

City of Pomona

505 S. Garey Ave.
Pomona, CA 91766



Regular Meeting Agenda

Wednesday, August 3, 2022

6:30 PM

Council Chambers

Historic Preservation Commission

Chairperson Jennifer Williams
Vice-Chairperson Chara Swodeck
Commissioner Tamara Gonzalez
Commissioner Alice R. Gomez
Commissioner James Gallivan
Commissioner Jim Kercheval
Commissioner Ann Tomkins

A. CALL TO ORDER:

Vice-Chairperson Chara Swodeck

B. PLEDGE OF ALLEGIANCE:

Vice-Chairperson Chara Swodeck

C. ROLL CALL:

Chairperson Jennifer Williams, Vice-Chairperson Chara Swodeck, Commissioner Tamara Gonzalez, Commissioner Alice Gomez, Commissioner James Gallivan, Commissioner Jim Kercheval and Commissioner Ann Tomkins

D. SELECTION OF CHAIR AND VICE-CHAIR:

Selection of New Chairperson & Vice-Chairperson

E. PUBLIC COMMENT:

- 1. At this time, the general public is invited to address the Historic Preservation Commission concerning any items that are not listed on the agenda, which are not public hearings, or other items under the jurisdiction of the Historic Preservation Commission. Comments from the public of any non agenda items will be limited to three (3) minutes in accordance with City policy.*
- 2. Any applicant or member of the public wishing to speak on any item that is listed on the agenda is requested to adhere to the following protocol procedures/guidelines:*
 - a) When called upon, the person shall state his/her name and address for the record, and, if speaking for an organization or other group, identify the organization or group represented. Whenever any group of persons wishes to address the Historic Preservation Commission on the same subject matter, the Chairperson may, at his /her discretion, request that the group choose a spokesperson to address the Commission.*
 - b) All remarks should be addressed to the Historic Preservation Commission as a whole, and not to individual Commissioners. Questions, if any, should be directed to the presiding Chairperson who will determine whether, or in what manner an answer will be provided.*
- 3. Together the Historic Preservation Commission members, City Staff, and public honor Pomona's important City meeting values:*
 - a) To speak and to listen to everyone with respect and courtesy; to honor fairness ad our cherished democratic process.*
 - b) To affirm Pomona's dedication to lead as a Compassionate City.**Thank you all for keeping these values and this commitment to act with them ever present in our minds as we proceed with the meeting together.*

F. COMMISSIONER COMMUNICATION:

- 1. Report from Education/Outreach AdHoc Committee - Chairperson Jennifer Williams, Vice-Chairperson Chara Swodeck & Commissioner Jim Kercheval.*
- 2. Report from Tree AdHoc Committee - Commissioner Ann Tomkins & Commissioner James Gallivan.*

G. CONSENT CALENDAR:

All items listed on the Consent Calendar may be enacted by a single motion without separate discussion. If a discussion or a separate vote on any item is desired by a Historic Preservation Commissioner, that item may be removed from the Consent Calendar and considered separately. All remaining items not removed from the Consent Calendar by a Historic Preservation Commissioner shall be voted on prior to discussion of the item (s) requested to

be pulled.

1. Approval of action minutes from the July 6, 2022 meeting.

Attachments: [HPC Action Minutes 7-6-2022.docx](#)

H. PUBLIC HEARING:

1. Appeal of Staff's Decision to deny a Minor Certificate of Appropriateness (MINCOA 18644-2022):

Project Address: 418 Kenoak Place

Project Applicant: Gail Titus

Project Planner: Lynda Ramos, Associate Planner

Council District: CC District No. 1

An appeal of the denial of Minor Certificate of Appropriateness (MINCOA 18644-2022), a request legalize an unpermitted 6-foot high vinyl fence on a property located in the Hacienda Park Historic District. Pursuant to the Guidelines for Implementation of the California Environmental Quality Act (CEQA), the proposed project is statutorily exempt from CEQA under Section 15268 as Staff's decision on the project is ministerial. Separately, the project is exempt pursuant to Section 15601(b)(3), Common Sense Exemption in that it can be seen with certainty that the project will not have a significant effect on the environment, therefore the activity is not subject to CEQA. In addition the project is categorically exempt pursuant to Sections 15331 (Historical Rehabilitation) and 15301 (Existing Facilities) of the California CEQA Guidelines.

Recommendation:

Staff recommends that the Historic Preservation Commission deny the appeal of MINCOA-18644-2022, upholding Staff's decision and adopt Resolution No. 2022-012. Staff has determined that this project is exempt for the California Environmental Quality Act (CEQA) pursuant to Sections 15331 - Historical Rehabilitation and Sections 15268 (Ministerial Projects), 15061[b][3] (General Rule Exemption), and 15301 (Existing Facilities) of the California CEQA Guidelines.

Attachments: [Staff Report](#)

[Attachment 1 - HPC Resolution 2022-012](#)

[Attachment 2 - Historic Survey](#)

[Attachment 3 - Site Plan](#)

[Attachment 4 - Decision Letter \(MINCOA 18466-2022\)](#)

[Attachment 5 - Code Enforcement Photos](#)

[Attachment 6 - Appeal Letter](#)

[Attachment 7 - Notice of Exemption](#)

[Attachment 8 - Craftsman Style Pages](#)

2. Call for Review of Minor Certificate of Appropriateness (MINCOA 18158-2022)

Project Address: 406 E. Alvarado St.
Project Applicant: Lien Pham, FWA Properties, Inc.
Project Planner: Irene Aceituno, Planning Technician
Council District: CC District No. 4

A call for review by the Historic Preservation Commission to review Staff's decision of Minor Certificate of Appropriateness (MINCOA 18158-2022) which approved the request for the in-kind replacement of 20 original wood windows on a contributing resource within the Lincoln Park Historic District. Pursuant to the Guidelines for Implementation of the California Environmental Quality Act (CEQA), the proposed project is statutorily exempt from CEQA under Section 15268 as Staff's decision on the project is ministerial. Separately, the project is exempt pursuant to Section 15601(b)(3), Common Sense Exemption in that it can be seen with certainty that the project will not have a significant effect on the environment, therefore the activity is not subject to CEQA. The project is also covered by CEQA under Section 15331, Class 31 - Historical Resource Restoration/Rehabilitation Activities and Section 15301, Class 1 (Existing Facilities).

Recommendation:

Staff recommends that the Historic Preservation Commission upholds Staff's decision to approve MINCOA 18158-2022.

Attachments: [Staff Report](#)

[Attachment 1 - Historic Preservation Commission Resolution No. 2022-013](#)

[Attachment 2 - Application for MINCOA 18158-2022](#)

[Attachment 3 - Decision Letter for MINCOA 18158-2022](#)

[Attachment 4 - Historic Resources Inventory Forms](#)

[Attachment 5 - Site Photographs](#)

I. DISCUSSION CALENDAR:**1. Historic Context Statement Update.**

Attachments: [Historic Context Update Staff Report.docx](#)
[Pomona HCS Draft July 22 2022.pdf](#)

2. Update on front yard fences in historic districts.

Attachments: [Fences Update Staff Report.docx](#)
[Ordinance 4118 - Fences and Walls.pdf](#)

3. Discussion on Requirements for Accessory Dwelling Units (ADUs)

Attachments: [ADU HPC Staff Report.docx](#)
[ADUJADU Standards 912021.pdf](#)

J. STAFF COMMUNICATION:

1. Minor Certificates of Appropriateness for July 2022 (attached).

Attachments: [Minor Certificate of Appropriateness - July 2022](#)

ADJOURNMENT:

The City of Pomona Historic Preservation Commission is hereby adjourned to the next regular meeting of September 7, 2022 at 6:30 p.m., which will occur via video conference.

CERTIFICATION OF POSTING AGENDA:

I, Geoffrey Starns, AICP, LEED AP BD+C, for the City of Pomona, hereby certify that the agenda for the August 3, 2022 meeting of the Historic Preservation Commission was posted in City Hall, near the door of the City Council Chambers, and on the City's website www.pomonaca.gov on July 28, 2022. I declare under the penalty of perjury that the foregoing is true and correct.

/s/Geoffrey Starns, AICP, LEED AP BD+C