



CITY OF POMONA COUNCIL REPORT

April 23, 2018

To: Honorable Mayor and Members of the City Council

From: Linda Lowry, City Manager

Submitted by: Meg McWade, Public Works Director

Subject: **Adoption of a Resolution Approving the Fiscal Year 2018-19 Submittal Projects Lists for the Road Repair and Accountability Act of 2017 (RMRA/SB-1)**

OVERVIEW

Recommendation – That the City Council adopt a Resolution (Attachment 1) approving submittal of the City’s Street Projects Lists, with corresponding Capital Improvement Program (CIP), and related Public Works Operational Item List plan to the California Transportation Commission (CTC), as required for eligibility to receive RMRA/SB-1 funding.

Fiscal Impact – Approval of this action will allow the City to receive RMRA/SB-1 Local Street funding estimated at \$2,579,019 in FY 2018-19.

Previous Council Action – On September 18, 2017, City Council adopted Resolution 2017-129 approving Pomona’s Streets Lists as a requirement for the Road Repair and Accountability Act of 2017 (RMRA/SB-1) and amended the FY 2017-18 Operating and Capital Improvement Program (CIP) Budgets to appropriate funding in the amounts of \$179,645 for Public Works Operations and \$2,341,910 (of which \$717,860 was from RMRA/SB-1 and \$1,674,050 was from Measure M) for CIP Project “Street Preservation – Local Citywide (FY 17-18),” Project No. 428-2590-xxxxx-68558. On June 12, 2017, City Council approved the City’s Operational Budget and authorized receipt of \$897,325 in RMRA/SB-1 funds.

EXECUTIVE SUMMARY

Approval of RMRA/SB-1 has resulted in the City receiving \$897,325 in funding for transportation-related improvements in FY 2017-18 and anticipating revenue of \$2,579,019 for FY 2018-19. However, to be eligible to receive RMRA/SB-1 funding in FY 18-19, the City must submit a list of proposed projects to be funded with RMRA/SB-1 funds to the CTC, pursuant to an adopted

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Resolution by the City Council at a regular public meeting. Submittal of specific street projects, maintenance work (current and proposed), and corresponding CIP budgets to the CTC is required by May 1, 2018.

DISCUSSION

The Road Repair and Accountability Act of 2017, also known as the Road Maintenance and Rehabilitation Account (RMRA), or SB-1 (Chapter 5, Statutes of 2017), was signed by Governor Brown on April 28, 2017. The bill provides an estimated \$52.5 billion for transportation purposes throughout the State over the next ten years, with investments targeted towards fix-it-first purposes on local streets, roads, highways, transit operations and maintenance, capital investments, and active transportation. There is no sunset on the revenue sources included in the bill, with many of the taxes and fees to be indexed for inflation in order to keep pace with rising costs. Revenues generated from RMRA/SB-1 are generated from increases to the gasoline excise tax, diesel sales tax, loan repayment (2017-2020), transportation improvement fees, a reset of price-based gas tax, and zero emission vehicle registration fees. These revenue generators take effect in different time frames, ranging from November 1, 2017 through July 1, 2020, and are in addition to what the City receives now through the current Gas Tax.

Projects eligible for RMRA/SB-1 funding generally include, but are not limited to:

- Road Maintenance and Rehabilitation;
- Safety Projects;
- Railroad Grade Separations;
- Complete street components, including: active transportation projects; pedestrian and bicycle safety projects; transit facilities, and drainage and storm water capture projects in conjunction with any other allowable projects; and
- Traffic Control Devices.

RMRA/SB-1 funding guidelines will allow project lists to be updated as agencies' projects are completed or as the scope of projects needs to be amended.

As a result of the approval of RMRA/SB-1, the City is receiving \$897,325 in funding for FY 2017-18 and \$2,579,019 in FY 2018-19. With the new funding, cities and recipients must meet expenditure, reporting, and scheduling guidelines set forth by the State Controller's Office and the CTC. As a requirement, a City Resolution must be submitted in order to receive funds, which can be changed to adapt to local needs, as long as the changes are consistent with other requirements of the bill.

Cities and counties are required to submit their proposed expenses to the CTC, before and after expenditure of RMRA/SB-1 funds on the projects. The submittal and approval through Resolution must be adopted as part of a regular City Council meeting, and must include a description and location of the projects, a proposed schedule of completion, and the estimated useful life of the project (Attachment 1).

Proposed Operational Budget

The approval of this action will allow the submittal of the City's Street Projects Lists, with corresponding Capital Improvement Program (CIP), and related Public Works Operational plan to the California Transportation Commission (CTC), as required for eligibility to receive RMRA/SB-1 funding. Budgeted amounts will be submitted through the City's operating budget approval process scheduled in June 2018. Of the RMRA/SB-1 funding to be received, a total of \$806,016 in FY 2018-19 will be recommended for appropriation to the Public Works Operational Divisions for qualified expenses. These funds will be used to enhance functionality in the Department divisions of Graffiti Abatement, Landscape Median Maintenance and Rights-of-Way Clean-Up, Traffic Paint and Sign, Street Maintenance, Street Sweeping, and Traffic Signal and Lighting. Requested expenses are described on the following page and depicted in EXHIBIT "A-2" to the Resolution.

Graffiti Abatement

The Graffiti Removal Program removes graffiti from public and private structures throughout the City of Pomona. RMRA-SB1 funding will only fund removal of graffiti on public rights-of-way excluding graffiti in parks which would not be an eligible expense. Graffiti reports are received through phone reports or by field inspections. Graffiti personnel are assigned by geographical areas and actively remove graffiti as it is reported. A portion of the total program costs are covered within this fund in the amount of \$130,141.

Landscape Median Maintenance

Landscape Median and Maintenance is routine maintenance that is provided through contracted services. Citywide landscape median maintenance includes mowing, weed control, pest control, irrigation, debris and trash removal, maintenance and trimming of trees, shrubs and ground cover, and mulching. A portion of the total program costs are covered within this fund in the amount of \$169,182.

Right-of-Way Clean-Ups

The Right-of-Way Clean-up Program is responsible for the elimination of weeds, volunteer trees, and other plants growing on over 400 miles of streets and rights-of-way, parkways, and other City-owned property. Limited rodent and insect control is included in this program. This service is performed under contract. A portion of the total program costs are covered within this fund in the amount of \$21,345.

Street Maintenance On-Call Street and Sidewalk Repair

There is a need to perform as-needed asphalt repairs, including potholes and patchwork repairs, Citywide. The City's Streets Division repairs many potholes, sections with broken asphalt, and other areas requiring service, on a daily basis. The City plans to provide for these additional as-needed asphalt repair services through a contract. The locations that will be assigned for repair services consist of residential and arterial roadways and highways.

The City is also in need of additional repairs to sidewalks, curbs and gutters. The City currently has an on-call contractor, hired to repair sidewalks on an as-needed basis. Currently, Article III

monies have been the only funds that have been appropriated for these services in years past. The proposed action will provide program approval for on-call asphalt repairs and sidewalk repair services, with a proposed budget in the amount of \$150,000 for FY 2018-19.

Street Sweeping Services

The Street Sweeping Program is responsible for the removal of dirt and debris from the City's residential and arterial streets, business, and commercial areas. All streets are swept twice a month with the downtown business area (bordered by Monterey Street, Palomares Street, Mission Boulevard, and Park Avenue) being swept twice a week. Street Sweeping is a contracted service that includes all labor, equipment, and materials necessary for the satisfactory performance of the street sweeping services. A portion of the total program costs are covered within this fund in the amount of \$95,957. The total estimated street sweeping cost for FY2018-2019 is \$492,249.

Traffic Signal and Street Light - Asset Management System/Work Order System

In FY 2017-18, \$30,000 of available RMRA-SB1 funds were committed towards funding the purchase and implementation of a Work Order System. The requested Work Order System will enable the Department to: better manage the completion of requested repairs; assist with providing residents with current updates; identify areas that have frequent and similar calls within the same vicinity; and allow for easy reporting of areas that have been completed, need to be completed, or are pending completion, based on CIP or Operational funding. Currently, these details are decentralized and stored in section and division-specific spreadsheets. The desired Work Order System would be a centralized tool, utilized by all divisions within the Public Works Department and the Water Resources Department.

A formal bid is being developed and will need to go out for solicitation to have a consultant develop a work-order system for the City. To feed additional data into the work-order management system, Staff recommends that an outside consultant compile an inventory of all City-owned lights, traffic signals, street signs, and posts to subsequently integrate this information into a Geographic Information System (GIS). The cost for these services has been estimated at \$100,000.

Personnel/Supplemental Expenses

As a result of new transportation funds available to the City, it is imperative that there is staffing available to ensure that extensive reporting at the State level is met, that construction is on-going, and that projects are inspected without delay. The City has proposed adding full-time employees who would be funded through RMRA/SB-1 and Measure M funds. The personnel who would be included in the FY 2018-19 budget are: one Engineering Associate (offset by reduction of an existing position), one Public Works Inspector (currently authorized but vacant), and the addition of two Program Assistants, one for project delivery including regulatory compliance. The cost of personnel, including benefits and needed materials, amounts to \$135,626. Supplemental items to be requested include office supplies, professional development training, safety gear, and computer software programs. The amount of funding for these supplemental items amounts to \$3,765.

The Public Works Operation Plan will ensure that the City can submit programs to the CTC in a timely manner. Funding for these programs will still need to be approved through the annual budget process scheduled in June 2018. A list of proposed Operational Item List with anticipated budgets is included as EXHIBIT “A-2” to the Resolution (Attachment 1).

Proposed CIP

Approval of the Streets list, that will be included in the CIP, is required for the City to receive \$1,773,003 from the RMRA/SB-1 local streets fund. Please note that it is important that the streets named on the attached list remain as recommended. The list of streets on EXHIBIT “A-1” have been developed using the City’s updated Pavement Management System (PMP). The rehabilitation of these streets will be accomplished with the “Street Preservation – Local Citywide (FY 18-19)” Project No. 428-2590-xxxxx-68560. These streets will be rehabilitated according to their conditions, with complete streets (pedestrian and ADA) improvements, as well as some green streets improvements, as funds allow and where possible (Attachment 2).

CTC is requesting that all cities provide their city or jurisdiction average network Pavement Condition Index (PCI). This is a significant part of why Staff highly recommends the streets named on the attached list remain as-is. Pomona’s overall PCI for 2016 is 64.5. Per the PMP, local streets are in need of significant funding to help improve their PCI conditions.

During the FY 2018-19 budget approval process, Staff anticipates recommending that Measure M funding also be appropriated to “Street Preservation – Local Citywide (FY 18-19),” Project No. 428-2590-xxxxx-68560, to help rehabilitate more local streets. Measure M funding will help complete streets listed in EXHIBIT “A-1” that may need additional contingency funding, as well as help complete the streets listed in priority order – as funds allow – in EXHIBIT “A-1”.

Some streets listed in Attachment 1, Exhibit “A-1” are also recommended to be included in CIP “Street Preservation – Local Citywide (FY 18-19),” Project No. 428-2590-xxxxx-68560, as Additive Alternates, if funds allow.

Attachments: 1. Resolution with “FY 2018-2019 - RMRA/SB-1 STREETS - Projects List to the CTC” as EXHIBIT “A-1” and “Public Works Operational Items List” as EXHIBIT “A-2”
2. Maps

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