



# MEMORANDUM

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**Date:** December 6, 2017

**To:** Chair and Members of the Historic Preservation Commission

**From:** Vinny Tam, Associate Planner

**Subject:** **Item F-2 – Request to continue the project located at 580 E. Kingsley Avenue Major Certificate of Appropriateness (MAJCOA 5710-2016) due to a noticing discrepancy. Request for continuance to the February 7, 2018 Historic Preservation Commission meeting.**