



CITY OF POMONA COUNCIL REPORT

August 7, 2017

To: Honorable Mayor and Members of the City Council

From: Linda Lowry, City Manager

Submitted By: Paul Capraro, Chief of Police

Subject: **Approve the Sole Source Purchase of Upgraded/Enhanced Modules for the Police Department's Incident Crime Information System (ICIS) from Public Safety Systems Incorporated (PSSI) in an Amount Not to Exceed \$77,850**

OVERVIEW

Recommendation – That the City Council approve the sole source purchase of upgraded/enhanced modules for the Police Department's Incident Crime Information System (ICIS) from Public Safety Systems Incorporated (PSSI) in an amount not to exceed \$77,850.

Fiscal Impact – The total upfront cost for the upgrades/enhancements totals \$77,850. However, PSSI has agreed to defer half of the upfront cost (\$38,925) to fiscal year 2018-19, thus reducing the financial impact to the Police Department's budget. All associated costs and services will be paid for out of account #: 260-2090-00000-00000.

Authority – Pomona City Code 2-970(1)(c), *Formal Bid Procedure*, under the *Exceptions* clause, states that "an award of purchase may be made without competitive bidding after conducting a good faith review of all available alternatives..." and that "additional products or services are required to complete a budgeted project, and compatibility or uniformity with existing product or service is a requirement."

Previous Related Action – The City Council approved the purchase of the PSSI Records Management System in May of 2002 and the PSSI Computer Aided Dispatch system in May of 2003.

EXECUTIVE SUMMARY

Action on this item will approve the sole source purchase of upgraded/enhanced modules for the Police Department's ICIS from PSSI that include additional features and capabilities not available using the current vendor for in-field report writing and other necessary parameters.

DISCUSSION

Currently, the Police Department utilizes Presynct software that enables Officers to complete police reports while in the field via the Mobile Data Computers (MDC), which are situated in each patrol unit. Upon a comprehensive review and overall needs assessment, staff determined that Presynct software was not able to perform the overall specific functions the PSSI system performs without an additional cost attached to any enhancement/s. As such, it was determined that the existing ICIS, which currently operates the Police Department's Computer Aided Dispatch (CAD) and Records Management System (RMS) modules, has the capability of performing at a higher capacity for in-field report writing and other related needs than the Presynct software. Additionally, since the Police Department owns no direct rights to the Presynct software, and the annual cost for maintenance automatically increases each year (\$32,000 for FY 2017-18), a more cost-effective system is needed.

The Police Department has opted to utilize the existing modules already in the ICIS software which were not previously used. Operating the RMS since 2002 and the CAD since 2003, ICIS has provided a consistent and reliable platform for these operating systems and has met or exceeded the overall needs of the Police Department. By implementing the existing modules and resources within the ICIS software, the PSSI enhancements will provide a more efficient workflow through the use of electronic tracking and approval processes. This, in turn, will virtually eliminate the need to produce paper documents manually, and will allow Police personnel to have more available time to better serve the needs of the community as a whole.

Moreover, PSSI has provided excellent customer and technical support and service over the years and has positively responded to any needs the Police Department, or any other law enforcement agency utilizing ICIS, has requested or desired. This long standing working partnership will only continue by putting into place these upgraded/enhanced modules to provide a wider utilization of the ICIS software, and to maintain overall system compatibility and uniformity.