



CITY OF POMONA COUNCIL REPORT

April 23, 2018

To: Honorable Mayor and Members of the City Council

From: Linda Lowry, City Manager

Submitted by: Meg McWade, Public Works Director

Subject: **Authorize the Use of NJPA Contract #052417-PBL Awarded to PB Loader, in the Amount of \$92,699.74 for Conversion of a Heavy Duty Truck (within the Current City's Fleet Inventory) into an Asphalt Material Patch Truck**

OVERVIEW

Recommendations - That the City Council authorize the use of NJPA contract #052417-PBL (see attachment) awarded to PB Loader, in the amount of \$92,699.74 for conversion of a heavy duty truck (within the current City's fleet inventory) into an Asphalt Material Patch Truck and authorize City Manager to execute any necessary documents to effectuate the purchase.

Fiscal Impact – Cost for the conversion of a heavy duty truck is funded by budgeted appropriations. The vehicle conversion will be delivered after July 1, 2018. The funds utilized are funded in FY 17-18 and will be required to be carried over into FY 18-19. A summary of funding sources is provided on the table below:

Summary of Funding Sources

Funding Source	Account Number	FY2017-18 Adopted Budget	Less Expenditures and Encumbrances	Available Funds Approximate
Public Works - Street Maintenance (Gas Tax Funds)	208-2520-52425-00000	\$17,700	0	\$17,700
Public Works - Street Maintenance (Measure M Funds)	138-2520-52425-00000	\$45,000	0	\$45,000
Public Works - Street Maintenance SB-1/RMRA Funds)	206-2520-52425-00000	\$30,000	0	\$30,000

Previous Council Action - On September 18, 2017, the City Council adopted FY 2017-18

Measure M funds of \$45,000, SB-1/RMRA funds of \$30,000, and the remaining funds from Measure R and Gas Tax, for the conversion of a heavy duty truck, from a tree trunk removal truck to an asphalt material patch truck.

EXECUTIVE SUMMARY

This action will authorize the use of NJPA contract #052417-PBL to PB Loader in an amount of \$92,699.74, for conversion of a heavy-duty truck, within the City's current fleet inventory, into an asphalt material patch truck. This action will provide a second asphalt material patch truck to transport hot/cold asphalt material and road oils at controlled heated temperatures for as-needed asphalt repairs, including potholes and patchwork Citywide.

DISCUSSION

The Public Works Streets Maintenance currently has one (1) asphalt material patch vehicle, which transports material for the filling of potholes and repair of pavement failures throughout the City's roadwork network. Staff requests adding a second asphalt material patch truck to increase the ability to perform asphalt repairs including filling of potholes.

Staff researched options for acquiring a second asphalt material patch truck. One option is to purchase a new patch truck at a cost of \$350,000. The second option is to convert a heavy duty truck, available within the City's current fleet inventory, from a tree trunk removal truck, into an asphalt material patch truck. Staff from the Public Works Fleet Division and the Public Services Division determined that it is more advantageous to rehabilitate the heavy-duty truck at a cost of \$92,699.74.

The heavy-duty truck was purchased in 1991 for the Public Works, Parks Division, as part of the in-house tree operations. The City contracts for tree operations and does not require the truck for that purpose any longer. The vehicle is rarely used, with only 11,000 miles on its odometer, and is in good working condition. The truck chassis has many years of useful life remaining. Conversion of the existing heavy-duty truck includes custom removal and disposal of the old crane body. The installation of a new PB-B4 patcher body provides a cost alternative to purchasing a new heavy-duty asphalt material bed truck.

NJPA Bid Process

In an ongoing effort to maximize cost savings, many government agencies share contracting efforts through cooperative purchasing. This procurement method increases pricing competitiveness, allows the City to access highly qualified specialty contractors, and lowers overall operating and capital costs through volume buying. The National Joint Powers Alliance (NJPA) is a public agency with legal authority to serve as a contracting agency for municipalities. The City is a member of NJPA and makes use of the contractors by exercising the Joint Powers Act. NJPA facilitates a competitive bidding process on behalf of the City's needs and expectations.

The NJPA competitively bids tasks with pre-set unit prices and specifications for services including material, equipment, and labor costs. PB Loader was the selected vendor through the NJPA process. PB Loader utilizes Nixon-Egli as the authorized dealer to perform the conversion and installation of the new PB-B4 patcher body. The process meets the City's Purchasing Ordinance under Cooperative

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Purchasing Sec. 2-973 which authorizes the Purchasing Manager to recommend a cooperative or "piggybacking" purchase on an awarded contract for services or equipment, entered into by other governmental agencies through a competitive bid process provided it meets the technical specifications of the awarded bid. The resulting bid amount is \$92,699.74.

It is recommended that the City Council approve a Purchase Order to PB Loader in the amount of \$92,699.74 for conversion of a heavy-duty truck, within the City's current fleet inventory, to an asphalt material patch truck.

Attachment: NJPA Contract Acceptance and Award Confirmation

Prepared by: Jerry Perez, Streets and Solid Waste Services Manager

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