



Inland Valley  
Humane Society  
& S.P.C.A.  
*A home away from home.*

"Working Together Since 1949 For the Benefit Of All Living Things"

October 17, 2017

City Manager  
Linda Lowry  
505 S. Garey Ave  
Pomona, CA 91766

Dear Linda,

The Inland Valley Humane Society & SPCA has been providing animal care and control services to Inland Valley communities for more than 65 years. One of the primary responsibilities of these services is rabies control, which includes the issuing of dog/cat license tags. Last year our organization issued over 70,000 animal licenses and anticipates this number to climb even higher next year.

Our present dog/cat license tag system needs to be upgraded. We are recommending to all of our contract cities the adoption of new ordinances. We are proposing a permanent tag system that replaces the annual tag system. Our desire is to implement this on January 1, 2018. At that time we will begin issuing each dog/cat a permanent license tag with their renewal. Owners will still have the option to pay for a one or two year license.

We have been working with our legal counsel to provide you with the verbiage for the new ordinances - see enclosure.

We look forward to working with you on the implementation of this important matter.

Sincerely Yours,

William C. Harford

President/CEO

Enclosure (1)

## **DRAFT PROPOSED ORDINANCE**

### **Proposed Ordinance Regarding Dog Licenses and Tags**

(a) Upon the payment of the license fee, and upon the filing of an application in writing giving the name and address of the owner or harborer and a brief description of the dog [or cat] in question, the enforcing officer of the city shall issue and deliver to such person a license certifying the payment of such fee and setting forth the name and number allotted to such dog. A dog [or cat] license shall remain valid for a period not less than one (1) year and not greater two (2) years.

(b) Upon the payment of the license fee, the enforcing officer shall issue a consecutively numbered tag. The tag shall be stamped with the name of the county and the year of initial issue. The tag shall be permanently issued to the specifically licensed animal and shall not be transferrable. A duplicate tag can be issued upon payment of a fee; provided however that the person seeking the duplicate tag must declare under the penalty of perjury that the original tag has been lost and is not being used for another animal.

(c) The enforcing officer shall keep a register of each dog [or cat] tag issued with the tag number, the name and address of the owner, a description of the dog and the date of issuance.

### **Proposed Ordinance Regarding Renewal of License**

Each license shall expire on the date recorded on the license receipt and shall be renewed prior to the expiration or within a period of thirty (30) days after expiration. A new tag need not be issued at renewal. The animal license collector shall keep a record of each dog license renewal, which shall include the original tag number. Renewal records shall be kept with the original licensing records. It shall be the duty of each owner to ensure that the license is renewed in the appropriate time frame.