

UNOFFICIAL MINUTES  
VEHICLE PARKING DISTRICT (VPD) COMMISSION  
MARCH 9, 2017

CALL TO ORDER: The Vehicle Parking District Board of Parking Place Commissioners meeting was called to order by Chair Mladinov in the Council Chambers room at 6:00 p.m.

FLAG SALUTE: Larry Egan led the flag salute

ROLL CALL: Roll was taken by Joaquin Wong

COMMISSIONERS PRESENT: Chair Mladinov and Vice Chair Diaz (arrived a 6:04pm); Commissioners Alas, Davis (arrived at 6:04pm), Lustro, Schowalter, and Van Allen

COMMISSIONERS ABSENT: None

STAFF PRESENT: Deputy City Manager Kirk Pelser, Senior Project Manager Joaquin Wong, and Deputy City Attorney Chen

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PRESENTATIONS: None

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PUBLIC PARTICIPATION: None

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CONSENT CALENDAR:

1. APPROVAL OF THE FEBRUARY 9, 2017, REGULAR MEETING MINUTES.
2. VEHICLE PARKING DISTRICT BUDGET AND EXPENDITURE REPORT.
3. RATIFY OF EIGHT (8) NEW PARKING PERMITS

MOTION: On motion by Commissioner Schowalter, seconded by Commissioner Lustro, to approve the consent calendar.

VOTE:

AYES:	Alas, Lustro, Van Allen, and Mladinov, and Schowalter
NOES:	None
ABSTAIN:	None
ABSENT:	Diaz and Davis

Motion Passes – 5/0/0/2

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OLD BUSINESS:

4. REPORT ON PROJECT LIST

Joaquin Wong stated staff did not have any project list items to provide status.

Kirk Pelser stated the project list would be added to the next Ad-Hoc agenda for discussion and possible revision.

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NEW BUSINESS:

5. APPROVAL AND RECOMMENDATION TO THE CITY COUNCIL ADOPTION OF THE VEHICLE PARKING DISTRICT (VPD) 2017/2018 FISCAL YEAR (FY) BUDGET

Joaquin Wong stated the draft budget was reviewed with the Budget Sub-Committee which directed staff to present the budget to the VPD Commission for consideration.

Discussion ensued regarding relocation of the Gist tenants.

Commissioner Schowalter stated a concern with lot sale revenue being included in the operating line item as he understood it would be included in the reserved funds to replace what had been lost from the lot sales. In addition he stated a concern with the projected revenue from Maya not being included in the budget as he felt the budget should reflect anticipated projects and impacts to the downtown due to the projects.

Kirk Pelser stated staff would speak to finance.

Discussion ensued regarding possible parking rate increases to assist with revenue and a revenue rate study being performed.

Vice Chair Diaz suggested waiting for the parking structure to be constructed before a revenue study was completed.

Commissioner Schowalter stated he would have an issue supporting the budget as it was not showing in the red as it should be.

Kirk Pelser stated the item could be continued to allow the budget to be revised to remove the revenue for VPD Lot 5.

MOTION:

On motion by Commissioner Lustro, seconded by Vice Chair Diaz, to continue the item to allow adjustments to be made to the budget.

VOTE:

AYES:	Alas, Davis, Diaz, Lustro, Van Allen, Mladinov, and Schowalter
NOES:	None

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ABSTAIN: None  
ABSENT: None

Motion passes – 7/0/0/0

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6. ADOPTION OF NEW PARKING RESTRICTIONS FOR LOT 10 FOR METRO LINK AND GENERAL COMMUTERS.

Joaquin Wong provided a staff report regarding a request for the adoption of new parking restrictions for VPD Lot 10 for Metro Link and general commuters. He stated staff recommended the VPD Commission to exclude commuter parking in Lot 10 to only the west side of the parking lot, from the center walk isle north of Shaun Diamond Plaza, west of Main Street. To assure commuters are aware of where to park, new signs would be installed, expenditures not to exceed \$3,500, clearly identifying the commuter parking areas. Staff will also post, and send out emails to all parking permit holders, notifying them of the change prior to implementation. The police department will also grant a 30 day grace period before issuing parking citations.

Discussion ensued regarding 50 to 60 commuter passes which would be redirected to VPD Lot 12, concerns with a similar issue taking place in VPD Lot 12, concerns with paying \$3,500 when VPD lot 10 was scheduled to be revised in 12 to 18 months, and speaking to PD regarding reducing the number of signs.

Larry Egan suggested when the permits are reprinted at the end of the quarter a memo be included stating “no parking on the west side of Lot 10”.

MOTION: On motion by Commissioner Schowalter, seconded by Vice Chair Diaz to approve.

VOTE:

AYES:	Alas, Davis, Diaz, Lustro, Van Allen, Mladinov, and Schowalter
NOES:	None
ABSTAIN:	None
ABSENT:	None

Motion Passes – 7/0/0/0

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7. REQUEST FROM THE POMONA BEAUTIFICATION DAY COMMITTEE OR USE OF OFFICER SHAUN DIAMOND PLAZA AND VEHICLE PARKING DISTRICT LOTS 6, 9, 10, AND 12, ON MAY 13, 2017, AND WAIVER OF THE DAYTIME PARKING (8AM TO 8PM) FEES.

Joaquin Wong provided a staff report regarding a request to utilize VPD parking Lots 6, 7, 10, 11, and 12 for Pomona Beautification day participant parking. He stated Pomona Beautification day was a citywide volunteer effort to help improve the City, including VPD lots. Many entities will be volunteering their time and effort towards the event. The VPD can indirectly participate in the event by waiving daytime parking fees for all day in Lots 6, 9 10 and 12.

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MOTION:

On motion by Commissioner Schowalter seconded by Commissioner Davis, to approve Pomona Beautification day committee to utilize Officer Shaun Diamond Plaza and VPD Lots 6, 9, 10, and 12.

VOTE:

AYES: Alas, Davis, Diaz, Lustro, Van Allen,  
Mladinov, and Schowalter

NOES: None

ABSTAIN: None

ABSENT: None

Motion Passes – 7/0/0/0

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STAFF COMMUNICATIONS:

Kirk Pelser stated the design/build RFP should be published next week.

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COMMISSIONER COMMUNICATIONS:

REPORT ON FEBRUARY 28, 2017 VPD AD-HOC COMMITTEE MEETING

Commissioners Van Allen and Davis requested a map of all VPD lots.

Commissioner Davis mentioned the need for trash barrels in the VPD lots for the night visitors in the downtown.

Commissioner Lustro requested staff to research graffiti being removed in the downtown.

The Commission discussed and agreed to nominate Commissioner Schowalter as Ad-Hoc Committee Member and Vice Chair Diaz as alternate.

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ADJOURNMENT:

At 7:05 p.m., Chair Mladinov moved to adjourn the Vehicle Parking District Commission meeting to the next scheduled meeting of April 13, 2017 in the City Council Chambers.

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Chair  
Vehicle Parking District Commission