



## NOTICE OF THE CITY COUNCIL OF THE CITY OF POMONA

*On March 16 , 2020, the City Council declared a local emergency in response to the global COVID-19 outbreak. Preserving the health and safety of our employees and the public is our top priority.*

In accordance with California Governor's Executive Order N-25-20 regarding the Brown Act and guidance from the California Department of Public Health on gatherings, please note the following:

On **November 16, 2020**, the City Council Meeting will occur via teleconference Zoom webinar. **There will be no in-person public meeting location.**

### **To watch and participate in the meeting by video conference via “Zoom Webinar”:**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87944950735?pwd=WHVDZ1NtSHczVlcyNVRCRENYbjJpQT09>

Passcode: 145413

Or iPhone one-tap:

US: +16699009128,,87944950735#,,,,,0#,,145413# or  
+13462487799,,87944950735#,,,,,0#,,145413#

### **To participate in the meeting by telephone:**

Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 879 4495 0735

Passcode: 145413

International numbers available: <https://us02web.zoom.us/j/87944950735?pwd=WHVDZ1NtSHczVlcyNVRCRENYbjJpQT09>

### **To submit comments by email:**

The deadline to submit your comments to the City Clerk's Office is **Monday, November 16, 2020 by 6 p.m.** Emailed comments will be read into the record by City staff.

- Please email your comments to [cityclerk@ci.pomona.ca.us](mailto:cityclerk@ci.pomona.ca.us)
- Comments must be limited to 200 words
- Please title your email “Public Comment-November 16, 2020” and indicate if you are commenting on a specific item

# City of Pomona

505 S. Garey Ave.  
Pomona, CA 91766



## Regular Meeting Agenda

Monday, November 16, 2020

7:00 PM

Via Teleconference – “Zoom Webinar”

### **City Council / Housing Authority / Successor Agency to the Redevelopment Agency**

*Mayor Tim Sandoval  
Vice-Mayor Nora Garcia  
Councilmember Rubio R. Gonzalez  
Councilmember Victor Preciado  
Councilmember Elizabeth Ontiveros-Cole  
Councilmember Steve Lustro  
Councilmember Robert S. Torres*

#### **VISION STATEMENT**

*Pomona will be recognized as a vibrant, safe, beautiful community that is a fun and exciting destination and the home of arts and artists, students and scholars, business and industry.*

## PLEASE NOTE

*The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Members of the City Council.*

*Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.*

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Pomona City Council Meeting Rules of Procedure.*
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.*
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.*
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Vice Mayor if the Mayor is absent).*

*We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.*

## ACCESSIBILITY

*The City of Pomona wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City's Administration Office at (909) 620-2051 at least 48 hours before the meeting, if possible. Additionally, Listening Assistive Devices are available for the hearing impaired; please see the City Clerk.*

*Agenda-related writings or documents provided to the City Council are available for public inspection in the Office of the City Clerk and on the City's website [www.ci.pomona.ca.us](http://www.ci.pomona.ca.us). Persons who have questions concerning any agenda item may call the City Clerk's Office at (909) 620-2341.*

## SPANISH INTERPRETATION / INTERPRETACIÓN EN ESPAÑOL

*If you require Spanish interpretation, a bilingual interpreter is available at Regular City Council meetings and may be available at Special meetings, if necessary. Please note that if no one requests assistance by 8:00 pm, the interpreter will be dismissed.*

*Si necesita interpretación en español, un intérprete bilingüe está disponible en las juntas regulares del Concejo Municipal y puede estar disponible en juntas especiales, si es necesario. Tenga en cuenta que si nadie solicita asistencia antes de las 8:00 pm, el intérprete será despedido.*

## 5:30 P.M.

*Via Teleconference*

## **CLOSED SESSION**

*Via Teleconference*

## **CALL TO ORDER**

## **PUBLIC COMMENT**

*Public Participation - In response to the global COVID-19 pandemic and in accordance with California Governor's Executive Order N-25-20 regarding the Brown Act and guidance from the California Department of Public Health on gatherings, please note that comments for Public Participation or for a specific item on the agenda were accepted by email and will be accepted via the Q & A feature on Zoom or by live comment by phone or internet. If you would like to comment please indicate to staff by either using the raise hand feature on Zoom, dialing \*9 if you are calling in via phone or leaving a comment in the Q & A box. Staff will call on you one at a time. Each speaker will have up to three (3) minutes for their comment. Comments received via email will be read into the record by City staff.*

## **CLOSED SESSION AGENDA ITEMS**

### **A) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**

(Pursuant to Government Code Section 54956.9(a))

*City of Pomona v. SQM North America Corporation*  
U.S.D.C. No. 2:11-cv-00167-RGK-JEM

(Pursuant to Government Code Section 54956.9 (d)(1))

*Randall v. City of Pomona*  
WC Case No. ADJ 13343396

### **B) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

(Pursuant to Government Code Section 54956.9 (d)(4))

One matter regarding possible initiation of litigation against General Reinsurance for the recovery of unpaid funds owed in relation to a workers compensation insurer not making payments pursuant to its coverage policy.

### **C) LIABILITY CLAIMS**

(Pursuant to Government Code Section 54956.95)

Claimant: Estate of Mathew Dixon  
Claim Against: City of Pomona  
Claim Number: 20-151305

**7:00 P.M.**

*Via Teleconference*

## **CALL TO ORDER**

## **CLOSED SESSION REPORT**

## **PLEDGE OF ALLEGIANCE**

## **ROLL CALL**

## **MAYOR/COUNCILMEMBER COMMUNICATIONS**

*Reports on conferences, seminars, and regional meetings attended by Mayor and City Council and announcements of upcoming events.*

## **CITY MANAGER COMMUNICATIONS**

*Reports from the City Manager.*

## **PUBLIC PARTICIPATION**

*Public Participation - In response to the global COVID-19 pandemic and in accordance with California Governor's Executive Order N-25-20 regarding the Brown Act and guidance from the California Department of Public Health on gatherings, please note that comments for Public Participation or for a specific item on the agenda were accepted by email and will be accepted via the Q & A feature on Zoom or by live comment by phone or internet. If you would like to comment please indicate to staff by either using the raise hand feature on Zoom, dialing \*9 if you are calling in via phone or leaving a comment in the Q & A box. Staff will call on you one at a time. Each speaker will have up to three (3) minutes for their comment. Comments received via email will be read into the record by City staff.*

## **CONSENT CALENDAR**

*All matters under the Consent Calendar may be enacted by a single motion without separate discussion. If discussion or a separate vote on any item is desired by a Councilmember, that item may be removed from the Consent Calendar and considered separately. All consent items pulled for discussion will be limited to five minutes. If they are not enacted upon within five minutes, the Mayor will move that Consent Item to the end of the Agenda, after consideration of the public hearings. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.*

1. Approval of City Council/Housing Authority/Successor Agency to the Redevelopment Agency Meeting Minutes

It is recommended that the City Council approve the following City Council/Housing Authority/Successor Agency to the Redevelopment Agency Meeting Minutes:

September 24, 2020 Meeting Minutes  
October 5, 2020 Meeting Minutes  
October 19, 2020 Meeting Minutes

Attachments: [FINAL MINUTES 09-24-2020](#)

[FINAL MINUTES 10-05-2020](#)

[FINAL MINUTES 10-19-2020](#)

2. Receive and File the Purchasing Policies and Procedures Manual

It is recommended that the City Council receive and file the updated Purchasing Manual.

Attachments: [Purchasing Manual Council report - November 16th 2020](#)

[Purchasing policies and procedures - final document](#)

3. Amendment of the FY 2020-21 Capital Improvement Program (CIP) Budget by Re-Appropriating Funds to an Unfunded CIP Project "Local Roadway Safety Plan (LRSP)," Project No. 428-2590-XXXXX-68570

It is recommended that the City Council adopt the following resolution:

**RESOLUTION NO. 2020-53 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AMENDING THE FY 2020-21 OPERATING BUDGET BY UNAPPROPRIATING \$28,000 FROM 101-2530-52285-00000 AND AMENDING THE FY 2020-21 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY PARTIALLY FUNDING THE CURRENTLY UNFUNDED CIP PROJECT "LOCAL ROADWAY SAFETY PLAN (LRSP)," PROJECT NO. 428-2590-XXXXX-68570 BY APPROPRIATING \$28,000 OF GENERAL FUNDS TO THE PROJECT**

Attachments: [Staff Report - LRSP](#)

[Resolution - LRSP](#)

[Attachment 2](#)

4. Award of Contract to All American Asphalt and Amendment of the FY 2020-21 Capital Improvement Program (CIP) Budget by Appropriating Funds to "Major Street Rehabilitation - 2015 Metro Call," Project No. 428-2590-XXXXX-67918

It is recommended that the City Council take the following actions:

- 1) Adopt the following resolution:

**RESOLUTION NO. 2020-166 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AMENDING THE FY 2020-21 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY UNAPPROPRIATING \$19,359 OF MAYORAL SERIES "BI(AX/AI)" BOND PROCEEDS FROM "EXCESS RDA BOND PROCEEDS ALLOCATION," PROJECT NO. 428-25890-XXXXX-71041, THEREBY CLOSING THE PROJECT, AND APPROPRIATING \$19,359 OF MAYORAL SERIES "BI(AX/AI)" AND \$800,000 OF AVAILABLE PROP C FUNDS TO "MAJOR**

**STREET REHABILITATION - 2015 METRO CALL," PROJECT NO. 428-2590-XXXXX-67918, FTIP #LAF9526, POMONA ACTIVE TRANSPORTATION PROGRAM (ATP) PHASE 2 BICYCLE NETWORK FOR COMMUNITY ACCESS - LAMTA #F9526**

- 2) Award a construction contract to All American Asphalt for "Major Street Rehabilitation - 2015 Metro Call," Project No. 428-2590-XXXXX-67918, FTIP #LAF9526, Pomona ATP Phase 2 Bicycle Network for Community Access - LAMTA #F9526 (All Base Bid Schedules A, B, C, D, and E, and Additive Alternates 1, 2, 3, 4 and 5), in the amount of \$9,154,357;
- 3) Authorize bikeway markers to be installed along the Valley Boulevard Class IV bikeway (cycle track) to include the City of Pomona and potentially various schools (Cal Poly Pomona, Western University, i-Poly HS, and PUSD) and commit to City maintenance or removal of said bikeway markers;
- 4) Authorize night and/or weekend work for Valley Boulevard, Holt Avenue from Temple Avenue to Fairplex Drive, and McKinley Avenue from White Avenue to Westerly limit;
- 5) Find that the project referenced above is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301(c) and that the proposed project will not have a significant effect on the environment; and
- 6) Authorize the City Manager to execute the construction contract, along with easements with property owners along Valley Blvd., as needed, amendments to the contract, and any subsequent change orders on behalf of the City.

**Attachments:**    [Staff Report](#)  
                          [Attachment No. 1 - Resolution](#)  
                          [Attachment No. 2](#)  
                          [Attachment No. 3](#)

5. Amendment of the FY 2020-21 Capital Improvement Program Budget by Closing Completed/Cancelled Projects and Re-Appropriating Unexpended Funds

It is recommended that the City Council adopt the following resolution:

**RESOLUTION NO. 2020-143 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AMENDING THE FY 2020-21 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY CLOSING COMPLETED/CANCELLED PROJECTS, AND RELEASING AND RE-APPROPRIATING UNEXPENDED FUNDS IN THE AMOUNT OF \$292,402**

Attachments:    [Staff Report](#)  
                          [Attachment No. 1](#)  
                          [Attachment No. 2](#)

6. Amendment of the FY 2020-21 Operating Budget by Appropriating \$45,000 in Low-Moderate Income Housing Fund Balance and Approve an Amendment to the Professional Services Agreement with LeSar Development Consultants Related to the City Planning and Homeless Program Grant, Increasing the Award Amount by \$45,000 for a Total Contract Amount Not to Exceed \$312,750

It is recommended that the City Council take the following actions:

- 1) Adopt the following resolution:

**RESOLUTION NO. 2020-157 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AMENDING THE FY 2020-21 CITY OPERATING BUDGET BY APPROPRIATING \$45,000 IN LOW-MODERATE INCOME HOUSING FUND BALANCE TO INCREASE THE PROFESSIONAL SERVICES AGREEMENT WITH LESAR DEVELOPMENT CONSULTANTS (131-6201-52285-00000) BY THE SAME AMOUNT**

- 2) Approve an amendment to the sole source contract with LeSar Development Consultants (LeSar) for professional services related to the City Planning and Homeless Program Grant, extending the contract to June 30, 2021, amending the scope of work, and increasing the contract award by \$45,000 in Low-Moderate Income Housing Funds, for a total contract amount not to exceed \$312,750.
- 3) Authorize the City Manager to execute the contract amendment, subject to approval as to form by the City Attorney.

Attachments:    [Staff Report - Amendment to the Professional Services Agreement to](#)  
                          [Attachment 1 - Resolution 2020-157](#)

7. Stop Signs on Hamilton Boulevard at Colony Drive

It is recommended that the City Council direct Staff to install stop signs on Hamilton Boulevard at Colony Drive.

Attachments:    [Staff Report](#)

8. Award of Bid to InfoSend Inc. for Printing, Posting, Mailing, Electronic Bill Presentation and Payment Services for City Utility Bills for an Initial Term of Three (3) Years, with Two (2), One-Year (1) Extension Options, at the Prices Bid, Plus Actual Postage Cost

It is recommended that the City Council take the following actions:



- 1) Approve the award bid to InfoSend, Inc. of Anaheim, California, for the printing, posting, mailing, and electronic bill presentation and payment services for the City of Pomona's utility bills for an initial term of three (3) years, with two (2), one (1) year extension options, for the printing, posting, mailing and electronic bill presentation and payment services (EBPP) for the City of Pomona's utility bills, at the prices bid, plus the actual cost of postage; and
- 2) Authorize the City Manager, to execute an Agreement with InfoSend, Inc. for these services and any authorized extensions, subject to review by the City Attorney.

Attachments:     [Infosend Award of Bid Staff Report 11162020](#)

9. Authorization of the Submittal of Applications for the Statewide Park Development and Community Revitalization Program Grant Funds (Proposition 68)

It is recommended that the City Council adopt the following resolution:

**RESOLUTION NO. 2020-160 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, APPROVING APPLICATIONS FOR STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM GRANT FUNDS**

Attachments:     [Council Report - Resolution Authorizing Prop 68 Applications](#)  
                              [Prop 68 Resolution 2020-160](#)

10. Amendment of the FY 2020-21 Capital Improvement Program (CIP) Budget by Appropriating \$15,500 from District 5 CIP Carryover Discretionary Fund Balance to CIP Project "Traffic Calming Improvements-Speed Radar Feedback Signs," Project No. 428-2590-XXXXX-68566

It is recommended that the City Council adopt the following resolution:

**RESOLUTION NO. 2020-161 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AMENDING THE FY 2020-21 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY APPROPRIATING \$15,500 FROM DISTRICT 5 CIP CARRYOVER DISCRETIONARY FUND BALANCE TO CIP PROJECT "TRAFFIC CALMING IMPROVEMENTS-SPEED RADAR FEEDBACK SIGNS," PROJECT NO. 428-2590-XXXXX-68566**

Attachments:     [Staff Report](#)  
                              [Attachment 1-Resolution](#)

11. Second Reading and Adoption of an Ordinance Adding Section 34-222 to Article V Chapter 34 of the Pomona Municipal Code Prohibiting the Hourly Rentals of Hotels and Motels within City Limits

It is recommended that the City Council adopt the following ordinance:

**ORDINANCE NO. 4293 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, ADDING SECTION 34-222 TO ARTICLE V CHAPTER 34 OF THE POMONA MUNICIPAL CODE PROHIBITING THE HOURLY RENTALS OF HOTELS AND MOTELS WITHIN CITY LIMITS**

**Attachments:**     [Ordinance No. 4293 Second Reading and Adoption Ordinance](#)  
[Ordinance No. 4293- First Reading and Introduction - Ordinance](#)  
[Ordinance No. 4293 Prohibiting Hourly Rentals of Hotels and Motels](#)

12. Appointment of City Council Representation on the Executive Committee of Spadra Basin Groundwater Sustainability Agency

It is recommended that the City Council adopt the following resolution:

**RESOLUTION NO. 2020-162 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, APPOINTING CITY COUNCIL REPRESENTATION ON EXECUTIVE COMMITTEE OF THE SPADRA BASIN GROUNDWATER SUSTANABILITY AGENCY**

**Attachments:**     [Staff Report - Spadra GSA Executive Board Designation.docx](#)  
[Attachment No. 1 - Resolution 2020-162.docx](#)

13. Approval of a Mills Act Contract for a Property Located at 350 East McKinley Avenue

It is recommended that the City Council adopt the following resolution:

**RESOLUTION NO. 2020-163 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, APPROVING A MILLS ACT CONTRACT FOR THE PROPERTY LOCATED AT 350 EAST MCKINLEY AVENUE**

**Attachments:**     [Staff Report](#)  
[Attachment No. 1](#)  
[Attachment No. 2](#)  
[Attachment No. 3](#)

14. Extension of Commercial Solid Waste Franchise Agreement to Arakelian Enterprises, Inc., D.B.A. Athens Services, to Continue Solid Waste Services in the Angela-Chanslor and Abbey-Karesh Neighborhoods

It is recommended that the City Council take the following actions:

- 1) Approve a one-year extension of the current agreement, incorporating a Consumer Price Index Adjustment (CPI), with Arakelian Enterprises, Inc., D.B.A. Athens Services (Athens) to continue solid waste services in the Angela-Chanslor and Abbey-Karesh neighborhoods; and

- 2) Authorize the City Manager to execute the extension to the contract on behalf of the City, subject to review by the City Attorney.

Attachments:     [Staff Report](#)

15. Approval of Tract Map TM No. 74049 for the Property Located at 737-763 Lewis Street, Pomona, CA, Assessor Parcel Numbers 8357-003-035 and -036, related to the Subdivision and Development of Twelve Residential Condominium Units (Council District 1)

It is recommended that the City Council take the following actions:

- 1) Adopt the following resolution:

**RESOLUTION NO. 2020-164 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, APPROVING TRACT MAP TM NO. 74049 FOR THE PROPERTY LOCATED AT 737-763 LEWIS STREET, POMONA, CA, ASSESSOR PARCEL NUMBERS 8357-003-035 AND -036**

- 2) Authorize the City Engineer to sign the Tract Map TM 74049 on behalf of the City.

Attachments:     [Staff Report](#)  
                          [Attachment No. 1](#)  
                          [EXHIBIT A](#)  
                          [Attachment No. 2](#)  
                          [Attachment No. 3](#)  
                          [Attachment No. 4](#)

16. Award a Bid to HASA, Inc. for the purchase of Sodium Hypochlorite and Hydrochloric Acid

It is recommended that the City Council award a bid to HASA, Inc. for the purchase of sodium hypochlorite and hydrochloric acid, at the prices bid, for a term of three-years, with a two-year extension option.

Attachments:     [Staff Report - Award a Bid to HASA, Inc.docx](#)  
                          [Attachement No. 1 - IFB #2020-1023 Bid Results.pdf](#)

17. Approve Second Amendment to Sole Source Agreement with Better 4 You Meals for an Amount Not To Exceed \$838,392 to Provide Home-Delivered Meals During COVID-19 Pandemic in FY 2020-21

It is recommended that the City Council take the following actions:

- 1) Approve the Second Amendment to the sole source agreement with Better 4 You Meals to increase but not-to-exceed the amount to \$838,392 in order to provide home-delivered meals in FY 2020-21; and
- 2) Authorize the City Manager or his designee to execute the amendment and any amendments hereto, following approval by the City Attorney.

**Attachments:**     [Council Report - Better 4 You Meals Sole Source Amendment](#)

18. Approve Entering into an Escrow and Deposit Account Control Agreement with River City Bank and Southern California Edison on behalf of Pomona Choice Energy to Comply with California Public Utilities Commission Financial Security Requirements

It is recommended that the City Council take the following actions:

- 1) Approve entering into an Escrow and Deposit Control Agreement (Escrow Agreement) with River City Bank and Southern California Edison (SCE) on behalf of Pomona Choice Energy to comply with California Public Utilities Commission (CPUC) financial security requirements (Bond); and
- 2) Authorize the City Manager, or designee, to execute an Escrow Agreement.

**Attachments:**     [SR - Approve Escrow Agrmt w River City Bank.docx](#)  
                              [Attach 1 - Sample of Acceptable FSR Instruments draft.pdf](#)

19. Authorization of the Acceptance of \$142,917 in State Homeless Emergency Aid Program (HEAP) Funds for the Operation of an Access Center and Amending the Agreement of Volunteers of America Los Angeles by Awarding \$134,342 to Operate the Access Center as the Hope for Home Services Center Site Operator

It is recommended that the City Council take the following actions:

- 1) Adopt the following resolution:

**RESOLUTION NO. 2020-150 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AUTHORIZING THE ACCEPTANCE OF \$142,917 IN STATE HOMELESS EMERGENCY AID PROGRAM (HEAP) FUNDS FOR OPERATION OF AN ACCESS CENTER INCLUDING THE STAFFING OF A NEW PROBLEM SOLVING SPECIALIST; AMEND THE FY 2020-21 OPERATING BUDGET BY INCREASING REVENUE ESTIMATES AND APPROPRIATING \$26,250 FOR THE PROBLEM SOLVING SPECIALIST AND AMENDING THE AGREEMENT OF VOLUNTEERS OF AMERICA LOS ANGELES BY AWARDED \$134,342 TO OPERATE THE ACCESS CENTER AS THE HOPE FOR HOME SERVICES CENTER SITE OPERATOR**

- 2) Authorize the City Manager to execute all agreements and any other

documentation requested for acceptance of the award, distribution of the funding and operation of the Hope for Home Access Center Program, subject to approval as to form by the City Attorney.

**Attachments:**     [Staff Report - Acceptance of HEAP Funds for Access Center FY 20-21](#)  
                              [Resolution No. 2020-150](#)

- 20.**     Approve a Memorandum of Understanding between the City of Pomona and California State Polytechnic University Pomona for City to Assist in Operating the Cal Poly Pomona Water Treatment Plant

It is recommended that the City Council take the following actions:

- 1) Approve an MOU with the California Polytechnic State University Pomona (Cal Poly) to assist in operating their reverse osmoses water treatment plant (Plant); and
- 2) Authorize the City Manager to execute said MOU with Cal Poly.

**Attachments:**     [Staff Report - Approve MOU Between the City and Cal Poly.docx](#)  
                              [10-20-20 Final City of Pomona-CPP Reverse Osmosis Plant Operations](#)

- 21.**     Authorization of the Dissolution of Canon Water Company

It is recommended that the City Council adopt the following resolution:

**RESOLUTION 2020-159 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AUTHORIZING THE DISSOLUTION OF CANON WATER COMPANY**

**Attachments:**     [Staff Report - Canon Water Dissolution.docx](#)  
                              [Attachment No. 1 - Resolution 2020-159.docx](#)  
                              [Attachment No. 2 - Exhibit A to Attachment 1 - Plan of](#)  
                              [Attachment No. 3 - Resolution of the Board of Directors - Dissolution.doc](#)

- 22.**     Approve Agreements with Planned Parenthood and Caltrans for Decorative Block Wall Maintenance and Management

It is recommended that the City Council take the following actions:

- 1) Authorize the City Manager to execute a Maintenance Agreement between Planned Parenthood Los Angeles (PPLA), located at 1550 North Garey Avenue, and the City of Pomona (City) for the maintenance responsibilities of a proposed decorative block wall to be located along PPLA's north parking lot; and
- 2) Authorize the City Manager to execute a Maintenance Agreement between the California Department of Transportation (Caltrans) and the City of Pomona for the

City's overall maintenance management of the decorative block wall as required by Caltrans.

Attachments:     [Staff Report](#)

23. Authorize Execution of a Memorandum of Understanding (MOU) between the City of Pomona and Secure Government to Government (G2G) for Electronic Document Recordings

It is recommended that the City Council authorize the City Manager to execute the proposed Memorandum of Understanding (MOU) between the City of Pomona and the Statewide Electronic Courier Universal Recording Environment (SECURE) to record documents electronically through the SECURE Government (G2G) Portal.

Attachments:     [Staff Report](#)

24. Award of Contract to Kimley-Horn to Prepare the City's Sixth Cycle (2021-2029) Housing Element Update

It is recommended that the City Council take the following actions:

- 1) Award a three-year agreement with two one-year renewal options with Kimley-Horn to assist the Development Services Department (Planning Division) with the preparation of the City's Housing Element for the Sixth Cycle (2021-2029); and
- 2) Authorize the City Manager, or designee, to execute the agreement and any related amendments as needed.

Attachments:     [Staff Report](#)

25. Acceptance and Appropriation of \$310,000 in State Grant Funds (SB 2) for Use on Citywide Housing Policy Development and Implementation

It is recommended that the City Council take the following actions:

- 1) Adopt the following resolution:

**RESOLUTION NO. 2020-167 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AUTHORIZING THE ACCEPTANCE OF \$310,000 IN GRANT FUNDING FROM THE STATE OF CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR USE ON CITYWIDE HOUSING POLICY DEVELOPMENT AND IMPLEMENTATION; AMEND THE FY 2020-21 OPERATING BUDGET BY INCREASING REVENUE ESTIMATES AND APPROPRIATING \$310,000**

- 2) Authorize the City Manager to execute all agreements and any other documentation requested for acceptance of the award, distribution of the funding and operation of

the subsequent agreements, subject to approval as to form by the City Attorney.

**Attachments:**     [Staff Report](#)  
                              [Attachment No. 1 - Resolution No. 2020-167](#)

## **DISCUSSION CALENDAR**

- 26.**     Finding of Public Benefit to the Community at Large-Recommended Expenditure(s) and Recap of Expended Funds

It is recommended that the City Council take the following actions:

- 1) Approve the expenditure(s) recommended and make the finding that the community at large will receive a public benefit from the expenditure of funds for the recommended item(s); and
- 2) Receive and file the recap of final amounts for previously approved projects/activities.

**Attachments:**     [FOPB Staff Report](#)  
                              [Attachments 1-11](#)

- 27.**     Receive and File the Fiscal Year 2019-20 Unaudited Year End Overview, Review the Fiscal Year 2020-21 General Fund 1st Quarter Budget, and Adopt a Resolution Amending the Fiscal Year 2020-21 Operating Budget

It is recommended that the City Council take the following actions:

- 1) Receive and file the Fiscal Year (FY) 2019-20 Unaudited Year-End Overview;
- 2) Review the FY 2020-21 General Fund 1st Quarter Budget; and
- 3) Adopt the following resolution:

**RESOLUTION NO. 2020-168 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AMENDING THE FISCAL YEAR 2020-2021 OPERATING BUDGET BY INCREASING REVENUE ESTIMATES BY \$3,410,207 AND UN-APPROPRIATING \$2,460,157**

**Attachments:**     [1st Quarter Report](#)  
                              [Reso 1 Operating Budget 20-168](#)  
                              [Exhibit A to attach 1 fy2020-211stQ](#)

- 28.**     Introduction and First Reading of an Ordinance Amending the City of Pomona Municipal Code to Update the Existing Duties and Responsibilities of the Community Life Commission (Section 2-552)

It is recommended that the City Council introduce and give first reading to the following ordinance:

**ORDINANCE NO. 4294 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, APPROVING AND AMENDING THE CITY OF POMONA MUNICIPAL CODE TO UPDATE THE EXISTING DUTIES AND RESPONSIBILITIES OF THE COMMUNITY LIFE COMMISSION (SECTION 2-552)**

**Attachments:**     [Staff Report - First Reading of Ordinance 4294 for CLC Duties and](#)  
[Attachment 1 - Ordinance No. 4294](#)  
[Attachment 2 - Section 2-552 of the Pomona Municipal Code](#)  
[Attachment 3 - CLC June 23, 2020 Minutes Final](#)

29. Update on Activate Pomona Pilot Program and Request to Extend Expiration Date until the Lifting of the Governor of California Executive Order Pertaining to COVID-19

It is recommended that the City Council adopt the following resolution:

**RESOLUTION NO. 2020-165 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, EXTENDING THE EXPIRATION DATE OF THE ACTIVATE POMONA PILOT PROGRAM FROM DECEMBER 31, 2020 UNTIL THE LIFTING OF THE GOVERNOR OF CALIFORNIA EXECUTIVE ORDER PERTAINING TO COVID-19**

**Attachments:**     [Staff Report](#)  
[Attach. No. 1: Resolution No. 2020-165](#)  
[Attachment No. 2: State Application for Home-Based Salons and Barbers](#)  
[Attachment No. 3: County Public Health Cottage Food Guide](#)  
[Attachment No. 4: City Cottage Food Ordinance](#)

## **PUBLIC HEARINGS**

30. A Public Hearing and Adoption of a Resolution Approving the City of Pomona Housing Authority's Moving to Work (MTW) Plan for Submission of Application to the U.S. Department of Housing and Urban Development (HUD)

It is recommended that the City Council, sitting as the Governing Board of the City of Pomona Housing Authority, take the following actions:

- 1) Conduct a Public Hearing for the City of Pomona Housing Authority's Moving to Work (MTW) Plan to receive comments; and
- 2) Adopt the following resolution:



**RESOLUTION NO. 2020-151 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, SITTING AS THE GOVERNING BOARD OF THE POMONA HOUSING AUTHORITY, APPROVING THE PUBLIC HOUSING AUTHORITY'S MOVING TO WORK CERTIFICATION OF COMPLIANCE AND CERTIFICATION OF CONSISTENCY WITH THE CONSOLIDATED PLAN AND CERTIFICATION WITH THE PUBLIC HOUSING AUTHORITY MOVING TO WORK PLAN SUBMISSION TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT(HUD)**

**Attachments:**     [Staff Report - Public Hearing MTW Demonstration](#)  
[Attachment 1 - Resolution No 2020-151](#)  
[Attachment 2 - Draft MTW-Plan 2020](#)  
[Attachment 3 - MTW Certification of Compliance](#)  
[Attachment 4 - MTW Plan Public Notice](#)  
[Attachment 5 - HUD-Form-2991](#)  
[Attachment 6 - HUD-Form-50071](#)  
[Attachment 7 - Disclosure of Lobbying Activities](#)

**MATTERS INITIATED BY CITY COUNCIL MEMBERS**

*Items for future City Council consideration as requested by Mayor or Members of the City Council*

**ADJOURNMENT**

*The next Regular Meeting will be held on December 7, 2020 via Zoom Webinar due to the COVID-19 pandemic. Closed Session items will be discussed at 5:30 p.m. The Open Session will commence at 7:00 p.m.*

**CERTIFICATION OF POSTING AGENDA**

*I, Rosalia A. Butler, MMC, City Clerk for the City of Pomona, hereby certify that the agenda for the November 16, 2020 meeting of the City Council was posted in City Hall, near the door of the City Council Chambers and City Council Conference Room, and on the City's website [www.ci.pomona.ca.us](http://www.ci.pomona.ca.us) on November 10, 2020.*

*I declare under the penalty of perjury that the foregoing is true and correct.*

/s/ Rosalia A. Butler, MMC  
City Clerk