

CITY OF POMONA BOARD OF PARKING PLACE COMMISSIONERS STAFF REPORT

Date:

December 14, 2017

Item No 12-14-03

To:

Chair and Commissioners of the Vehicle Parking District

Submitted by:

Kirk Pelser, Deputy City Manager Pelse

Prepared by:

Joaquin Wong, Senior Project Manager

Subject:

RATIFY THE SALE OF FIVE (5) NEW PARKING PERMITS ISSUED IN THE

MONTHS OF OCTOBER AND NOVEMBER 2017

SUMMARY

Recommendation – That the Vehicle Parking District (VPD) Board of Parking Place Commissioners ratifies the sale of five (5) new parking permits issued in the months of October and November 2017.

Fiscal Impact -The VPD received a total of \$250 for the sale of five (5) parking permits.

BACKGROUND / DISCUSSION

To not delay the sale of VPD parking permits the VPD Commission authorized staff to sell new permits to qualified applicants at the time they apply and pay for the permits. As the sale pertains to public parking, the VPD Commission must ratify each new sale. In the months of October and November 2017, five (5) new parking permits were sold to the following persons:

RESIDENTIAL PARKING PERMITS

Valeria Benavides Bradford Smith

Gabriela Ruiz

COMMUTER PARKING PERMITS

Adriana Miranda

Haryadi Tjitradjaja

The renewing of existing parking permits do not need to be ratified by the Commission. The purchases of these permits are reflected in the parking inventory summary sheet (Attachment 1). The sheet indicates the number of parking spaces available in each VPD lot, number of permit issued, and number of permit holders that did not renew. Copies of their applications are also included (Attachment 2). Currently, sufficient parking is available to accommodate the additional permit holders.

Attachments:

- 1) Parking Lot Permit Inventory Chart
- 2) Copy of Parking Permit Applications

CITY OF POMONA VEHICLE PARKING DISTRICT (VPD) PARKING LOT INVENTORY 12/14/2017

LOT#	TOTAL NUMBER OF SPACES			TOTAL NUMBER OF PERMIT NOT RENEWED	TOTAL NUMBER OF RESIDENTIAL SPACES	UTILITY STALL LOADING, TRASH, etc.	SPACES AVAILABLE IN PARKING LOT FOR LEASE (Includes Residential spaces)	PERMITS & SPACES		
		ADA SPACES						Lot Specific Permit	Employee Permit	Commuter Leases
Lot 1	158	6	42	1	N/A	0	110	40	2	N/A
Lot 2	40	2	0	0	N/A	0	38	0	0	N/A
Lot 3	72	3	0	0	34	0	35	0	0	N/A
Lot 4	52	3	0	0	N/A	0	49	4	0	N/A
Lot 5	35	2	0	0	N/A	0	33	5	0	N/A
Lot 6	103	6	35	0	N/A	0	62	35	0	N/A
Lot 7	114	5	29	0	20	0	60	27	2	N/A
Lot 8	54	3	8	0	N/A	0	43	3	5	N/A
Lot 9	53	2	33	0	13	0	5	33	0	N/A
Lot 10	155	3	24	1	15	0	115	0	0	9
Lot 11	48	2	10	0	11	0	25	0	5	N/A
Lot 12	187	6	10	5	18	2	151	2	0	N/A
Lot 13 *	27	2	2	0	N/A	0	23	0	3	N/A
Lot 14 *	55	2	0	0	N/A	0	53	0	0	N/A
Lot 15	93	3	17	3	N/A	0	72	1	4	N/A
Lot 16	0	0	0	0	N/A	0	0	N/A	N/A	N/A
Lot 17	195	0	194	0	N/A	1	0	194	N/A	N/A
Lot 18	7	1	7	0	N/A	0	1	7	N/A	N/A
Lot 19	92	4	92	0	N/A	0	4	92	N/A	N/A
Lot 20	90	3	90	0	N/A	0	3	90	N/A	N/A
Lot 21	46	4	46	0	N/A	0	4	46	N/A	N/A
Lot 22 to Daumier	88	4	88	0	N/A	0	4	88	N/A	N/A
Lot 23	112	5	112	0	N/A	0	5	112	N/A	N/A
Lot 24	156	9	156	0	N/A	0	9	156	N/A	N/A
Lot 25**	89	4	89	0	N/A	0	4	89	N/A	N/A
Lo6 26 T	191	0	191	0	N/A	0	0	191	N/A	N/A
TOTAL	2,312	84	1,275	10	111	3	908	1,215	21	9

PERMIT	Available to Lease	Total # Purchased	Total # of Permit Not Renewed	Total # Permits Remaining	
Western University	N/A	858	0	N/A	
Helix ** (Sub-let Western University)	0	89	0	0	
Residential	N/A	115	83	N/A	
All Lot Non- Specific	100	62	38	38	
24-Hour Super Pass	100	0	0	100	
Commuter	60	53	7	7	

*	GRANDFATHERED PARKING LEASE(S) NO NEW PERMITS ALLOWED
**	LEASED BY VIRTU INVESTMENTS LLC (HELIX) / SUB-LET WESTERN UNIVERSITY
N/A	NOT APPLICABLE
	LOT 22 LEAST TO PROVIDANT GROUP FOR WESTERN- UNIVERSITY STUDENT TENANT PARKING
	PORTION OF LOT 15 IS LEASTED TO WESTERN UNIVERSITY (60 SPACES)
	LOT 16 IS USED BY THE POMONA HOUSING AUTHORITY FOR ADJCENT TENANET PARKING
	WESTERN UNIVERSITY LOTS 17- 21 & 23, 24
	All ADA PARKING FREE

POMONA

Vehicle Parking District Commission

Residential Lease Request VPD Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 & 15



RATE OF \$10 PER SPACE EACH MONTH SOLD ON A QUARTERLY BASIS (\$30 PER QUARTER), UPON APPROVAL

REQUIRED APPLICATION MATERIALS

1.	You must be a Downtown Pomona Resident in order to qualify
2.	A copy of the following will have to be turned in with this application:
	Signed Logge Agreement

- Signed Lease Agreement
- Photo I.D.

POMONA

Vehicle Parking District Commission

Residential Lease Request VPD Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 & 15



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- 1. You must be a Downtown Pomona Resident in order to qualify
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 - Photo I.D.

Edition 2.4.2013

AFFLICANT INFORMATION					
DATE: 11 / 15 / 2017					
LAST NAME: SMITH FIRST NAME: RRADFORD					
CITY OF RESIDENCE: POMONA ZIP CODE: 91766					
NUMBER OF SPACES: (Maximum number of Residential spaces: 2)					
PLEASE SPECIFY PRECISE REASON FOR YOUR REQUEST: NEW TENANT					
DESIRED DATE TO BEGIN PARKING: 11/18/2017					
Applicant Signature:					
PARKING IS AVAILABLE ON A FIRST-COME FIRST-SERVE BASIS AND IS NOT GURANTEED. ALL LEASE REQUESTS ARE REVIEWED BY THE VPD STAFF FOR APPROVAL AFTER SUBMISSION. ALL APPROVED OR DENIED LEASE REQUESTS ARE PRESENTED TO THE VPD COMMISSION FOR CONSENT AT THE MONTHLY VPD MEETING HELD ON THE 2ND THURSDAY OF EACH MONTH AT 6:00 P.M. IN THE POMONA COUNCIL CHAMBER. PLEASE BE AWARE THAT LEASE RATES ARE NONREFUNDABLE AND NOT PRORATED.					
VPD REVIEW DECISION					
APPROVAL Recommended APPROVED W/ CONDITION Recommended DENIED Recommended DENIED Recommended					
APPROVED APPROVED W/ CONDITION DENIED By: K.P. Date: 12/6/17 VPD STAFF ONLY Num. Of Permits Renewed: # 10 5					
Comments for approval/denial: Date: Please send all inquiries to Pomona City Hall, Vehicle Parking District at 505 S. Garey Ave., Pomona, CA 91766					
Figure send an inquires to Foliona City Han, Venicio I arking District at 505 5. Garey 110., I official, CIT 51700					

Phone: (909) 620-3782 / Fax: (909) 620-3703

POMONA

Vehicle Parking District Commission

Residential Lease Request VPD Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 & 15



RATE OF \$10 PER SPACE EACH MONTH SOLD ON A QUARTERLY BASIS (\$30 PER QUARTER), UPON APPROVAL

REQUIRED APPLICATION MATERIALS

- 1. You must be a Downtown Pomona Resident in order to qualify
- 2. A copy of the following will have to be turned in with this application:
 - Signed Lease Agreement
 - Photo I.D.

APPLI	CANT INFORMATION				
DATE: 10 / 09 / 2017					
LAST NAME: Ruiz	FIRST NAME: Gabriela				
CITY OF RESIDENCE: Pomona	ZIP CODE : 91766				
DESIRED LOT NO.: 15	LOCATION:				
NUMBER OF SPACES: 2	ALTERNATE LOT:15				
PLEASE SPECIFY PRECISE REASON FOR YOUR REQUEST: Resident of Mayfair Apartments (i.e. Commuter, Business Owner, Student, Employee, Resident, etc.					
DESIRED DATE TO BEGIN PARKING: ASAP					
Applicant Signature:					
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VPD REVIEW DECISION					
APPROVAL Recommended APPROVED W/ CONDITION Recommended DENIED Recommended	By: Date: 11 / 30 / 17 Signature				
APPROVED	By: K P Date: 12 / 6 /17 Signature VPD STAFF ONLY				
APPROVED W/ CONDITIONDENIED	Signature VPD STAFF ONLY Num. Of Permits Renewed:				
Comments for approval/denial:	Date: 10/10 11-11/101				
Please send all inquiries to Pomona City Hall, Vehicle Parking District at 505 S. Garey Ave., Pomona, CA 91766 Phone: (909) 620-3782 / Fax: (909) 620-3703					

POMONA

Vehicle Parking District Commission

Commuter Lease Request (VPD Lot 10)



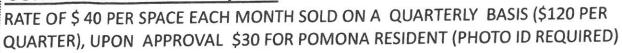
RATE OF \$40 PER SPACE EACH MONTH SOLD ON A QUARTERLY BASIS (\$120 PER QUARTER), UPON APPROVAL

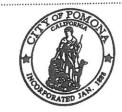
APPLICANT INFORMATION					
DATE: // / 7 / 2011					
LAST NAME: Munda FIRST NAME: Adviana					
LASI NAME:FIRSI NAME:FIRSI NAME:					
CITY OF RESIDENCE: famona ZIP CODE: 9/766					
BUSINESS / INSTITUTION ORGANIZATION: Children's Hospital Las Angeles					
BUSINESS/INSTITUTION ADDRESS: 4/650 Busset Blod, LA CA 90027					
DESIRED LOT NO.:/ NUMBER OF SPACES:/ ALTERNATE LOT:_/2					
PLEASE SPECIFY PRECISE REASON FOR YOUR REQUEST:					
DESIRED DATE TO BEGIN PARKING:					
Applicant Signature:					
PARKING IS AVAILABLE ON A FIRST-COME FIRST-SERVE BASIS AND IS NOT GURANTEED. ALL LEASE REQUESTS ARE REVIEWED BY THE VPD STAFF FOR APPROVAL AFTER SUBMISSION. ALL APPROVED OR DENIED LEASE REQUESTS ARE PRESENTED TO THE VPD COMMISSION FOR CONSENT AT THE MONTHLY VPD MEETING HELD ON THE 2ND THURSDAY OF EACH MONTH AT 6:00 P.M. IN THE POMONA COUNCIL CHAMBER. PLEASE BE AWARE THAT LEASE RATES ARE NONREFUNDABLE AND NOT PRORATED.					
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APPROVAL Recommended APPROVED W/ CONDITION Recommended DENIED Recommended DENIED Recommended					
APPROVED APPROVED W/ CONDITION DENIED By: LP Signature VPD STAFF ONLY Num. Of Permits Renewed: Comment Hand					
Comments for approval/denial: Date:					
Please send all inquiries to Pomona City Hall, Vehicle Parking District at 505 S. Garey Ave., Pomona, CA 91766 Phone: (909) 620-3782 / Fax: (909) 620-3703					

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Vehicle Parking District Commission







ATTER	ANTINIONIATION					
DATE: 16 1 16 1 17	1/10.115					
LAST NAME: TO ITRADIAJA	/					
CITY OF RESIDENCE: CHINO	ZIP CODE : 91716					
BUSINESS / INSTITUTION ORGANIZATION:						
BUSINESS / INSTITUTION ADDRESS:						
LOT NO.: NUMBER C	OF SPACES:					
PLEASE SPECIFY PRECISE REASON FOR YOUR I						
DESIRED DATE TO BEGIN PARKING: 10.17						
Applicant Signature:						
PARKING IS AVAILABLE ON A FIRST-COME FIRST-SERVE BASIS AND IS NOT GURANTEED. ALL LEASE REQUESTS ARE REVIEWED BY THE VPD STAFF FOR APPROVAL AFTER SUBMISSION. ALL APPROVED OR DENIED LEASE REQUESTS ARE PRESENTED TO THE VPD COMMISSION FOR CONSENT AT THE MONTHLY VPD MEETING HELD ON THE 2ND THURSDAY OF EACH MONTH AT 6:00 P.M. IN THE POMONA COUNCIL CHAMBER. PLEASE BE AWARE THAT LEASE RATES ARE NONREFUNDABLE AND NOT PRORATED.						
VPD REVIEW DECISION						
APPROVAL Recommended APPROVED W/ CONDITION Recommended DENIED Recommended	By: Date: 11 / 30 / 17					
APPROVED APPROVED W/ CONDITION DENIED	By: LP Date: 2/6/7 Signature VPD STAFF ONLY Num. Of Permits Renewed: Churcher					
mments for approval/denial:	Date: 16: 11). 7 Initial: VC					
Places and all inquiries to Pomona City Hall Vehicle	Parking District at 505 S. Garey Ave., Pomona, CA 91766					

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