



505 South Garey Avenue
Pomona, CA 91766

City of Pomona Historic Preservation Commission

Action Minutes

Chairperson Chara Swodeck
Vice-Chairperson Tamara Gonzalez
Commissioner Marcos Molina
Commissioner Alice R. Gomez
Commissioner James Gallivan
Commissioner Jim Kercheval
Commissioner Ann Tomkins

Wednesday, April 5, 2023

6:30 PM

CALL TO ORDER

Chairperson Swodeck called the meeting to order at 6:32 p.m.

PLEDGE OF ALLEGIANCE

Chairperson Swodeck led the Pledge of Allegiance.

ROLL CALL

Present: Chairperson Chara Swodeck
Vice-Chairperson Jim Kercheval
Commissioner Tamara Gonzalez
Commissioner Marcos Molina
Commissioner Alice Gomez
Commissioner James Gallivan
Commissioner Ann Tomkins

Absent: None

Staff Present: Anita Gutierrez, Development Services Director
Geoffrey Starns, Historic Preservation Supervisor
Carlos Molina, Assistant Planner

PUBLIC COMMENT:

None

COMMISSIONER COMMUNICATION:

Moved by Commissioner Tomkins, seconded by Commissioner Molina, to move Commissioner Communication to after the discussion items. Motion carried/failed (7-0-0-0)

Ayes: Swodeck, Gonzalez, Molina, Gomez, Gallivan, Kercheval, and Tomkins
Noes: None
Abstention: None
Absent: None

CONSENT CALENDAR:

None

PUBLIC HEARING ITEMS:

The Chair, moved Item 2 to the front.

2. Major Certificate of Appropriateness (MAJCOA-019807-2022). A request for a Major Certificate of Appropriateness (MAJCOA-019807-2022) associated with the proposed demolition of one (1) single-family residence estimated to have been constructed in 1928, located at 784 Buena Vista Avenue.

Planner Molina presented the item. Vice-Chair Kercheval ask about interior photos of the building and the status of the garage. Commissioner Gomez on the information that staff presented. Commissioner Tomkins asked about the trees, the surrounding properties and significance of the area. Commissioner Gallivan asked about the surrounding properties and significance of the area.

Chair Swodeck opened the public hearing.

Michael McHale, the architect for the project answered questions from the Commission. Vice-Chair Kercheval if were ever plans to use the existing house. The answer was no.

A neighbor spoke asking if the plan was to save any of the trees. The answer by the architect was that would try to save trees closer to the property lines, but it's difficult with drives and parking.

Commission discussed the item.

Moved by Vice-Chair Kercheval, seconded by Commissioner Gallivan, to approve the application. Motion carried (5-2-0-0)

Ayes: Swodeck, Gomez, Gallivan, Kercheval, and Tomkins
Noes: Gonzalez, Molina
Abstention: None

Absent: None

In Opposition: None
In Support: Michael McHale

1. Historic Preservation Ordinance Amendment. A request for an amendment to the City's Historic Preservation Ordinance revising the regulations regarding historic properties in the City of Pomona.

Supervisor Starns presented the item.

Commissioner Tomkins asked which definitions that state asked us to add, if their requests were in writing, the process of changing a non-contributing resource to contributing, and appeals.

Moved by Commissioner Gonzalez, seconded by Chair Swodeck, to Approve the amended Ordinance with adding language to distinguish the timeframe for staff to get a Certificate of Appropriateness to Commission and the 75 days Commission has to approve it and bringing back the appeals section when it is completed. Motion carried (6-1-0-0)

Ayes: Swodeck, Gonzalez, Molina, Gomez, Gallivan, and Kercheval
Noes: Tomkins
Abstention: None
Absent: None

In Opposition: None
In Support: None

DISCUSSION ITEMS:

1. Selection of Preserve Pomona Award Winners

Supervisor Starns presented the item. The Commission discussed the nominees and suggested that Dan McIntyre would be an appropriate recipient for the Preservationist of the Year.

Moved by Commissioner Gonzalez, seconded by Commissioner Gallivan, to approve all the recommendations for the awards except the Landscape Award, and to include Dan McIntyre as Preservationist of the Year. Motion carried (7-0-0-0)

Ayes: Swodeck, Gonzalez, Molina, Gomez, Gallivan, Kercheval, and Tomkins
Noes: None
Abstention: None
Absent: None

Moved by Chair Swodeck, seconded by Commissioner Tomkins, to approve the recommendation for the Landscape Award. Motion carried (6-0-1-0)

Ayes: Swodeck, Gonzalez, Molina, Gomez, Kercheval, and Tomkins
Noes: None
Abstention: Gallivan
Absent: None

In Opposition: None
In Support: None

2. Establishment of an Ad-Hoc Committee on Accessory Dwelling Units and Selection of Members

Supervisor Starns presented the item. Commission went through the recommendations and discussed the item.

Moved by Commissioner Gallivan, seconded by Commissioner Molina, to Establish an ADU Ad-Hoc Committee, with their work to conclude by September, and select Commissioners Gallivan and Tomkins to serve on the Committee. Motion carried (6-1-0-0)

Ayes: Swodeck, Gonzalez, Molina, Gallivan, Kercheval, and Tomkins
Noes: Gomez
Abstention: None
Absent: None

In Opposition: None
In Support: None

COMMISSIONER COMMUNICATION:

1. Report from the Outreach Ad-Hoc Committee
None
2. Individual Commission Communication
Commissioner Molina mentioned a mental health event on April 29, 2023.
Commissioner Gallivan mentioned that he was having issues seeing the Minor COAs on the website, and asked about 395 McKinley Avenue
Vice-Chair Kercheval asked about the proposed mitigation fee and getting interior photos for future demolition projects. He also asked about Development Plan Review Requirements.
Chair Swodeck talked about the CPF Conference and the Girl Scouts Takeover.

STAFF COMMUNICATION:

None.

ADJOURNMENT:

The meeting was adjourned at 8:55 P.M. to the meeting of May 3, 2023 at 6:30 P.M.

Respectfully submitted and prepared by,

Geoffrey Starns

Historic Preservation Supervisor