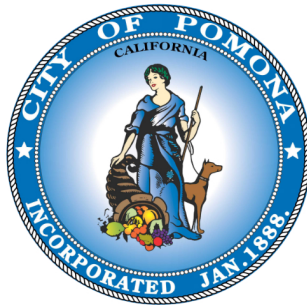


# City of Pomona

505 S. Garey Ave.  
Pomona, CA 91766



## Revised Regular Meeting Agenda

Wednesday, July 3, 2019

6:30 PM

City Council Chambers

### Historic Preservation Commission

*Chair Debra Martin*  
*Vice-Chair James Kercheval*  
*Commissioner Ann Tomkins*  
*Commissioner Tamara Gonzalez*  
*Commissioner Jennifer Williams*  
*Commissioner Alice R. Gomez*  
*Commissioner James Gallivan*

**PLEASE NOTE:**

*Members of the Historic Preservation Commission and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the Historic Preservation Commission and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the Historic Preservation Commission or the presiding officer constitutes a violation of these rules.*

- The conduct of Historic Preservation Commission meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Pomona Historic Preservation Commission Rules of Procedure.*
- The Historic Preservation Commission meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three (3) minutes to address items that are listed on the Historic Preservation Commission agenda or topics which are within the jurisdictional authority of the City.*
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.*
- All comments directed to the Historic Preservation Commission or to any member of the Historic Preservation Commission must be directed to the Chairperson (or Vice Chairperson if the Chairperson is absent). We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.*

**A. CALL TO ORDER:**

*Chairperson Debra Martin*

**B. PLEDGE OF ALLEGIANCE:**

*Chairperson Debra Martin*

**C. ROLL CALL:**

*Chairperson Debra Martin, Vice-Chairperson Jim Kercheval, Commissioner Ann Tomkins, Commissioner Jim Gallivan, Commissioner Tamara Gonzalez, Commissioner Alice R. Gomez, and Commissioner Jennifer Williams.*

**D. PUBLIC COMMENT:**

*1. At this time, the general public is invited to address the Historic Preservation Commission concerning any items that are not listed on the agenda, which are not public hearings, or other items under the jurisdiction of the Historic Preservation Commission. Comments from the public of any non-agenda items will be limited to three (3) minutes in accordance with City policy.*

*2. Any applicant or member of the public wishing to speak on any item that is listed on the agenda is requested to adhere to the following protocol procedures/guidelines:*

- a) Prior to the meeting, or during the meeting prior to an agenda item being discussed, any person wishing to address the Historic Preservation Commission shall complete a speaker card and submit it to the Development Services Director. Speaker cards are available in the foyer of the City Council Chambers and from the Minutes Clerk.*
- b) When called upon, the person shall come to the podium, state his/her name and*

*address for the record, and, if speaking for an organization or other group, identify the organization or group represented. Whenever any group of persons wishes to address the Historic Preservation Commission on the same subject matter, the Chairperson may, at his/her discretion, request that the group choose a spokesperson to address the Commission.*

*c) All remarks should be addressed to the Historic Preservation Commission as a whole, and not to individual Commissioners. Questions, if any, should be directed to the presiding Chairperson who will determine whether, or in what manner an answer will be provided.*

## **E. CONSENT CALENDAR:**

*All items listed on the Consent Calendar may be enacted by a single motion without separate discussion. If a discussion or a separate vote on any item is desired by a Historic Preservation Commissioner, that item may be removed from the Consent Calendar and considered separately. All remaining items not removed from the Consent Calendar by a Historic Preservation Commissioner shall be voted on prior to discussion of the item (s) requested to be pulled.*

1. Approval of draft Historic Preservation Commission Minutes meeting of May 2, 2018, February 6, 2019, March 6, 2019 and June 5, 2019.

**Attachments:**

[HPC DRAFT Minutes 5 2 18](#)

[Minutes 5-2-18 Attachment no. 1](#)

[Minutes 5-2-18 Attachment no. 2](#)

[HPC DRAFT Minutes 2 6 19](#)

[HPC DRAFT Minutes 3 6 19](#)

[HPC DRAFT Minutes 6 5 19](#)

## **F. HEARING ITEMS:**

1. Major Certificate of Appropriateness (MAJCOA 5107-2016)

Project Address: 402 Randolph Street

Project Applicant: Leon R. Mays

Project Planner: Alex Jimenez, Assistant Planner

Council District: CC District No. 1

Major Certificate of Appropriateness (MAJCOA 5107-2016) to legalize the installation of nine (9) vinyl windows with shutters, new vinyl French doors, new exterior lighting fixtures, a new trellis and block railing, a new block wall, and new front yard vinyl fencing on an existing noncontributing single-family residence located at 402 Randolph Street in the Wilton Heights Historic District. Pursuant to the provisions of the California Environmental Quality Act (CEQA Public Resources Code, Section 21084 et. seq.), this project meets the requirements for a Categorical Exemption in compliance with Article 19, Section 15301, (Class 1 - Existing Facilities).

Recommendation:

Staff recommends that the Historic Preservation Commission approve

Major Certificate of Appropriateness (MAJCOA 5107-2016) to legalize the installation of nine (9) vinyl windows with shutters, new vinyl French doors, new exterior lighting fixtures, a new trellis and block railing, and a new block wall on an existing noncontributing single-family residence located at 402 Randolph Street in the Wilton Heights Historic District, subject to findings and conditions of approval.

**Attachments:**

[Staff Report](#)

[Attachment 1- Draft Resolution](#)

[Attachment 2 - Location Map & Aerial Photograph](#)

[Attachment 3 - Wilton Heights Historic District Map](#)

[Attachment 4 - Historic Resources Inventory Form](#)

[Attachment 5 - Site Photographs](#)

**G. DISCUSSION:**

1. Brown Act Discussion/Presentation by City Clerk.
2. Accessory Dwelling Unit Draft Ordinance.

**Attachments:**

[Draft ADU Ordinance 2019-06-20](#)

**H. HISTORIC PRESERVATION COMMISSION COMMUNICATION:**

1. Report from AdHoc Committees.
2. Salvage opportunities for pre-1945 buildings.

**I. DIRECTOR COMMUNICATION:**

1. Minor Certificates of Appropriateness for May thru June 2019 (attached).

**Attachments:**

[Certificates of Appropriateness May-June 2019](#)

**ADJOURNMENT:**

*The City of Pomona Historic Preservation Commission is hereby adjourned to the next regular meeting of August 7, 2019 at 6:30 p.m. in the City Council Chambers.*

**CERTIFICATION OF POSTING AGENDA:**

*I, Anita D. Gutierrez, AICP, Development Services Director, for the City of Pomona, hereby certify that the agenda for the July 3, 2019 meeting of the Historic Preservation Commission was posted in City Hall, near the door of the City Council Chambers, and on the City's website [www.ci.pomona.ca.us](http://www.ci.pomona.ca.us) on June 28, 2019. I declare under the penalty of perjury that the foregoing is true and correct.*

*/s/Anita D. Gutierrez, AICP, Development Services Director*