



# CITY OF POMONA COUNCIL REPORT

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April 23, 2018

To: Honorable Mayor and Members of the City Council

From: Linda Lowry, City Manager

Submitted by: Benita DeFrank, Neighborhood Services Director

Subject: **Adoption of a Resolution Amending the Low-Mod Housing Asset Operating Budget for Fiscal Year 2017-18 by Appropriating \$42,736 of Fund Balance for Operation of the Transitional Storage Center.**

## OVERVIEW

**Recommendation** – That the City Council adopt the attached resolution amending the City Operating Budget by appropriating \$42,736 in available Low-Mod Housing Asset Fund Balance (Fund 131), the remaining balance of the 2016-17 agreement with VOALA, to fund costs above the \$63,000 allocated in the First Amendment to administer the Transitional Storage Center.

**Fiscal Impact** – This action involves appropriating \$42,736 in available Low-Mod Housing Asset Fund Balance (Fund 131) to the FY 2017-18 City Operating Budget in the amount of \$42,736.

**Previous Related Action** –On August 16, 2016, the City Council gave direction to the City Attorney to finalize settlement terms and enter into a settlement agreement with the Plaintiffs in the *Allen v. Pomona* law suit to operate a storage facility near the Civic Center. On September 12, 2016, City Council approved an amendment to the FY 2016-17 Operating Budget in the amount of \$77,000 for the management of the Transitional Storage Center (TSC). On November 21, 2016, City Council approved award of a sole source contract to Volunteers of America Los Angeles (VOALA) to operate the TSC through June 30, 2017 in the amount of \$72,000. On June 5, 2017 the City Council approved the appropriation of \$126,000 in Low-Moderate Housing Fund Revenues for the continued operation of the Transitional Storage Center from July 1, 2017 through June 30, 2018 and an amendment to the Contract with VOALA in an amount not to exceed \$63,000 to extend operation of the TSC through December 31, 2017. On December 18, 2017, the City Council approved an amendment to the contract with VOALA for the continued operation of the TSC from January 1, 2018 to June 30, 2018.

## **EXECUTIVE SUMMARY**

According to the terms of the settlement agreement to close the case of Allen v. Pomona, the City of Pomona agreed to build and operate a Transitional Storage Center (TSC) for a 3-year period to provide storage space for homeless persons to place their personal belongings. The number of lockers must accommodate, at minimum, the number of homeless person found to be unsheltered at the annual Point-in-Time homeless count. It was also agreed that such a program would be operated in collaboration with ancillary services to the homeless. The amount of funding to be expended on this program was \$115,000 per year for three years.

## **DISCUSSION**

The Transitional Storage Center (TSC) is a designated area, currently located within the courtyard of the Park Avenue Armory, consisting of 390 lockers that homeless individuals can access to store up to 60 gallons of their belongings. Operated in coordination with services provided within the Armory courtyard area, the TSC not only provides a place for personal possessions of the homeless to be safely stored, but also provides a means to engage the locker users in availing themselves of the processes to obtain permanent housing and needed services. Besides the locker containers, the following accommodations can be found within the TSC Courtyard area: security and administrative staff; sanitation services, such as mobile bathrooms, a hand washing station and trash bins; and a covered area that provides seating and tables. In addition, local service partners and community members provide social services, food, activities and supplies on site. The TSC Courtyard is open seven days a week from 7 a.m. to 4 p.m.

The TSC Courtyard is co-located with the Pomona Armory building which is currently host to an emergency shelter that was extended from cold weather shelter operation to ongoing operation. Nightly, shelter services are available for up to 115 homeless persons, seven days a week from 4 p.m. to 7 a.m. Volunteers of America Los Angeles (VOALA) has been the operator of the facility since its inception. It is anticipated that by July 2018, the TSC will be moved to a new site located at 1400 E. Mission. This site has been purchased by the City for development of a Year-Round Emergency Shelter and Service Center. Once moved, TSC operation will be incorporated into the overall contracted operation of the CSC.

During FY 2016-17, as the TSC program was initiated, VOALA did not fully expend the funds allocated for the operation of the TSC. Because the budgeted amount of \$72,000 was allocated based on the City's obligation per the Allen v. Pomona settlement agreement, it needs to be expended per that agreement. VOALA expended \$29,264 of the budgeted amount, leaving \$42,736 to be expended within the three years covered under the settlement agreement.

Because VOALA has operated the TSC in coordination with increased service provision, there have been additional operational costs realized above the \$63,000 allocated between July 1, 2017 and December 31, 2017. VOALA is requesting reimbursement from the unexpended funds of their 2016-17 agreement to pay for these additional costs.

Amend the FY 2017-18 City Operating Budget by \$42,736 to Fund the Operation of the Transitional Storage Center

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The following table outlines costs for TSC operations to date:

	<b>AMOUNT BUDGETED</b>	<b>AMOUNT SPENT</b>
<b>2016-17 Agreement - November 21, 2016 to June 30 2017</b>	\$72,000	\$29,264
<b>First Amendment – July 1, 2017 to December 31, 2017</b>	\$63,000	\$63,000 plus \$42,736 requested from carryover
<b>Second Amendment – January 1, 2018 to June 30, 2018</b>	\$63,000	TBD

In order meet settlement obligations and operational expenses for the TSC in FY2017-18, the City Operating Budget needs to be amended by appropriating \$42,736 in Low-Mod Housing Asset fund balance.

Attachments: 1) Resolution

Prepared by: Shandy Dittman