

City of Pomona

505 S. Garey Ave.
Pomona, CA 91766



Regular Meeting Agenda

Wednesday, September 4, 2019

6:30 PM

City Council Chambers

Historic Preservation Commission

Commissioner Debra Martin
Commissioner James Kercheval
Vice-Chair Ann Tomkins
Commissioner Tamara Gonzalez
Commissioner Jennifer Williams
Chair Alice R. Gomez
Commissioner James Gallivan

PLEASE NOTE:

Members of the Historic Preservation Commission and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the Historic Preservation Commission and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the Historic Preservation Commission or the presiding officer constitutes a violation of these rules.

- The conduct of Historic Preservation Commission meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Pomona Historic Preservation Commission Rules of Procedure.
- The Historic Preservation Commission meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three (3) minutes to address items that are listed on the Historic Preservation Commission agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.
- All comments directed to the Historic Preservation Commission or to any member of the Historic Preservation Commission must be directed to the Chairperson (or Vice Chairperson if the Chairperson is absent). We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

A. CALL TO ORDER:

Chairperson Alice R. Gomez

B. PLEDGE OF ALLEGIANCE:

Chairperson Alice R. Gomez

C. ROLL CALL:

Chairperson Alice R. Gomez, Vice-Chairperson Ann Tomkins, Commissioner Debra Martin, Commissioner Tamara Gonzalez, Commissioner Jennifer Williams, Commissioner James Gallivan and Commissioner Jim Kercheval.

D. PUBLIC COMMENT:

1. At this time, the general public is invited to address the Historic Preservation Commission concerning any items that are not listed on the agenda, which are not public hearings, or other items under the jurisdiction of the Historic Preservation Commission. Comments from the public of any non-agenda items will be limited to three (3) minutes in accordance with City policy.
2. Any applicant or member of the public wishing to speak on any item that is listed on the agenda is requested to adhere to the following protocol procedures/guidelines:
 - a) Prior to the meeting, or during the meeting prior to an agenda item being discussed, any person wishing to address the Historic Preservation Commission shall complete a speaker card and submit it to the Development Service Director. Speaker cards are available in the foyer of the City Council Chambers and from the Minutes Clerk.
 - b) When called upon, the person shall come to the podium, state his/her name and address for the record, and, if speaking for an organization or other group, identify the organization or group represented. Whenever any group of persons wishes to address the Historic Preservation Commission on the same subject matter, the Chairperson may, at his/her discretion, request that the group choose a spokesperson to address the Commission.
 - c) All remarks should be addressed to the Historic Preservation Commission as a whole, and not to individual Commissioners. Questions, if any, should be directed to the presiding Chairperson who will determine whether, or in what manner an answer will be provided.

E. CONSENT CALENDAR:

All items listed on the Consent Calendar may be enacted by a single motion without separate discussion. If a discussion or a separate vote on any item is desired by a Historic Preservation Commissioner, that item may be removed from the Consent Calendar and considered separately. All remaining items not removed from the Consent Calendar by a Historic Preservation Commissioner shall be voted on prior to discussion of the item (s) requested to be pulled.

1. Approval of draft Historic Preservation Commission Minutes meeting of August 7, 2019.

Attachments: [HPC DRAFT Minutes 8 7 19.doc](#)

F. HEARING ITEMS:

1. Mills Act Program Certificate of Appropriateness (MILLS 012030-2019)

Project Address: 1395 North Palomares Street

Project Applicant: Jay and Cheryl Munns

Project Planner: Alex Jimenez, Assistant Planner

Council District: CC District No. 4

Mills Act Program Certificate of Appropriateness (MILLS 012030-2019) for a Restoration, Rehabilitation, and Preservation Plan that includes a schedule of projects to be completed during the first ten years following execution of a Mills Act contract.

Pursuant to the provisions of the California Environmental Quality Act (CEQA Public Resources Code, Section 21084 et. seq.), this project meets the requirements for a Categorical Exemption in compliance with Article 19, Section 15331, (Class 31 Historical Resource Restoration/Rehabilitation).

Recommendation:

Staff recommends that the Historic Preservation Commission approve Mills Act Program Certificate of Appropriateness (MILLS 012030-2019) for a Restoration, Rehabilitation, and Preservation Plan that includes a schedule of projects to be completed during the first ten years following execution of a Mills Act contract on an existing contributing dwelling located at 1395 North Palomares Street in the Lincoln Park Historic District, subject to findings and conditions of approval.

Attachments: [Staff Report](#)

[Attachment 1 - Draft HPC Resolution](#)

[Attachment 2 - City Council Resolution No. 2008-39 Adopting the Revised and F](#)

[Attachment 3 - Location Map & Aerial Photo](#)

[Attachment 4 - Lincoln Park Historic District Survey Sheet](#)

[Attachment 5 - Site Plan and Floor Plans](#)

[Attachment 6 - Photographs of Building Interiors and Exteriors](#)

[Attachment 7 - Applicant's Proposed Restoration, Rehabilitation and Preservati](#)

[Attachment 8 - Draft Mills Act Contract](#)

2. Mills Act Program Certificate of Appropriateness (MILLS 11968-2019)

Project Address: 337 San Francisco Avenue
Project Applicant: James and April Chertkow
Project Planner: Alina Barron, Assistant Planner
Council District: CC District No. 4
Mills Act Program, Certificate of Appropriateness (MILLS 11968-2019) for a Restoration, Rehabilitation and Preservation Plan which includes a schedule of projects to be completed during the first ten years following execution of a Mills Act contract for a property located at 337 San Francisco Avenue in the Lincoln Park Historic District.
Pursuant to the provisions of the California Environmental Quality Act (CEQA Public Resources Code, Section 21084 et. seq.), this project meets the requirements for a Categorical Exemption in compliance with Article 19, Section 15331, (Class 31 Historical Resource Restoration/Rehabilitation).

Recommendation:

Staff recommends that the Historic Preservation Commission adopt the attached resolution (Attachment 1) approving Mills Act Program Certificate of Appropriateness (MAJCOA 11968-2019), subject to findings and conditions of approval.

Attachments: [Staff Report](#)

[Attachment 1 - Draft HPC Resolution](#)

[Attachment 2 - Draft Mills Act Contract](#)

[Attachment 3 - City Council Resolution No. 2008-39 Adopting the Revised and F](#)

[Attachment 4 – Location Map & Aerial Photograph](#)

[Attachment 5 - Site Plan and Floor Plan](#)

[Attachment 6 - Lincoln Park Historic District Survey Sheet](#)

[Attachment 7 - Photographs of Building Interiors and Exteriors](#)

[Attachment 8 - Restoration, Rehabilitation and Preservation Plan](#)

3. Mills Act Program Certificate of Appropriateness (MILLS 12055-2019)

Project Address: 480 E. McKinley Avenue
Project Applicant: Kevin & Ashley Swartzlander
Project Planner: Sandra Elias, Assistant Planner
Council District: CC District No. 4
Mills Act Program Certificate of Appropriateness for a Restoration, Rehabilitation, and Preservation Plan that includes a schedule of projects to be completed during the first ten years following execution of a Mills Act contract. Pursuant to the provisions of the California Environmental Quality Act (CEQA Public Resources Code, Section 21084 et. seq.), this project is categorically exempt per Section 15331.

Recommendation:

Staff recommends that the Historic Preservation Commission adopt the HPC Resolution approving Mills Act Program Certificate of Appropriateness (MILLS 12055-2019), subject to conditions.

Attachments: [Staff Report](#)
 [Attachment 1 - Draft HPC Resolution \(MILLS 12055-2019\)](#)
 [Attachment 2 - City Council Resolution No. 2008-39](#)
 [Attachment 3 - Vicinity Map & Aerial Photograph](#)
 [Attachment 4 - Lincoln Park Historic Resources Inventory Survey dated July 1995](#)
 [Attachment 5 - Site Plan & Floor Plan](#)
 [Attachment 6 - Photographs of Interior & Exterior Provided by Applicant](#)
 [Attachment 7 - Proposed Restoration, Rehabilitation, and Preservation Plan and](#)
 [Attachment 8 - Draft Mills Act Contract](#)

4. Major Certificate of Appropriateness (MAJCOA 11783-2019)

Project Address: 100 & 130 E. Alvarado Street

Project Applicant: Al Naji

Project Planner: Alex Jimenez, Assistant Planner

Council District: CC District No. 4

Major Certificate of Appropriateness to allow new proposed additions, the demolition of non-original additions, and restoration of a historic structure for the property located at 100 and 130 E. Alvarado Street in Downtown Gateway Segment of the Pomona Corridors Specific Plan and the Lincoln Park Historic District. Pursuant to the Guidelines for Implementation of the California Environmental Quality Act (CEQA), the project is categorically exempt per Section 15301 - Class 1 (Existing Facilities).

Recommendation:

Staff recommends that the Historic Preservation Commission approve Major Certificate of Appropriateness (MAJCOA 11783-2019), subject to conditions.

Attachments: [Staff Report](#)
 [Attachment 1 - Draft HPC Resolution](#)
 [Attachment 2 - Location Map & Aerial Photograph](#)
 [Attachment 3 - Historic Resources Information Form, 1993](#)
 [Attachment 4 - Project Site Photographs](#)
 [Attachment 5 - Project Site Plan and Elevations](#)
 [Attachment 6 - Public Hearing Notice.pdf](#)

G. DISCUSSION:

1. Report from Tree AdHoc Committee.

Attachments: [HISTORIC TREE PROGRAM.pdf](#)

H. HISTORIC PRESERVATION COMMISSION COMMUNICATION:

1. Report from Ordinance Review AdHoc Committee.

2. Report from Stable AdHoc Committee.

I. DEVELOPMENT SERVICES DIRECTOR\PLANNING MANAGER COMMUNICATION:

1. Minor Certificates of Appropriateness for August 2019 (attached).

Attachments: [Certificates of Appropriateness August 2019](#)

ADJOURNMENT:

The City of Pomona Historic Preservation Commission is hereby adjourned to the next regular meeting of October 2, 2019 at 6:30 p.m. in the City Council Chambers.

CERTIFICATION OF POSTING AGENDA:

I, Anita D. Gutierrez, AICP, Development Services Director for the City of Pomona, hereby certify that the agenda for the September 4, 2019 meeting of the Historic Preservation Commission was posted in City Hall, near the door of the City Council Chambers, and on the City's website www.ci.pomona.ca.us on August 29, 2019. I declare under the penalty of perjury that the foregoing is true and correct.

/s/Anita D. Gutierrez, AICP, Development Services Director