



# CITY OF POMONA COUNCIL REPORT

April 3, 2017

To: Honorable Mayor and Members of the City Council

From: Linda Lowry, City Manager

Submitted By: Mark J. Gluba, Deputy City Manager

Subject: **Adoption of a Resolution Approving Changes to Council Meeting Times**

## Overview

**Recommendation** – That the City Council adopt the attached resolution changing the start time for Regular City Council Meetings to 7:00 PM.

**Fiscal Impact** – None with this action

**Previous Council Action** – On March 1, 2004, the City Council adopted Resolution No. 2004-32 establishing the start time for Regular City Council Meetings at 7:00 PM and approving certain rules for conducting City Council Meetings. On November 2, 2009, the City Council adopted Resolution No. 2009-186 changing the start time of Regular City Council Meetings to 6:45 PM. At the Meeting on March 20, 2017, the Mayor requested that staff prepare a resolution for Council consideration to change the start time of Regular City Council Meetings to 7:00 PM.

## Executive Summary

The days and times of Regular City Council Meetings are established by Council resolution. At the Meeting on Monday, March 20, 2017, Mayor Sandoval requested that staff prepare a resolution for Council consideration to change the start time of Regular City Council Meetings from 6:45 PM to 7:00 PM to facilitate the Council's ability to discuss Closed Session items in a timely fashion and commence Regular Meetings on time.

## Discussion

At the Meeting of March 20, 2017, Mayor Sandoval requested that staff prepare a resolution for Council consideration changing Meeting times from 6:45 PM to 7:00 PM to provide the Council with additional time for discussing Closed Session matters. The starting time for regular closed session meetings would remain at 5:30 PM. Upon approval of the 7:00 PM open session meeting time, all required notices for future Council Meetings will state the new time. As such, if the Council concludes closed session prior to 7:00 PM, the open session may not begin until the newly noticed time.

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The attached resolution facilitates the time change, as requested, and includes previously established rules for the conducting of Regular City Council Meetings.

Attachment –Proposed Resolution