

# City of Pomona

*City Hall Location:  
505 S. Garey Ave  
Pomona, CA 91766*

*Teleconference Location:  
Double Tree by Hilton Hotel Sacramento  
Business Center  
2001 Point W. Way*

*Commissioner Alfredo Camacho-Gonzalez will be participating via telephone from  
DoubleTree by Hilton Hotel Sacramento inside of the Business Center located at:*

*2001 Point W. Way, Sacramento, CA 95815  
Pursuant to Government Code §54953(b)*



## Regular Meeting Agenda

**Wednesday, January 23, 2019**

**7:00 PM**

**Council Chambers**

**Planning Commission**

**PLEASE NOTE:**

Members of the Planning Commission and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the Planning Commission and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the Planning Commission or the presiding officer constitutes a violation of these rules.

- The conduct of Planning Commission meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Pomona Planning Commission Rules of Procedure.
- The Planning Commission meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the Planning Commission agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.
- All comments directed to the Planning Commission or to any member of the Planning Commission must be directed to the Chairperson (or Vice Chairperson if the Chairperson is absent). We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

**A. CALL TO ORDER:**

Chairperson Kyle Brown

**B. PLEDGE OF ALLEGIANCE:**

Chairperson Kyle Brown

**C. ROLL CALL:**

Chairperson Kyle Brown, Vice Chairperson Jorge Grajeda, Commissioner Alfredo Camacho-Gonzalez, Commissioner Tomas Ursua, Commissioner Gwen Urey, Commissioner Ron Vander Molen, and Commissioner Kristie Kercheval.

**D. PUBLIC COMMENT:**

1. At this time, the general public is invited to address the Planning Commission concerning any items that are not listed on the agenda, which are not public hearings, or other items under the jurisdiction of the Planning Commission. Comments from the public of any nonagenda items will be limited to three (3) minutes in accordance with City policy.
2. Any applicant or member of the public wishing to speak on any item that is listed on the agenda is requested to adhere to the following protocol procedures/guidelines:
  - a) Prior to the meeting, or during the meeting prior to an agenda item being discussed, any person wishing to address the Planning Commission shall complete a speaker card and submit it to the Planning Manager. Speaker cards are available in the foyer of the City Council Chambers and from the Minutes Clerk.
  - b) When called upon, the person shall come to the podium, state his /her name and address for the record, and, if speaking for an organization or other group, identify the organization or group represented. Whenever any group of persons wishes to address the Planning Commission on the same subject matter, the Chairperson may, at his /her discretion, request that the group choose a spokesperson to address the Commission.
  - c) All remarks should be addressed to the Planning Commission as a whole, and not to individual Commissioners. Questions, if any, should be directed to the presiding Chairperson who will determine whether, or in what manner an answer will be provided.
3. Together the Planning Commission members, City Staff and public honor Pomona's important City meeting values:
  - a) To speak and to listen to everyone with respect and courtesy; to honor fairness and our cherished democratic

process.

b) To affirm Pomona's dedication to lead as a Compassionate City. Thank you all for keeping these values and this commitment to act with them ever present in our minds as we proceed with the meeting together.

### **E. CONSENT CALENDAR:**

All items listed on the Consent Calendar may be enacted by a single motion without separate discussion. If a discussion or a separate vote on any item is desired by a Planning Commissioner, that item may be removed from the Consent Calendar and considered separately. All remaining items not removed from the Consent Calendar by a Planning Commissioner shall be voted on prior to discussion of the item(s) requested to be pulled.

1. Draft Planning Commission Minutes for the April 25, 2018, May 23, 2018, September 26, 2018, and January 9, 2019 meetings.

**Attachments:**     [Draft Planning Commission Meeting Minutes - April 25, 2018](#)  
[Draft Planning Commission Meeting Minutes - May 23, 2018](#)  
[Draft Planning Commission Meeting Minutes - September 26, 2018](#)  
[Draft Planning Commission Meeting Minutes - January 9, 2019](#)

### **F. HEARING ITEMS:**

1. Conditional Use Permit (CUP 6174-2016), Tentative Tract Map (TRACTMAP 10594-2018)

Project Address: 636 E. Grand Avenue

Project Applicant: Michael You, BYLD Holdings

Project Planner: Vinny Tam, Senior Planner

Council District: District No. 3

Conditional Use Permit and Tentative Tract Map to allow the construction of three detached, two-story single-family structures, totaling six (6) units, as well as associated on site improvements for a property located at 636 E. Grand Ave. The request also includes a proposed subdivision of the subject site for condominium purposes. Pursuant to the provisions of the California Environmental Quality Act (CEQA Public Resources Code, Section 21084 et. seq.), this project meets the requirements for a Categorical Exemption in compliance with Article 19, Section 15303, (Class 3 - New Construction or conversion of Small Structures).

**Recommendation:**

Staff recommends that the Planning Commission approve Conditional Use Permit (CUP 6174-2016) and Tentative Tract Map (TRACTMAP 10594-2018), subject to conditions.

**Attachments:**     [Staff Report](#)  
[Attachment 1 - Draft PC Resolution for CUP 6174-2016](#)  
[Attachment 2 - Draft PC Resolution for TRACTMAP 10594-2018](#)  
[Attachment 3 - Location Map and Aerial Photograph](#)  
[Attachment 5 - Conceptual Project Plans](#)  
[Attachment 6 - Public Hearing Notice and 400' Radius Map](#)

### **G. PLANNING COMMISSION COMMUNICATION:**

**H. PLANNING MANAGER COMMUNICATION:****I. DISCUSSION:**

*Presentaion on the Brown Act, Land Use Basics & Findings for Planning Commissions.*

**ADJOURNMENT**

*The City of Pomona Planning Commission is hereby adjourned to the next regularly scheduled meeting of February 13, 2019 starting at 7:00 p.m. in the City Council Chambers.*

**CERTIFICATION OF POSTING AGENDA**

*I, Anita D. Gutierrez, Acting Development Services Director for the City of Pomona, hereby certify that the agenda for the January 23, 2019 meeting of the Planning Commission was posted in City Hall, near the door of the City Council Chambers, and on the City's website [www.ci.pomona.ca.us](http://www.ci.pomona.ca.us) on January 17, 2019. I declare under the penalty of perjury that the foregoing is true and correct.*

*/s/ Anita D. Gutierrez, AICP, Acting Devlopment Services Director*