



CITY OF POMONA COUNCIL REPORT

December 4, 2017

To: Honorable Mayor and Members of the City Council

From: Linda Lowry, City Manager

Submitted by: Meg McWade, Public Works Director

Subject: **Adopt a Resolution Amending the FY 2017-18 Public Works Operating Budget by Re-Appropriating \$254,274 for Vehicles Included in FY 2016-17 Operating Budget (Carryover Necessitated by Delay in United States Environmental Protection Agency (USEPA) and the California Air Resources Board (CARB) Certification for Vehicle Emission Standards)**

OVERVIEW

Recommendation – That the City Council adopt a Resolution (Attachment) amending the FY 2017-18 Public Works Operating Budget by approving the carryover and re-appropriation of \$254,274 for four (4) vehicles by:

1. Appropriating \$47,200 of Cal Recycle Homeless Encampment Action Response Team (HEART) Grant funds; and
2. Appropriating \$207,074 of available Air Quality Management District (AQMD) Funds.

Fiscal Impact – The adoption of the Resolution will carryover and re-appropriate \$254,274 in FY 2017-18 Operating Budget for vehicles included in FY 2016-17 Operating Budget but not received. The funding and amounts are depicted below:

Status	Funding Source/Division	Description	Account	Appropriated Amount
Purchase Order Issued	HEART Grant/Solid Waste	Purchase of a 2017 Ford F250 Truck (CNG)	215-2526-66182-50900 HEART Grant	\$47,200
Purchase Order Issued	AQMD/ Street Maintenance	Purchase of a 2017 Ford 650 Regular Cab XL Truck	245-2506-66182-00000 AQMD Fund	\$113,617
Purchase Order Issued	AQMD/Street Maintenance	Purchase of a 2017 Ford F250 Truck (CNG)	245-2506-66182-00000 AQMD Fund	\$46,562
To Be Purchased	AQMD/Traffic Operations	Purchase of ¾ Ton Utility Truck (CNG)	245-2506-66182-00000 AQMD Fund	\$46,895
Total				\$254,274

Previous Related Action – On June 20, 2016 City Council authorized the award of purchase of one Compressed Natural Gas (CNG) F250 Pick-Up Truck in the amount of \$46,562. On September 12, 2016, City Council authorized acceptance of AB2766/MSRC Local Government Match Program Contract with the South Coast Air Quality Management District (SCAQMD). On November 21, 2016, City Council authorized the award of purchase of one CNG F250 Pick-Up Truck in the amount of \$47,200. On May 15, 2017, City Council authorized award of purchase of one CNG Medium-Duty Dump Truck in the amount of \$113,617 to National Auto Fleet Group.

EXECUTIVE SUMMARY

The recommended action will appropriate carryover funding in the amount of \$254,274 to the FY 2017-18 Public Works Operating Budget for the purchase of four (4) Compressed Natural Gas (CNG) fleet vehicles previously authorized for purchase. The purchase/delivery of these vehicles was not completed timely due to a delay in United States Environmental Protection Agency (USEPA) and the California Air Resources Board (CARB) certification for emission standards of these vehicles.

DISCUSSION

In 2016, the City was awarded a grant by the South Coast Air Quality Management District (SCAQMD) through the Mobile Source Air Pollution Reduction Review Committee (MSRC) for the Local Match Program. The grant reimburses the City for purchases of medium and heavy-duty vehicles with alternative fuels, including CNG. The SCAQMD and MSRC will reimburse up to \$10,000 for medium-duty trucks and \$30,000 for heavy-duty trucks. City Council previously authorized the purchase of four alternative fuel vehicles. Staff moved forward with the purchase of three of those vehicles (fourth purchase pending) as follows:

Status	Award Date	Awarded To	Award Amount	CNG Vehicle	Account	Proposed Appropriation
Purchase Order	May 15, 2017*	National Auto Fleet Group	\$113,617	2017 Ford 650 Regular Cab XL Truck	245-2506-66182-00000 AQMD Fund	\$113,617
Purchase Order	November 21, 2016*	Fairway Ford	\$47,200	2017 Ford F250 Truck	215-2526-66182-50900 HEART Grant	\$47,200
Purchase Order	June 20, 2016*	Fritts Ford	\$46,562	2017 Ford F250 Truck	245-2506-66182-00000 AQMD Fund	\$46,562
To Be Purchased				¾ Ton Utility Truck	245-2506-66182-00000 AQMD Fund	\$46,895
						\$254,274

*Companies have indicated a willingness to honor pricing and deliver vehicle upon CARB approval

Due to a delay in the United States Environmental Protection Agency (USEPA) and the California Air Resources Board (CARB) certification for emission standards, three vehicles which were previously awarded through City Council action were not delivered by the end of the Fiscal Year, on June 30, 2017. Additionally, funds that were appropriated for the purchase of a fourth vehicle are being requested for re-appropriation to the FY 17-18. While City staff is currently working on the fourth vehicle's procurement, this vehicle will not be ordered until USEPA/CARB certification has been issued. USEPA and CARB Certifications for both 2017 and 2018 model vehicles are anticipated to be approved by December 2017.

At the end of each fiscal year, if there are appropriations that have not been expended, the Pomona City Charter allows for those funds to be re-appropriated. Pomona City Charter, Article X., Financial Procedures, Section 1008, Lapse of Appropriations, states as follows:

“Every appropriation, except an appropriation for capital improvement expenditure, shall lapse at the close of the fiscal year. Encumbered funds may be carried to the next fiscal year by resolution as recommended by the City Manager and adopted by the Council. . . The purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriation.”

The requested approval will provide for carryover and re-appropriation of funds (\$254,274) to FY 2017-18 Operating Budget enabling the purchase of medium and heavy-duty vehicles, extending delivery dates, pending USEPA and CARB certification, and allowing for payment once delivered.

Attachment: Resolution

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