

City of Pomona

505 S. Garey Ave.
Pomona, CA 91766



Regular Meeting Agenda

Wednesday, December 4, 2019

6:30 PM

City Council Chambers

Historic Preservation Commission

Chairperson Alice R. Gomez
Vice-Chairperson Ann Tomkins
Commissioner Debra Martin
Commissioner Tamara Gonzalez
Commissioner Jennifer Williams
Commissioner James Gallivan
Commissioner Jim Kercheval

PLEASE NOTE:

Members of the Historic Preservation Commission and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the Historic Preservation Commission and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the Historic Preservation Commission or the presiding officer constitutes a violation of these rules.

- The conduct of Historic Preservation Commission meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Pomona Historic Preservation Commission Rules of Procedure.*
- The Historic Preservation Commission meeting is for conducting the City 's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three (3) minutes to address items that are listed on the Historic Preservation Commission agenda or topics which are within the jurisdictional authority of the City.*
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.*
- All comments directed to the Historic Preservation Commission or to any member of the Historic Preservation Commission must be directed to the Chairperson (or Vice Chairperson if the Chairperson is absent). We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.*

A. CALL TO ORDER:

Chairperson Alice R. Gomez

B. PLEDGE OF ALLEGIANCE:

Chairperson Alice R. Gomez

C. ROLL CALL:

Chairperson Alice R. Gomez, Vice-Chairperson Ann Tomkins, Commissioner Debra Martin, Commissioner Tamara Gonzalez, Commissioner Jennifer Williams, Commissioner James Gallivan and Commissioner Jim Kercheval.

D. PUBLIC COMMENT:

- 1. At this time, the general public is invited to address the Historic Preservation Commission concerning any items that are not listed on the agenda, which are not public hearings, or other items under the jurisdiction of the Historic Preservation Commission. Comments from the public of any non-agenda items will be limited to three (3) minutes in accordance with City policy.*
- 2. Any applicant or member of the public wishing to speak on any item that is listed on the agenda is requested to adhere to the following protocol procedures/guidelines:*
 - a) Prior to the meeting, or during the meeting prior to an agenda item being discussed, any person wishing to address the Historic Preservation Commission shall complete a speaker card and submit it to the Development Service Director. Speaker cards are available in the foyer of the City Council Chambers and from the Minutes Clerk.*
 - b) When called upon, the person shall come to the podium, state his/her name and address for the record, and, if speaking for an organization or other group, identify the organization or group represented. Whenever any group of persons wishes to address the Historic Preservation Commission on the same subject matter, the Chairperson may, at his/her discretion, request that the group choose a spokesperson to address the Commission.*
 - c) All remarks should be addressed to the Historic Preservation Commission as a whole, and not to individual Commissioners. Questions, if any, should be directed to the presiding Chairperson who will determine whether, or in what manner an answer will be provided.*

E. CONSENT CALENDAR:

All items listed on the Consent Calendar may be enacted by a single motion without separate discussion. If a discussion or a separate vote on any item is desired by a Historic Preservation Commissioner, that item may be removed from the Consent Calendar and considered separately. All remaining items not removed from the Consent Calendar by a Historic Preservation Commissioner shall be voted on prior to discussion of the item (s) requested to be pulled.

F. HEARING ITEMS:**1. Major Certificate of Appropriateness (MAJCOA 12513-2019)**

Project Address: 251 Lincoln Avenue

Project Applicant: Allison McCurdy, Kerry Dowling

Project Planner: Carlos Molina, Planning Technician

Council District: CC District No. 4

Major Certificate of Appropriateness (MAJCOA 12513-2019) to permit the removal of one (1) Coast Live Oak Tree on an existing single-family property located at 251 Lincoln Avenue within the Lincoln Park Historic District. Pursuant to the provisions of the California Environmental Quality Act (CEQA Public Resources Code, Section 21084 et. seq.), this project meets the requirements for a Categorical Exemption in compliance with Article 19, Section 15301, (Class 4 - Minor Alterations to Land).

Recommendation:

The Planning Division recommends the Historic Preservation Commission adopt the attached draft Resolution recommending approval of Major Certificate of Appropriateness (MAJCOA 12513-2019), subject to conditions.

Attachments: [Staff Report](#)

[Attachment 1 - Draft HPC Resolution](#)

[Attachment 2 – Location Map & Aerial Photo](#)

[Attachment 3 - Site Photographs](#)

[Attachment 4 – Historic Resources Information Form, 1993](#)

[Attachment 5 – Arborist Report](#)

[Attachment 6 – Structural Engineer Report](#)

[Attachment 7 – Mitigation Documentation](#)

[Attachment 8 – Public Hearing Notice](#)

[Attachment 9 – Site Plan](#)

2. Major Certificate of Appropriateness (MAJCOA 12895-2019)

Project Address: 320 Lincoln Avenue

Project Applicant: Walter Faustlin

Project Planner: Lynda Lara, Assistant Planner

Council District: CC District No. 4

A request for a Major Certificate of Appropriateness (MAJCOA12895-2019) to construct a 612 square-foot addition, a 175 square-foot remodel and 200 square-foot wood deck a property located at 320 Lincoln Avenue in the Lincoln Park Historic District. Pursuant to

the provisions of the California Environmental Quality Act (CEQA Public Resources Code, Section 21084 et. seq.), this project meets the criteria for a Class 1 Categorical Exemption (Existing Facilities).

Recommendation:

The Planning Division recommends the Historic Preservation Commission adopt the attached draft Resolution recommending approval of Major Certificate of Appropriateness (MAJCOA 12895-2019), subject to conditions.

Attachments:

[Staff Report](#)

[Attachment 1 - HPC Resolution](#)

[Attachment 2 - Location Map & Aerial Photograph](#)

[Attachment 3 - Site Photographs](#)

[Attachment 4 - Lincoln Park Historic Survey](#)

[Attachment 5 - Proposed Plans](#)

[Attachment 6 - Public Hearing Notice and Map](#)

3. Major Certificate of Appropriateness (MAJCOA 12888-2019)

Project Address: 501 E. Kingsley Avenue

Project Applicant: Denise Lansberry

Project Planner: Eunice Im, AICP, Assistant Planner

Council District: CC District No. 4

Major Certificate of Appropriateness (MAJCOA 12888-2019) to allow a 418 square-foot addition to a contributing single-family residence located at 501 E. Kingsley Avenue in the Lincoln Park Historic District. Pursuant to the provisions of the California Environmental Quality Act (CEQA Public Resources Code, Section 21084 et. seq.), this project meets the requirements for a Categorical Exemption in compliance with Article 19, Section 15301 (Class 1 - Existing Facilities).

Recommendation:

The Planning Division recommends the Historic Preservation Commission adopt the attached draft Resolution recommending approval of Major Certificate of Appropriateness (MAJCOA 12888-2019), subject to conditions

Attachments:

[Staff Report](#)

[Attachment 1 - Draft HPC Resolution](#)

[Attachment 2 - Location Map and Aerial Photo](#)

[Attachment 3 - Photographs of proposed site](#)

[Attachment 4 - Historic Resource Inventory Form](#)

[Attachment 5 - Proposed Plans](#)

[Attachment 6 - Public Hearing Notices](#)

4. Major Certificate of Appropriateness (MAJCOA 12883-2019)

Project Address: 877 W. Grand Avenue

Project Applicant: Gilbert Jow

Project Planner: Alina Barron, Assistant Planner

Council District: CC District No. 2

Major Certificate of Appropriateness (MAJCOA 12883-2019) to allow the demolition of one single-family residence, garage, and poultry house with estimated construction dates between 1927-1937 located at 877 W. Grand Avenue. Pursuant to the provisions of the California Environmental Quality Act (CEQA Public Resources Code, Section 21084 et. seq.), this project meets the requirements for a Categorical Exemption in compliance with Article 19, Section 15301 (L.1, Class 1).

Recommendation:

The Planning Division recommends the Historic Preservation Commission adopt the attached draft Resolution recommending approval of Major Certificate of Appropriateness (MAJCOA 12883-2019) to allow the demolition of a pre-1945 single-family dwelling and garage, with the exception of the poultry house, subject to conditions.

Attachments:

[Staff Report](#)

[Attachment 1 - Draft HPC Resolution](#)

[Attachment 2 - Project Plans](#)

[Attachment 3 – Location Map & Aerial Photograph](#)

[Attachment 4 - Historic Resources Inventory Form](#)

[Attachment 5 - Site Photographs, Single-Family Dwelling](#)

[Attachment 6 - Site Photographs, Poultry House](#)

[Attachment 7 - Works Cited](#)

[Attachment 8 - Public Hearing Notice](#)

G. DISCUSSION:

1. HPC Priorities.

Attachments:

[HPC Priorities 12.4.19](#)

2. Historic Preservation Commission Rules of Procedures/By-Laws.

Attachments:

[November 7, 2018 Staff Report with Attachments](#)

H. HISTORIC PRESERVATION COMMISSION COMMUNICATION:

1. Report from Ordinance Review AdHoc Committee.
2. Report from Stable AdHoc Committee.
3. Report from Tree AdHoc Committee.

I. DEVELOPMENT SERVICES DIRECTOR/PLANNING MANAGER COMMUNICATION:

1. Minor Certificates of Appropriateness for November 2019 (attached).

Attachments: [Certificates of Appropriateness November 2019](#)

2. 2020 Calendar

ADJOURNMENT:

The City of Pomona Historic Preservation Commission is hereby adjourned to the next regular meeting of January 15, 2020 at 6:30 p.m. in the City Council Chambers.

CERTIFICATION OF POSTING AGENDA:

I, Anita D. Gutierrez, AICP, Development Services Director for the City of Pomona, hereby certify that the agenda for the December 4, 2019 meeting of the Historic Preservation Commission was posted in City Hall, near the door of the City Council Chambers, and on the City's website www.ci.pomona.ca.us on November 26, 2019. I declare under the penalty of perjury that the foregoing is true and correct.

/s/Anita D. Gutierrez, AICP, Development Services Director