

MINUTES

BOARD OF LIBRARY TRUSTEES OF THE POMONA PUBLIC LIBRARY

**POMONA PUBLIC LIBRARY
625 SOUTH GAREY AVENUE**

**REGULAR MEETING
February 21, 2018
5:00 P.M.**

100. OPENING

• **110. Call to Order**

Trustee Smith called the meeting to order at 5:05 p.m.

• **120. Pledge of Allegiance**

Alice Gomez led the Pledge of Allegiance

• **130. Roll Call**

Present Trustees:

Nora Garcia (Mayor's Appointee)
Duane Smith (District 1)
Vacant (District 2)
John Clifford (District 3)
Rebecca Ryan (District 4)
Kendra Buck (District 5)
Jaye Steinbrick (District 6)

Others Present: Muriel Spill, Library Services Manager
Mark Gluba, Deputy City Manager

200. PUBLIC COMMENT

There was no Public Comment.

300. BOARD COMMUNICATIONS

Trustee Smith asked Jaye Steinbrick to introduce himself as the new trustee from District 6. Trustee Clifford announced that he spoke on behalf of the Board about the Frasier collection at the Westerner's Club. He also shared that members of the Board will be conducting outreach at the Lions Club, the Rotary Club, Family Resource (PUSD) and at the Learning Expo in May, where they will be joined by the Foundation board members and the Friends of the Pomona Public Library. Trustee Garcia asked if any Board member was interested in attending the Laura Ingalls Wilder/Beatrix Potter event in San Diego. Trustee Smith expressed interest in attending if his schedule allows.

400. CONSENT AGENDA

Note: All matters on the Consent Agenda may be approved by a single motion without separate discussion. If discussion or a separate vote on any item is desired by a Board member, that item may be removed from the Consent Agenda and considered separately.

410. Approval of the Minutes: January 17, 2018

420. Revenue Expenditure Report — *Receive and File*

430. Calendars of Events – *Receive and File*

MOTION BY TRUSTEE CLIFFORD, SECONDED BY TRUSTEE GARCIA, CARRIED BY VOTE OF THE MEMBERS PRESENT (5-0), TO APPROVE THE MINUTES OF JANUARY 17, 2018 MEETING AND RECEIVE AND FILE THE REVENUE EXPENDITURE REPORT, AND CALENDARS OF EVENTS.

600. New Business**Discussion of Options for Potential Alternative Services Businesses Models**

Trustee Smith introduced the item and Deputy City Manager Gluba recapped the background information regarding the use of retiree annuitants on the Library staff.

Trustee Buck joined the meeting at 5:25 p.m.

Trustee Smith asked if members of the public wished to comment:

Deborah Clifford expressed concern about the handling of items in Special Collections, should the City out-source the Library to a private company. She added that the Historical Society needs to be involved in deciding the disposition of the items, and that she thinks the City needs to support and pay for a city library.

Alice Gomez noted the lack of employees working at the Library and thinks the Library needs a full-time staff as well as additional staff to guide the public in the use of library technology.

Mickey Gallivan said recently an organization contacted the Historical Society for information regarding material held in Special Collections. The organization was not able to obtain the information from the Library due to the Library's limited hours and appointment-only access to Special Collections. Ms. Gallivan added that while the Police and Parks departments are necessary, the Library is the most important part of the City.

Jim Gallivan said he appreciates the protection given to Special Collections by the Library.

Stella Garcia said she would not like to see the Library out-sourced. The public needs to be educated about the Library. She said she feels that the City treats the Library like a step-child.

(Discussion of Options continued)

The discussion continued with input from the Board of Library Trustees. Trustee Smith distributed a handout entitled Library Operations Requirements Worksheet, which includes the services the board would expect from a private company operating the Library. The trustees discussed and rated the requirements, completing half the worksheet. They will finish the activity at the next Board meeting.

MOTION BY TRUSTEE CLIFFORD, SECONDED BY TRUSTEE GARCIA, CARRIED BY VOTE OF THE MEMBERS PRESENT (6-0), TO TABLE THE DISCUSSION OF OPTIONS FOR POTENTIAL ALTERNATIVE BUSINESS MODELS UNTIL THE NEXT BOARD OF LIBRARY TRUSTEES MEETING ON WEDNESDAY, MARCH 21, 2018.

700. Communications to the Board (Staff Communication)

There were no Staff Communications.

800. Adjournment to Wednesday, March 21, 2018 at 5:00 p.m. in the Library Public Conference Room.

MOTION BY TRUSTEE CLIFFORD , SECONDED BY TRUSTEE GARCIA, CARRIED BY UNANIMOUS VOTE OF THE MEMBERS PRESENT (6-0) TO ADJOURN TO WEDNESDAY, MARCH 21, 2018 AT 5:00 P.M. IN THE LIBRARY PUBLIC CONFERENCE ROOM.

ATTEST:

Muriel Spill/ Secretary, Board of Library Trustees

Duane Smith, President, Library Board of Trustees