



CITY OF POMONA COUNCIL REPORT

February 26, 2018

To: Honorable Mayor and Members of the City Council

From: Linda Lowry, City Manager

Submitted by: Meg McWade, Public Works Director

Subject: **Adoption of a Resolution Approving Program Supplement Agreement No. F020 with Caltrans to Receive \$45,000 of Highway Safety Improvement Program (HSIP) Funds and Amending the FY 2017-18 Capital Improvement Program (CIP) Budget to Receive and Appropriate HSIP Funds in the Amount of \$45,000 for "Traffic Signal Improvements – Towne Avenue & Philadelphia Street and Garey Avenue & Philadelphia Street," Project No. 428-2590-XXXXX-68549**

OVERVIEW

Recommendation – That the City Council adopt a Resolution (Attachment 1) to:

1. Approve Program Supplement Agreement No. F020 between Caltrans and the City of Pomona to receive \$45,000 of Highway Safety Improvement Program (HSIP) Funds for "Traffic Signal Improvements – Towne Avenue & Philadelphia Street and Garey Avenue & Philadelphia Street," Project No. 428-2590-xxxxx-68549;
2. Amend the FY 2017-18 Capital Improvement Program (CIP) Budget by receiving and appropriating \$45,000 of HSIP funds to "Traffic Signal Improvements – Towne Avenue & Philadelphia Street and Garey Avenue & Philadelphia Street," Project No. 428-2590-xxxxx-68549; and
3. Authorize the City Manager to execute the Program Supplement Agreement and any related documents to effectuate said Agreements on behalf of the City.

Fiscal Impact – The following table summarizes the fiscal impact of this action:

Project Name	"Traffic Signal Improvements – Towne Avenue & Philadelphia Street and Garey Avenue & Philadelphia Street," Project No. 428-2590-xxxxx-68549
Beginning Budget	\$43,000
Expenditures and Encumbrances as of 2/7/18	(\$36,844)
After PSA F020 approval and execution	\$45,000

Balance Remaining for Design, Contingencies and City Internal Costs	\$51,156
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Public Noticing Requirements – None.

Previous Related Action – On July 11, 2016, City Council authorized the submittal of a Highway Safety Improvement Program (HSIP) application to Caltrans requesting funds for traffic signal improvements at Towne Avenue & Philadelphia Street and Garey Avenue & Philadelphia Street. On November 19, 2007, City Council approved Master Agreement No. 04-5070R between Caltrans and the City of Pomona to receive Federal and/or State funding for various transportation projects.

EXECUTIVE SUMMARY

In 2016, the City was awarded a Federal Grant in the amount of \$662,600 for proposed traffic signal improvements (left-turn arrows) at Towne Avenue & Philadelphia Street and Garey Avenue & Philadelphia Street. While the funding is not available from the Federal Government until FY2019-20, Staff was able to obtain authorization to begin preliminary engineering design work. Approval of the Program Supplement Agreement (PSA) for Highway Safety Improvement Program (HSIP) funds is an administrative step necessary to receive reimbursement from the federal grant for these design services, in the amount of \$45,000. The HSIP funding in the amount of \$45,000 will be added to the project's current appropriation of \$43,000 and will provide adequate budget to begin the design work. A separate PSA for the remaining grant amount \$617,600 will be brought for City Council approval when the funding is made available in FY 2019/20.

DISCUSSION

The HSIP is a core Federal-Aid program with an overall purpose to achieve a significant reduction in traffic fatalities and serious injuries on all public roads through the implementation of infrastructure-related highway safety improvements. Each individual project requires an executed PSA, which amends the Master Agreement to describe the phases, costs, and special conditions that apply to a specific project.

With Council's authorization in July 2016, Staff submitted an application to Caltrans requesting \$662,600 of HSIP reimbursement funds for traffic signal improvements at Towne Avenue & Philadelphia Street and Garey Avenue & Philadelphia Street. In November 2016, Staff received notice that the application was successful, and the City would be eligible to receive the requested amount. However, the funds are not available for reimbursement until FY 2019-20. In an effort to expedite this project, Staff requested that HSIP make available enough funds now to at least commence with the project design. After much effort by Staff, HSIP agreed to provide \$45,000 ahead of the original FY2019-20 availability with an executed PSA. This HSIP funding in the amount of \$45,000 will be added to the project's current budget of \$43,000, for a total of \$88,000 to begin design work.

This PSA is for the design of left-turn arrows for the Capital Improvement Program (CIP) project "Traffic Signal Improvements – Towne Avenue & Philadelphia Street and Garey Avenue &

Philadelphia Street,” Project No. 428-2590-xxxxx-68549. The design will consist of left-turn arrows in both directions on Philadelphia St. at Garey Ave. (left-turn arrows exist on Garey Ave.) and left-turn arrows for all directions at Philadelphia St. and Towne Ave. The Federal project number is HSIPL-5070(034) and the \$45,000 HSIP grant does not require any local match.

The PSA must be executed and returned to Caltrans by March 28, 2018 to avoid losing the Federal Funds. During the design phase, Staff will again make every effort to request that HSIP make available the remainder of the \$662,600 for construction cost reimbursement ahead of FY2019-20.

Attachment: Resolution with Program Supplement Agreement No. F020 as Exhibit A

Prepared by: Ronald Chan, Senior Civil Engineer

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