



UNOFFICIAL MINUTES  
OF THE  
POMONA CULTURAL ARTS COMMISSION  
SPECIAL MEETING



Admin Board Room  
505 South Garey Avenue  
Pomona, CA 91766  
September 19, 2017  
4:30 p.m.

Opening- All attendees are requested to turn off cell phones

**A. Call to Order**

**B. Pledge of Allegiance**

**C. Roll Call of Cultural Arts Commissioners:**

Chair Sally Egan, Vice Chair Maribel Alvarez; Commissioners Joshua Swodeck, Andrew Quinones, and Denise Marquez  
Not Present: Venita Reynolds

**D. Public Comment:     None**

**E. Old Business:**

**1. 2017 Chalk Art Festival**

Catherine Lin stated at the previous meeting the Commission had agreed to hold the 2017 Chalk Art Festival on November 11, 2017. Staff had revised the budget after performing research on this year's food cost. The total budget is around \$8,000. The CAC will fund the entire event. Task will be assigned. In addition, she stated this would be the final year the DPOA would sponsor the event.

Caroline Hemming reminded the Commission the parking lot needed to be cleared by 3pm for the Art Walk, the DPOA could order the banner if requested, and she reminded the Commission the chalk had not been ordered which may be an issue as the chalk is shipped from out of the country.

Discussion ensued regarding creating two banners, design created by Chair Egan, with a removal date so the banner could be utilized yearly, having the DPOA or Commissioner Swodeck solicit donations from vendors such as Starbucks to save funds, ensuring vendors wanting to donate to the event have a license to provide items in the area of the event, pending items such as entertainment, and who will sing the National Anthem which Chair Egan volunteered to speak with interested parties about, Marc Lee providing DJ service, MC'ing being done by Commissioners Quinones and Swodeck, the six judges for the event being a mix of past and new which Commissioner Swodeck volunteered to obtain, honorable mentions being announced, and volunteer letters being signed by the CAC Chair, Saturday school and the possibility of free lunches being provided to students which should be communicated as this could affect the DPOA and CAC budget, publishing a press release for the event, working with the

VPD regarding parking, and having a form available online which can be directly submitted online.

Catherine Lin stated the document would be a working document and would be updated as the event is planned.

Motion by Commissioner Egan, seconded by Commissioner Alvarez, carried by a majority vote of the members present, approving the application for the 2017 Chalk Art Festival.

Motion by Commissioner Egan, seconded by Commissioner Alvarez, carried by a majority vote of the members present, approving the schedule for the 2017 Chalk Art Festival.

**F. New Business:**

**1. Participation of the Cultural Arts Commission at the Pomona Reads Event**

Catherine Lin stated the Pomona Reads Event will be organized and held by Library next month on October 7, 2017. The event is an all-day event, Noon to 4pm, and two spaces have been secured for the CAC. The two spaces will require two to setup, two to sit at the two stations, and two to clean up the two stations.

The Commission discussed and agreed to have two three hour shifts. Commissioner Swodeck stated he would attend the entire event. Commissioner Alvarez and Marquez volunteered for shift one and Commissioner Quinones volunteered for shift two.

Catherine Lin stated she would research the ability to have power at the event to display a CAC slide show. In addition, she would look into producing a map of CAC members and work with volunteers to obtain CAC flyers, banner, and applications for the event.

**2. Damaged “California Coyote”**

Catherine Lin stated Commissioner Swodeck provided a photo of the damaged “California Coyote” in Ganesha Park. The estimated cost to repair the piece of art would be around \$1,100 which could be funded from the in-lieu fee fund if the art piece is on the art registry.

The Commission asked staff to provide a draft public art registry list.

**G. Staff Communication:**

Catherine Lin stated staff was requested to speak to the City Attorney regarding two items; Commissioners speaking at CAC Advisory Committee meetings as the CAC and how long a Councilmember have to appoint a Commissioner for vacant positions. The City Attorney stated a Commissioner can speak at a CAC Advisory

Committee Meeting and a Councilmember has 60 days to appoint a Commissioner for a vacant position, after the 60 days lapses, it is the responsibility of the Mayor to elect a Commissioner.

Catherine Lin provided a CAC budget summary to the Commission.

**H. Commissioner Communication:**

Commissioner Swodeck raised a possible future agenda discussion item regarding whether architecture is art.

**I. Proposed Citywide Public Art Project List:**

1. Restoration of Downtown Pomona Fountains  
"Goddess of Pomona" mosaic panel by Jean and Arthur Ames  
"Horses" mosaic panel by Millard Sheets
2. Garey Avenue Underpass
3. Restoration of Mosaic Panels created by Students at the SAE
4. Public Art Registry

**J. Adjournment:**

At 8:02 p.m., Chair Egan moved to adjourn the Cultural Arts Commission to October 24, 2017, at 5:30 pm.

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Chair  
Cultural Arts Commission

Maureen Casey, Transcriber

The minutes of this meeting are filed in the Planning Division of City Hall, located 505 South Garey Avenue, Pomona, CA, 91766