

# City of Pomona

505 S. Garey Ave  
Pomona, CA 91766



## Regular Meeting Agenda

Wednesday, November 7, 2018

7:00 PM

City Hall, Administration Board Room, 2nd Floor

**Historic Preservation Commission**

**PLEASE NOTE:**

Members of the Historic Preservation Commission and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the Historic Preservation Commission and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the Historic Preservation Commission or the presiding officer constitutes a violation of these rules.

- The conduct of Historic Preservation Commission meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Pomona Historic Preservation Commission Rules of Procedure.
- The Historic Preservation Commission meeting is for conducting the City 's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three (3) minutes to address items that are listed on the Historic Preservation Commission agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.
- All comments directed to the Historic Preservation Commission or to any member of the Historic Preservation Commission must be directed to the Chairperson (or Vice Chairperson if the Chairperson is absent). We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

**A. CALL TO ORDER:**

Chairperson Debra Martin

**B. PLEDGE OF ALLEGIANCE:**

Chairperson Debra Martin

**C. ROLL CALL:**

Chairperson Debra Martin, Vice-Chairperson Jim Kercheval, Commissioner Ann Tomkins, Commissioner Jim Gallivan, Commissioner Juan C. Garcia, Commissioner Alice R. Gomez, and Commissioner Andre Tabernero.

**D. PUBLIC COMMENT:**

1. At this time, the general public is invited to address the Historic Preservation Commission concerning any items that are not listed on the agenda, which are not public hearings, or other items under the jurisdiction of the Historic Preservation Commission. Comments from the public of any non-agenda items will be limited to three (3) minutes in accordance with City policy.
2. Any applicant or member of the public wishing to speak on any item that is listed on the agenda is requested to adhere to the following protocol procedures/guidelines:
  - a) Prior to the meeting, or during the meeting prior to an agenda item being discussed, any person wishing to address the Historic Preservation Commission shall complete a speaker card and submit it to the Development Services Manager. Speaker cards are available in the foyer of the City Council Chambers and from the Minutes Clerk.
  - b) When called upon, the person shall come to the podium, state his /her name and address for the record, and, if speaking for an organization or other group, identify the organization or group represented. Whenever any group of persons wishes to address the Historic Preservation Commission on the same subject matter, the Chairperson may, at his /her discretion, request that the group choose a spokesperson to address the Commission.
  - c) All remarks should be addressed to the Historic Preservation Commission as a whole, and not to individual Commissioners. Questions, if any, should be directed to the presiding Chairperson who will determine whether, or in what manner an answer will be provided.

3. Together the Historic Preservation Commission members, City Staff and public honor Pomona's important City meeting values:

a) To speak and to listen to everyone with respect and courtesy; to honor fairness and our cherished democratic process.

b) To affirm Pomona's dedication to lead as a Compassionate City. Thank you all for keeping these values and this commitment to act with them ever present in our minds as we proceed with the meeting together.

### **E. CONSENT CALENDAR:**

All items listed on the Consent Calendar may be enacted by a single motion without separate discussion. If a discussion or a separate vote on any item is desired by a Historic Preservation Commissioner, that item may be removed from the Consent Calendar and considered separately. All remaining items not removed from the Consent Calendar by a Historic Preservation Commissioner shall be voted on prior to discussion of the item (s) requested to be pulled.

Draft Historic Preservation Commission Meeting Minutes - October 4, 2017

**Attachments:**     [Draft Historic Preservation Commission Minutes - October 4, 2017](#)

### **F. PUBLIC HEARING ITEMS:**

1. Major Certificate of Appropriateness (MAJCOA 10451-2018)

Project Address: 320 E. Pearl Street

Project Applicant: Tao Hang

Project Planner: Lynda Lara, Assistant Planner

Council District: CC District No. 4

Major Certificate of Appropriateness (MAJCOA 10451-2018) to retroactively legalize the removal of a Brazilian pepper tree with a trunk greater than 10-inches in diameter in the front yard of a property located at 320 E. Pearl Street within the Lincoln Park Historic District.

Recommendation:

Staff recommends that the Historic Preservation Commission approve Major Certificate of Appropriateness (MAJCOA 10451-2018), subject to conditions.

**Attachments:**     [Staff Report](#)

[Attachment 1: Draft HPC Resolution – Approval](#)

[Attachment 2: Vicinity Map.pdf](#)

[Attachment 4: Public Hearing Notice](#)

[Attachment 3: Site Photos](#)

2. Major Certificate of Appropriateness (MAJCOA 9322-2018)

Project Address: 350 N. Garey Ave.

Project Applicant: Spectra Company

Project Planner: Ata Khan, Senior Planner

Council District: CC District No. 4

Major Certificate of Appropriateness (MAJCOA 9322-2018) to retroactively legalize the removal of a cedar tree on the southwestern portion of the Pomona YMCA Building (National Register of Historic Places 86000408) property located at 350 North Garey Avenue.

**Recommendation:**

Staff recommends that the Historic Preservation Commission approve Major Certificate of Appropriateness (MAJCOA 9322-2018), subject to conditions.

**Attachments:**

[Staff Report \(MAJCOA 9322-2018\)](#)

[Attachment 1: Draft HPC Resolution \(MAJCOA 9322-2018\)](#)

[Attachment 2: Location Map & Aerial Photo \(MAJCOA 9322-2018\)](#)

[Attachment 3: National Register of Historic Places Form \(MAJCOA 9322-2018\)](#)

[Attachment 4: Site Photographs \(MAJCOA 9322-2018\)](#)

**G. DISCUSSION**

1. Discussion Item for proposed amendment to the Historic Preservation Commission Rules of Procedures/By-Laws regarding agenda preparation.

**Attachments:**

[Staff Report](#)

[Attachment 1 - HPC Rules of Procedures/By-Laws adopted by Reso No. 96-01](#)

[Attachment 2 - Memorandum from Ann Tomkins](#)

2. List of Approved Minor Certificates of Appropriateness - October 2018

**Attachments:**

[Certificates of Appropriateness October 2018](#)

**H. HISTORIC PRESERVATION COMMISSION COMMUNICATION:****I. DEVELOPMENT SERVICES MANAGER COMMUNICATION:****ADJOURNMENT**

*The City of Pomona Historic Preservation Commission is hereby adjourned to the next regular meeting of December 05, 2018 at 7:00 p.m. in the City Council Chambers.*

**CERTIFICATION OF POSTING AGENDA**

*I, Mario Suarez, Development Services Director for the City of Pomona, hereby certify that the agenda for the November 07, 2018 meeting of the Historic Preservation Commission was posted in City Hall, near the door of the City Council Chambers, and on the City's website [www.ci.pomona.ca.us](http://www.ci.pomona.ca.us) on November 01, 2018. I declare under the penalty of perjury that the foregoing is true and correct.*

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*/s/ Mario Suarez, Development Services Director*