 Signalized Intersections

Attachments: [Staff Report.docx](#)

3. Award a Construction Contract in the Amount of \$805,740 to FS Contractors, Inc. for "ADA Curb Ramps and Sidewalks Compliance Program - Citywide Phase II: Lincoln Park," Project No. 428-2590-xxxxx-81055

Attachments: [Staff Report.doc](#)
[Attachment 1- Project Location Map.pdf](#)
[Attachment 2- Project Rendering.doc](#)

4. Adopt a Resolution Amending the FY 2018-19 Public Works Operating Budget by Appropriating \$344,624 of FY 2017-18 Carried-Over Measure M Funds for Vehicles and Authorize the Use of NJPA Contracts for Award of Purchase to Altec Industries Inc. for Two 2018 Aerial Lift Trucks in the Amount of \$214,812, and Award of Purchase to National Auto Fleet Group, in the Amount of \$129,812 for Three 2018 Light Duty Trucks and One 2018 Sport Utility Vehicle

RESOLUTION NO. 2018-

OF THE CITY COUNCIL OF THE CITY OF POMONA, AMENDING THE FY 2018-19 PUBLIC WORKS OPERATING BUDGET BY APPROPRIATING \$344,624 FOR THE PURCHASE OF PUBLIC WORKS VEHICLES IN FISCAL YEAR 2018-19

Attachments: [Staff Report FINAL.docx](#)
[Attachment #1 - Resolution.doc](#)
[Attachment #2 - NJPA -Altec 012418.pdf](#)
[Attachment #3 - Altec Quote 408254-4.pdf](#)
[Attachment #4 - Altec Quote 407549-4.pdf](#)
[Attachment #5 - NJPA Contract Acceptance and Award Confirmation.pdf](#)
[Attachment #6 - NJPA Quote ID#12058 Revised.pdf](#)
[Attachment #7 - NJPA Quote ID#12082 Revised.pdf](#)
[Attachment #8 - NJPA Quote ID#6321 Revised.pdf](#)
[Attachment #9 - NJPA Quote ID#6322.pdf](#)

5. Adoption of a Resolution Approving Submittal of the Amended Fiscal Year 2018-19 Projects Lists (Operational) for the Road Repair and Accountability Act of 2017 (RMRA/SB-1) and Amending the City of Pomona's FY 2018-19 Adopted Operating Budget to Reflect the Changes

RESOLUTION NO. 2018-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, APPROVING SUBMITTAL OF THE AMENDED FISCAL YEAR 2018-19 PUBLIC WORKS OPERATIONAL PLAN TO THE CALIFORNIA TRANSPORTATION COMMISSION TO BE ELIGIBLE FOR RMRA/SB-1 FUNDING AND AMENDING THE CITY OF POMONA'S ADOPTED FY 2018-19 OPERATING BUDGET BY UNAPPROPRIATING \$296,593 OF SB1 FUNDS AND APPROPRIATING \$296,593 TO GAS TAX FUNDS (FUND 208)

Attachments: [Staff Report - SB1](#)
[Attachment 1 - Reso.doc](#)
[EXHIBIT A-1 Amended Operational Item List.xlsx](#)
[EXHIBIT A-2 Op Account Info \(F\).xlsx](#)
[Attachment 2 SB 1 MythsFacts FINAL.pdf](#)

6. Adoption of a Resolution Approving Lot Merger LM9-2016 of Portions of Lots 4 and 5 of Tract No. 9242, Recorded in Book 125 Page 21 of Maps, and Portion of Lot 1 of Tract No. 14867, Recorded in Book 310 Pages 48 and 49 of Maps, County of Los Angeles, Assessor Parcel Numbers 8326-009-001 and -002 , and Portion of -031, for Conversion and Remodeling of an Existing Residential Property into a Commercial Office and Parking Lot Located at 1054-1062 E. Third Street, Pomona, CA (Council District 3)

RESOLUTION NO. 2018-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, APPROVING LOT MERGER LM9-2016 OF PORTIONS OF LOT 4 AND 5 OF TRACT NO. 9242, RECORDED IN BOOK 125 PAGE 21 OF MAPS, AND PORTION OF LOT 1 OF TRACT NO. 14867, RECORDED IN BOOK 310 PAGES 48 AND 49 OF MAPS, COUNTY OF LOS ANGELES, ASSESSOR PARCEL NUMBERS 8326-009-001, -002 AND PORTION OF -031, FOR CONVERSION AND REMODELING OF AN EXISTING RESIDENTIAL PROPERTY INTO A COMMERCIAL OFFICE AND PARKING LOT LOCATED AT 1054-1062 E. THIRD STREET, POMONA, CA

Attachments: [Staff Report.doc](#)
[Resolution.doc](#)
[Exhibit 1.pdf](#)
[Exhibit A.pdf](#)
[Exhibit B.pdf](#)
[Attachment 2 - Vicinity Map.pdf](#)
[Attachment 3 - Aerial Map.pdf](#)

7.

Adoption of a Resolution Accepting the State of California's Tobacco Law Enforcement Grant and Amending the FY 2018-19 Special Revenue Operating and Revenue Budgets

RESOLUTION NO. 2018-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, ACCEPTING THE STATE OF CALIFORNIA'S TOBACCO LAW ENFORCEMENT GRANT AND AMENDING THE FY 2018-19 SPECIAL REVENUE OPERATING AND REVENUE BUDGETS

Attachments: [Accept FY 2018-19 Tobacco Grant.doc](#)
[Accept FY 2018-19 Tobacco Grant Reso.doc](#)
[Accept FY 2018-19 Tobacco Grant MOU.doc](#)

8.

Approve and adopt a Resolution Approving the FY 2018/2019 Statement of Investment Policy for the City of Pomona and Reaffirming the City Treasurer Appointment

RESOLUTION NO. 2018-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA APPROVING THE 2018-2019 STATEMENT OF INVESTMENT POLICY FOR THE INVESTMENT OF PUBLIC FUNDS BY THE CITY TREASURER AND REAFFIRMING APPOINTMENT OF FINANCE DIRECTOR AS CITY TREASURER

Attachments: [2018-2019 Investment Policy Agenda.docx](#)
[Attachment A\) Resolution Appointing City Finance Director as City](#)
[Attachment B\) 2018-2019 Investment Policy](#)

9.

Authorization to Submit a Grant Application to the U.S. Department of Housing and Urban Development to Fund a Family Unification Program for Qualified Families Facing Homelessness and Certain Foster Care Youth.

Attachments: [STAFF REPORT_FUP Application.docx](#)
[RESOLUTION FUP Application.docx](#)
[Attachment 2 - Draft FUP MOU](#)

10. Award of Contract to HdL Companies for Tax Reporting, Monitoring and Analysis Services and Adoption of a Resolution Authorizing Hinderliter de Llamas and Associates (subsidiary of HdL Companies) to examine the sales, use and transaction tax records of the Department of Tax and Fee Administration, and Authorizing Certain City Officials Access Thereto

RESOLUTION NO. 2018-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA,
AUTHORIZING EXAMINATION OF SALES, USE AND TRANSACTION TAX RECORDS**

Attachments: [Staff Report - HdL Revenue Servicesdocx.docx](#)
 [HdL authorization Resolution 18.doc](#)

11. Adoption of Resolution Amending the Citywide Salary Schedule to Reflect an Increase to the Salary Range for the Position of the City Clerk

RESOLUTION NO. 2018-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA APPROVING
AMENDMENTS TO THE CITY OF POMONA'S SALARY SCHEDULE TO MEET THE
CALIFORNIA CODE OF REGULATIONS (CCR) TITLE 2, SECTIONS 570.5 AND 571
TO REFLECT CHANGE TO THE CITY CLERK SALARY RANGE**

Attachments: [Salary Schedule City Clerk Staff Report.docx](#)
 [Salary Schedule City Clerk Att 1 Reso Salary Schedule.docx](#)
 [Salary_Schedule_07-16-18.pdf](#)

12. Approval of Council and Commission Meeting Agenda Format Change to Include a Statement of "Compassionate City" Meeting Conduct Values

Attachments: [Staff Report](#)
 [Compassion statement on agenda.docx](#)

- 12A. Adoption of Resolutions Approving an Amendment and Extension of the 2016-17 Memorandum of Understanding Between the City of Pomona and the Pomona Police Managers' Association for the period of July 1, 2017 through June 30, 2019 and Amending the Fiscal Year 2018/19 Operating Budget

RESOLUTION 2018-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA,
APPROVING AN AMENDMENT AND EXTENSION OF THE MEMORANDUM OF
UNDERSTANDING BETWEEN THE CITY OF POMONA AND THE POMONA POLICE**

MANAGERS' ASSOCIATION FOR THE PERIOD OF JULY 1, 2017 THROUGH JUNE 30, 2019

RESOLUTION NO. 2018 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA AMENDING THE
FISCAL YEAR 2018-2019 ADOPTED OPERATING BUDGET

Attachments: [PPMA MOU Staff Report.doc](#)
[PPMA MOU Att 1 Police Officer Survey 2018.pdf](#)
[PPMA MOU Att 2 Reso MOU.docx](#)
[PPMA MOU Att 2 Exhibit A MOU Amendment.pdf](#)
[PPMA MOU Att 3 Reso Budget.docx](#)

DISCUSSION CALENDAR

13. Finding of Public Benefit to the Community at Large: Recommended Expenditures and Recap of Approved Funds

CURRENT REQUESTS:

- A) Amount to be determined in support of the NAACP Pomona Valley Branch in support of their Poor People Campaign event - Requested amount: \$1,225
- B) \$450 to the Pomona Public Library Foundation in support of the Mayor's Gala
- C) Amount to be determined to J.E.T.M.A.C. Inc. in support of the 2018 Juneteenth VIP Reception & Flag Raising - Requested amount: \$3,000
- D) Amount to be determined to Pomona Catholic School in support of the annual Casino Night Fundraiser - Requested amount: \$1,000
- E) Amount to be determined to Victory Outreach Pomona Valley in support of the "I Love Pomona" Festival - Requested amount: \$1,000
- F) \$950 to Support Kids in Progress, Inc. in support of their "Salute to Welcome Home Vietnam Veterans and all Veterans" event
- G) Amount to be determined to the National Council of Negro Women in support of their Annual Bethune-Height Recognition Luncheon - Requested amount: TBD

Attachments: [FOPB Staff Report](#)
[Attachments 1-13.pdf](#)

14. Designate a Voting Delegate and Alternate(s) for the 2018 League of California Cities Annual Conference

Attachments: [Staff Report: League of Cities Delegate .doc](#)
[Voting Delegate/Alternate Form](#)

15. Consideration of the Strategy to Preserve Vital City Services and Directing Staff to Present Necessary Documents to Place Potential Revenue Measures on the November 2018 Ballot

Attachments: [Staff Report for Ballot Measure 07102018](#)
[Attach 1 HdL Report for City of Pomona Estimates and Analysis of a](#)
[Attach 2 Results for June 2018 tax measures](#)

PUBLIC HEARINGS

16. Hold Public Hearing and Adopt a Resolution Renewing the Downtown Pomona Property and Business Improvement District, Approving the Assessment Formula and Levying the Assessments

RESOLUTION NO. 2018-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA RENEWING THE DOWNTOWN POMONA PROPERTY AND BUSINESS IMPROVEMENT DISTRICT, APPROVING THE ASSESSMENT FORMULA AND LEVYING THE ASSESSMENTS

Attachments: [071618 Draft DPPBID ROF-SR 6.doc](#)
[071618 Reso for PBID renewal.docx](#)
[DPPBID MDP 4-27-18_For ROF.pdf](#)

17. Public Hearing - Consideration of a Resolution Establishing and Adjusting Fees for Services Provided by the Public Works Department and Adjusting the General Sanitation Fee

RESOLUTION NO. 2018-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA ESTABLISHING AND ADJUSTING PUBLIC WORKS DEPARTMENT- ENGINEERING DIVISION SERVICES FEES AND ADJUSTING THE GENERAL SANITATION FEE

Attachments: [Staff Report.docx](#)
[Attach 1 Resolution.docx](#)
[Exhibit A.pdf](#)
[Attachment 2 Pomona Engineering Fee Study.pdf](#)

18. Request to Continue Public Hearing Opened on June 18, 2018 to August 6, 2018 for the introduction and first reading of Change of Zone (Zone 6154-2018) as well as consideration of Conditional Use Permit (CUP 9774-2018) for a property located at 1538 South Towne Avenue.

Attachments: [Staff Report](#)
[Attachemnt 1 - Correspondence From Applicant](#)

MATTERS INITIATED BY CITY COUNCILMEMBERS

Items for future City Council consideration as requested by Mayor or Members of the City Council

ADJOURNMENT

The next Regular Meeting will be held on August 6, 2018, in the City Council Chambers, 505 S. Garey Avenue, Pomona, California. Closed Session items will be discussed at 5:30 p.m. The Open Session will commence at 7:00 p.m.

CERTIFICATION OF POSTING AGENDA

I, Marie M. Macias, Interim City Clerk for the City of Pomona, hereby certify that the agenda for the July 16, 2018, meeting of the City Council was posted in City Hall, near the door of the City Council Chambers and City Council Conference Room, and on the City's website www.ci.pomona.ca.us on July 10, 2018 and the revised Regular Meeting Agenda was posted on July 12, 2018.

I declare under the penalty of perjury that the foregoing is true and correct.

*/s/ Marie M. Macias
Interim City Clerk*