

City of Pomona

505 S. Garey Ave.
Pomona, CA 91766



Regular Meeting Agenda

Wednesday, September 1, 2021

6:30 PM

Via Video Conference

Historic Preservation Commission

Chairperson Tamara Gonzalez
Vice-Chairperson Jennifer Williams
Commissioner Chara Swodeck
Commissioner Alice R. Gomez
Commissioner James Gallivan
Commissioner Jim Kercheval
Commissioner Ann Tomkins

*****IMPORTANT NOTICE DUE TO COVID-19*****

- <https://us02web.zoom.us/j/89874451884?pwd=VTFoRzhNNHBRelhVdUtpMGIUVGRtZz09>

To participate by telephone

- Dial (669) 900-9128
- Enter Webinar ID 898 7445 1884 followed by #
- For Participant ID, press #
- Enter Password 654417 followed by #

To submit comments by email

- Comments for public participation or for a specific item on the agenda will be accepted by email.
- Comments will be read into the record by the Historic Preservation Commission Secretary.
- The deadline to submit your comments is Wednesday, September 1 by 5:30 p.m.
- Please email your comments to DevServicesComments@ci.pomona.ca.us.
- Comments must be limited to 200 words.
- Please title your email "Historic Preservation Commission Public Comment 9-1-2021" and indicate if you are commenting on a specific agenda item.

On March 16, 2020, the City Council declared a local emergency in response to the global COVID-19 outbreak. Preserving the health and safety of our employees and the public is our top priority.

In accordance with California Governor's Executive Order N-25-20 regarding the Brown Act and guidance from the California Department of Public Health on gatherings, please note the following:

On September 1, 2021 at 6:30 p.m., the Historic Preservation Commission meeting will occur via video conference. There will be no in-person public meeting location.

To watch and participate by video conference

- Visit <https://zoom.us/join>.
- Type in Webinar ID 898 7445 1884 and click "Join".
- Enter Webinar Password 654417 and click "Join Webinar".
- You can also access the meeting by clicking on the following link:
- <https://us02web.zoom.us/j/89874451884?pwd=VTFoRzhNNHBRelhVdUtpMGIUVGRtZz09>

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A. CALL TO ORDER:

Chairperson Tamara Gonzalez

B. PLEDGE OF ALLEGIANCE:

Chairperson Tamara Gonzalez

C. ROLL CALL:

Chairperson Tamara Gonzalez, Vice Chairperson Jennifer Williams, Commissioner Chara Swodeck, Commissioner Alice R. Gomez, Commissioner James Gallivan, Commissioner Jim Kercheval and Commissioner Ann Tomkins.

D. PUBLIC COMMENT:

1. At this time, the general public is invited to address the Historic Preservation Commission concerning any items that are not listed on the agenda, which are not public hearings, or other items under the jurisdiction of the Historic Preservation Commission. Comments from the public of any non agenda items will be limited to three (3) minutes in accordance with City policy.

2. Any applicant or member of the public wishing to speak on any item that is listed on the agenda is requested to adhere to the following protocol procedures/guidelines:

a) When called upon, the person shall state his/her name and address for the record, and, if speaking for an organization or other group, identify the organization or group represented. Whenever any group of persons wishes to address the Historic Preservation Commission on the same subject matter, the Chairperson may, at his/her discretion, request that the group choose a spokesperson to address the Commission.

b) All remarks should be addressed to the Historic Preservation Commission as a whole, and not to individual Commissioners. Questions, if any, should be directed to the presiding Chairperson who will determine whether, or in what manner an answer will be provided.

3. Together the Historic Preservation Commission members, City Staff, and public honor Pomona's important City meeting values:

a) To speak and to listen to everyone with respect and courtesy; to honor fairness and our cherished democratic process.

b) To affirm Pomona's dedication to lead as a Compassionate City.

Thank you all for keeping these values and this commitment to act with them ever present in our minds as we proceed with the meeting together.

E. PRESENTATIONS:

Training on the Fundamentals of Serving as a Commissioner, presented by the City Attorney's Office.

F. COMMISSIONER COMMUNICATION:

- 1. Report from Ordinance Review AdHoc Committee - Chairperson Tamara Gonzalez & Vice-Chairperson Jennifer Williams.*
- 2. Report from Stable AdHoc Committee - Commissioner James Gallivan & Chairperson Tamara Gonzalez.*
- 3. Report from Education/Outreach AdHoc Committee - Commissioner Jim Kercheval & Commissioner Chara Swodeck.*
- 4. Report from Maintaining Local Registry AdHoc Committee - Chairperson Tamara Gonzalez, Vice-Chairperson Jennifer Williams & Commissioner Alice R. Gomez.*

G. CONSENT CALENDAR:

All items listed on the Consent Calendar may be enacted by a single motion without separate discussion. If a discussion or a separate vote on any item is desired by a Historic Preservation Commissioner, that item may be removed from the Consent Calendar and considered separately. All remaining items not removed from the Consent Calendar by a Historic Preservation Commissioner shall be voted on prior to discussion of the item(s) requested to be pulled.

H. PUBLIC HEARING:

1. Mills Act (MILLS 13837-2021):

Project Address: 305 Garfield Avenue

Project Applicant: Rosario & Jamie Ortega

Project Planner: Lynda Lara, Assistant Planner

Council District: Council District 4

A request for a Mills Act application (MILLS 13837-2020) for a restoration, rehabilitation and preservation plan, which includes a schedule of projects to be completed during the first ten years following execution of a Mills Act Contract, for the property located in the Lincoln Park Historic District.

Recommendation:

Staff recommends approval of MILLS 13837-2020 and adopt Resolution No. 21-010.

Attachments:

[Staff Report](#)

[Attachment 1 - Draft HPC Resolution](#)

[Attachment 2 - Site Photos](#)

[Attachment 3 - Historic Inventory Sheet](#)

[Attachment 4 - National Register of Historic Places](#)

[Attachment 5 - Site Plan](#)

[Attachment 6 - Floor Plan](#)

[Attachment 7 - Financial Analysis Form](#)

[Attachment 8 - RR&P Plan](#)

[Attachment 9 - Bids](#)

2. Mills Act (MILLS 16182-2021):

Project Address: 210 E. Kingsley Avenue

Project Applicant: James Gutierrez

Project Planner: Lynda Lara, Assistant Planner

Council District: Council District 4

A request for a Mills Act application (MILLS 16182-2021) for a restoration, rehabilitation and preservation plan, which includes a schedule of projects to be completed during the first ten years following execution of a Mills Act Contract, for the property located in the Lincoln Park Historic District.

Recommendation:

Staff recommends approval of MILLS 16182-2021 and adopt Resolution No. 21-011.

Attachments: [Staff Report](#)
 [Attachment 1 - Draft HPC Resolution](#)
 [Attachment 2 - Site Photos](#)
 [Attachment 4 - Site Plan](#)
 [Attachment 5 - Floor Plan](#)
 [Attachment 6 - RR&P Plan](#)
 [Attachment 7 - HVAC Bids](#)
 [Attachment 8 - Financial Analysis Form](#)

3. Mills Act (MILLS 16172-2021):

Project Address: 245 E. Pasadena St.

Project Applicant: Cynthia Cabello

Project Planner: Alina Barron, Assistant Planner

Council District: Council District 4

A request for a Mills Act application (MILLS 16172-2021) for a restoration, rehabilitation and preservation plan, which includes a schedule of projects to be completed during the first ten years following execution of a Mills Act Contract, for the property located in the Lincoln Park Historic District.

Recommendation:

Staff recommends approval of MILLS 16172-2021, Resolution No. 21-012.

Attachments: [Staff Report](#)
 [Attachment 1 - Draft HPC Resolution No.21-012](#)
 [Attachment 2 - Interior and Exterior Photographs](#)
 [Attachment 3 - Site Plan and Floor Plan](#)
 [Attachment 4 - Historic Inventory Form](#)
 [Attachment 5 - Public Hearing Notice](#)
 [Attachment 6 - Financial Analysis Form](#)
 [Attachment 7 - Rehabilitation, Restoration, and Preservation Plan](#)

4. Mills Act (MILLS 16178-2021):

Project Address: 250 E. Pasadena St.

Project Applicant: Marlene Montiel and Anthony Lopez

Project Planner: Alina Barron, Assistant Planner

Council District: Council District 4

A request for a Mills Act application (MILLS 16178-2021) for a restoration, rehabilitation and preservation plan, which includes a schedule of projects to be completed during the first ten years following execution of a Mills Act Contract, for the property located in the Lincoln Park Historic District.

Recommendation:

Staff recommends approval of MILLS 16178-2021, Resolution No. 21-013.

Attachments: [Staff Report](#)
 [Attachment 1 - Draft HPC Resolution No.21-013](#)
 [Attachment 2 - Interior and Exterior Photographs](#)
 [Attachment 3 - Site Plan and Floor Plan](#)
 [Attachment 4 - Historic Inventory Form](#)
 [Attachment 5 - Public Hearing Notice](#)
 [Attachment 6 - Financial Analysis Form](#)
 [Attachment 7 - Rehabilitation, Restoration, and Preservation Plan](#)

5. Mills Act (MILLS 16118-2021):

Project Address: 1465 N. Gibbs Street
Project Applicant: Fernando & Jeanette Ulloa
Project Planner: Alex Jimenez, Assistant Planner
Council District: Council District 4

A request for a Mills Act application (MILLS 16118-2021) for a restoration, rehabilitation and preservation plan, which includes a schedule of projects to be completed during the first ten years following execution of a Mills Act Contract, for the property located in the Lincoln Park Historic District.

Recommendation:

Staff recommends approval of MILLS 16118-2021, Resolution No. 21-014.

Attachments: [Staff Report](#)
 [Attachment 1 - Draft HPC Resolution No. 21-014](#)
 [Attachment 2 - Site Photographs \(Interior and Exterior\)](#)
 [Attachment 3 - Site Plan and Floor Plan](#)
 [Attachment 4 - Historic Inventory Form](#)
 [Attachment 5 - Public Hearing Notice](#)
 [Attachment 6 - Financial Analysis Form](#)
 [Attachment 7 - Restoration, Rehabilitation & Preservation Plan](#)

I. DISCUSSION CALENDAR:

1. Discussion Regarding Historic Preservation Ordinance Updates.

Attachments: [Ordinance Update Staff Report.docx](#)

J. STAFF COMMUNICATION:

1. Minor Certificates of Appropriateness for August 2021 (attached).

Attachments: [Minor Certificates of Appropriateness.docx](#)

ADJOURNMENT:

The City of Pomona Historic Preservation Commission is hereby adjourned to the next regular meeting of October 6, 2021 at 6:30 p.m., which will occur via video conference.

CERTIFICATION OF POSTING AGENDA:

I, Geoffrey Starns, AICP, LEED AP BD+C, Historic Preservation Supervisor for the City of Pomona, hereby certify that the agenda for the September 1, 2021 meeting of the Historic Preservation Commission was posted in City Hall, near the door of the City Council Chambers, and on the City's website www.ci.pomona.ca.us on August 26, 2021. I declare under the penalty of perjury that the foregoing is true and correct.

/s/Geoffrey Starns, AICP, LEED AP BD+C, Historic Preservation Supervisor