

UNOFFICIAL MINUTES  
POMONA HISTORIC PRESERVATION COMMISSION  
JUNE 7, 2017

CALL TO ORDER: The Historic Preservation Commission meeting was called to order at 7:15 p.m. by Chair Gallivan.

FLAG SALUTE: Commissioner Tomkins led the Commission in the flag salute.

ROLL CALL: Roll was taken by Development Services Manager Johnson

COMMISSIONERS PRESENT: Chair Gallivan; Commissioners Gomez, Kercheval, Tessier, and Tomkins

COMMISSIONERS ABSENT: Vice-Chair Martin and Commissioner Garcia (both excused)

STAFF PRESENT: Development Services Manager Johnson, Assistant City Attorney Jared, Senior Planner Lin, and Minutes Clerk Casey

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ITEM D:  
CITIZEN PARTICIPATION:

Assistant City Attorney Jared provided an update on the Lincoln Park ADA item. He stated the courts allowed an extension to July 31, 2017. The plan was being revised based on comments made by the Park and Rec Commission. The item would go before the City Council on July 17, 2017.

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ITEM E:  
CONSENT CALENDAR:

**Historic Preservation Commission Minutes**

- Draft Minutes – February 1, 2017
- Draft Minutes – March 1, 2017
- Draft Minutes – April 5, 2017

Chair Gallivan and Commissioner Tomkins mentioned corrections needed to the February and March minutes.

Motion by Commissioner Tomkins, seconded by Commissioner Kercheval, carried by a majority vote of the members present (4-0-1-2) Commissioner Tessier abstained and Commissioners Garcia and Martin excused, approving the amended Historic Preservation Commission Meeting minutes of February 1, 2017 and March 1, 2017 and meeting minutes as written of April 5, 2017.

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PUBLIC HEARINGS:

ITEM F-1

PUBLIC HEARING – MAJOR CERTIFICATE OF APPROPRIATENESS (MAJCOA 4851-2016) TO LEGALIZE THE TILEWORK ON AN ARCHED PORCH OPENING AND ROUND THE MOLDING OF THE FRONT DOOR ON A SPANISH ECLECTIC REVIVAL HOME LOCATED AT 142 GARFIELD AVENUE IN THE LINCOLN PARK HISTORIC DISTRICT

Senior Planner Lin provided a staff report regarding the request to legalize the tilework on a Spanish Eclectic Revival home. Chair Gallivan opened the public hearing. Mr. Robert Massucci, representing the application, agreed with the staff report and asked the Commission to approve. Chair Gallivan inquired whether a permit was obtained for the tile work. Mr. Robert Massucci stated he went to the city before escrow closed and he was told by planning staff the change did not require a permit because it was a decorative change, but once the work began it was stopped by Code Compliance. He went back before the Planning desk and was told he needed to apply for a Minor Certificate. He complied with all requirements for the Minor, but was then told by Planning Staff a Major Certificate was required. He stated he was extremely frustrated. Chair Gallivan Closed the public hearing. The Commission discussed and agreed the changes were consistent with the style of the home

Motion by Commissioner Gomez, seconded by Commissioner Tessier, carried by a unanimous vote of the members present (5-0-0-2), Commissioners Garcia and Martin excused, adopting Resolution No. 17-007, approving Major Certificate of Appropriateness (MAJCOA 4851-2016).

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ITEM G:  
DISCUSSION:

Development Services Manager Johnson stated item G2 would not be heard as a couple of the Commissioners sat on the Pomona Valley Historic Society board therefore there would not be an adequate number of Commissioners to form a quorum. In addition, he stated three of the items were placed on the agenda due to a request by Commissioner Martin who is currently out of town.

1. Replacement Trees – Lincoln Park

Development Services Manager Johnson stated a \$400,000 grant to plant trees in the city had been granted to the City of Pomona and trees would be planted in city parks including Lincoln Park. Commissioner Tomkins requested staff to review the original tree layout in Lincoln Park before new trees were planted.

2. Spadra Cemetery Oak Tree Removals

Discussion item was continued.

### 3. City Stables Building Collapse

Development Services Manager Johnson stated the roof of the City Stables building had collapsed. The offer by the insurance company would go before City Council and staff would work with the involved parties to obtain grants. Community speaker, Mickey Gallivan, requested staff to research the possibilities of the bricks from the stable to be gathered and placed in a pallet for reuse.

### 4. Historic Preservation Ordinance Related to Lincoln Park

Development Services Manager Johnson stated staff was relying on Commission Martin to lead this conversation, but mentioned details of an upcoming training session being held in Orange which he would forward to the Commission.

### 5. Tree Removals and Trimming – Historic Districts

Development Services Manager Johnson provided a copy of the city ordinances and city programs staff utilizes when tree requests were received. Community speaker, Shelly Schmidt, mentioned the requirement for replacement trees being 24-inch boxes and stated she felt the size was a bit large for residents. She asked the requirement be revisited as well as other ordinances which required updating as some exceptions should be allowed especially when financial means came into play. Commissioner Tomkins stated a concern with the historic tree ordinance not working well. She mentioned many concerns she had been receiving regarding a palm tree which had been topped, but not removed. She stated she felt the city seemed to be losing trees because the community had not been educated properly about the ordinance. She also mentioned misunderstandings regarding exemptions. In addition, she stated a concern with residents obtaining permits, but still being approached by Code Enforcement. She suggested requiring the permit to be posted on the job site or a website where permits could be tracked.

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## ITEM H:

### HISTORIC PRESERVATION COMMISSION COMMUNICATIONS:

Chair Gallivan mentioned a concern with the agenda being difficult to download online.

Commissioner Gomez mentioned a workshop she attended in Pasadena and spoke regarding wanting to preserve the history in Pomona.

Commissioner Kercheval requested additional close up photographs for the Minor Certificates of Appropriateness. In addition, he requested a copy of the demolition guidelines. In addition, he requested all photographs be placed on one document for the online staff reports and he requested a water bill insert outlining the benefits of a historic district.

Commissioner Tomkins requested an early draft of staff reports even if they are not finalized. In addition, she requested to see all applications for Minor Certificates approved and denied.

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ITEM I:  
DEVELOPMENT SERVICES MANAGER COMMUNICATIONS:

1. Certificate of Appropriateness Approvals for Minor Alterations – May 2017
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ITEM J:  
ADJOURNMENT:

Chair Gallivan adjourned the meeting at 9:13 pm to the next regularly scheduled meeting of the Historic Preservation Commission on July 5, 2017, in the City Council Chambers.

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Brad Johnson  
Development Services Manager

Maureen Casey, Transcriber  
The minutes of this meeting are filed in the Planning Division of City Hall, located 505 South Garey Avenue, Pomona, CA, 91766.