



MEMORANDUM

Date: March 27, 2017
To: Chairperson and Members of the Cultural Arts Commission
From: Catherine Lin, Senior Planner
Subject: **Reappointment of Cultural Arts Commission Citizens Advisory Committee Positions**

Staff has done research on the appointment and reappointment dates of the seven members of the Cultural Arts Commission Citizens Advisory Committee. At the conclusion of staff's research, it appears that there are currently three vacancies for the Cultural Arts Commission Citizens Advisory Committee. The current four members who are within the term limits are: Commissioner Sally Egan, Commissioner Joshua Swodeck, Commissioner Andy Quinones, and Citizens Advisory Committee member Graciela Rodriguez.

Staff requests that the Cultural Arts Commission bring candidate recommendations to the Commission Meeting. The following are the criterion for the composition of the Citizens Advisory Committee as pursuant to Part 1, Section IV.C of the City of Pomona Art in Public Places Policy and Guidelines Manual.

C. Public Art Advisory Committee (Advisory Committee)

The Advisory Committee is responsible for reviewing and making decisions on conceptual design plans submitted by a developer of a project subject to the public art requirement. The Advisory Committee shall ensure that all public art projects meet the program criteria and guidelines for selection of an artist or artist team, artwork, and artwork location established in this manual before submittal of the Final Design Plan to the Cultural Arts Commission. Members of the Advisory Committee shall be appointed by the Cultural Arts Commission as follows:

Appointment and terms of office:

1. The Advisory Committee shall consist of the following seven voting members
 - a. Three members of the Cultural Arts Commission;

- b. Four community members at least three of whom have a background as an artist or arts professional.
- 2. All members of the Advisory Committee shall reside in or own a business in the City, or be employed in the City, or be on the board or active member of a non-profit organization based in the City of Pomona.
- 3. The terms of office for members of the Advisory Committee shall be for a two-year period.
- 4. Any vacancy that occurs before expiration of a term shall be appointed by the Cultural Arts Commission for the unexpired portion of the term.
- 5. The Advisory Committee shall appoint a chairperson.

The primary duties of the Advisory Committee shall include:

- 1. Review and approval of the Conceptual Design Plan application.
- 2. Making recommendations to the Cultural Arts Commission on use of public art funds for acquiring and locating public art on a property.

Other City staff, as may be appropriate, shall serve as resource persons to the Advisory Committee as deemed appropriate by the City Manager or her/his designee.