



CITY OF POMONA COUNCIL REPORT

June 4, 2018

To: Honorable Mayor and Members of the City Council

From: Linda Lowry, City Manager

Submitted by: Meg McWade, Public Works Director

Subject: **Approval of Sole-Source Fourth Amendment for Professional Services with Urban Crossroads, Inc. in the Amount of \$24,000 for Consultant Specialty Traffic Review Services and Approval of Sole-Source Second Amendment in the Amount of \$24,000 for Professional Services Agreement with HR Green Pacific, Inc. for Consultant Specialty Traffic Review Services (Parking) as Related to Gold Line**

OVERVIEW

Recommendations – That the City Council:

1. Approve a sole-source fourth amendment for professional services in the amount of \$24,000 with Urban Crossroads, Inc., authorizing the total contract amount of \$132,700, for specialty review services related to Gold Line;
2. Approve a sole-source second amendment for professional services in the amount of \$24,000 with HR Green Pacific, Inc., authorizing the total contract amount of \$80,544, for specialty review services related to Gold Line; and
3. Authorize the City Manager to execute the necessary documents to implement the above action, subject to review by the City Attorney.

Fiscal Impact – Sufficient funding is already included in the Prop A Fund in the approved FY 2017-2018 Operational Budget, and available for this work. Current and future fiscal year operational budgets will include sufficient funding to cover the cost of all amendments to the agreements and amendments related to Gold Line. City Code Section 2-977(a) allows for sole-source approvals of professional services by City Council, excluding public works projects within the adopted capital improvement program (see Discussion for more information for this sole-source recommendation).

Previous Related Action – On December 7, 2015, the City Council approved a Sole-Source Professional Services Agreement in the amount of \$17,400 with Urban Crossroads, Inc. for consultant specialty traffic review services for Metro Gold Line – Phase II (Phase 2B); and authorized the City Manager to approve the agreement with Urban Crossroads, Inc. and all amendments thereto necessary for completing the consultant specialty traffic review services for Metro Gold Line – Phase II (Phase 2B). On October 17, 2016, City Council approved an amendment to a sole-source professional

services agreement in the amount of \$15,000 with Urban Crossroads, Inc. for consultant specialty traffic review services for Metro Gold Line – Phase II (Phase 2B). On January 8, 2018, City Council approved an amendment to a sole-source professional services agreement in the amount of \$76,300 with Urban Crossroads, Inc. for consultant specialty parking review services for Metro Gold Line – Phase II (Phase 2B). On November 8, 2016, the contract with HR Green Pacific, a firm with personnel that specializes in parking quantification/approach, was approved administratively in the amount of \$28,272. A First Amendment was processed on October 16, 2017 in the amount of \$28,272, increasing the contract to \$56,544.

EXECUTIVE SUMMARY

The Gold Line Extension is a proposed light rail project that will extend the light rail corridor from Azusa to Montclair, passing through Pomona. The sole-source agreements with Urban Crossroads, Inc. and HR Green Pacific, Inc. have allowed the City to review specific traffic and parking reviews submittals. The fourth amendment to the agreement with Urban Crossroads, Inc. in the amount of \$24,000 (increasing current contract from \$108,700 to \$132,700) and the second amendment with HR Green Pacific, Inc. in the amount of \$24,000 (increasing the current contract from \$56,544 to \$80,544) will provide continuity of specialty review related to traffic and parking issues, ensuring the City's interests are protected as the Gold Line project design and environmental review progresses.

DISCUSSION

The Gold Line Construction Authority ("GLCA") is providing submittals for the City to review on an on-going basis for years 2018 and 2019. These submittals involve parking as well as the impacts to traffic on City streets and require specialty consultant review services due to the nature of this project and the multiple rail lines involved. As this project continues to develop, the GLCA is expected to provide further/other submittals that may also need similar services.

In an effort to be prepared for review and comment on these future submittals and to protect the City's interests, Staff recommends that the proposed amendments are needed to secure the continuing services of Urban Crossroads, Inc. and HR Green Pacific, Inc. to help with the reviews and comments. Urban Crossroads, Inc. which specializes in rail/parking/traffic impacts and HR Green Pacific, Inc. which specializes in parking patterns and quantities are uniquely qualified for this type of work having been thoroughly involved in prior analysis and providing substantiation for previous litigation and settlement.

The bulk of these specialty review services are expected to take place over the next 12 to 18 months, approximately. With the next round anticipated in the immediate future (next several weeks), "time is of the essence" in securing these services.

Specialty Traffic and Parking Review Services

During the summer of 2016, the GLCA submitted a traffic study to the City from its traffic consultant AECOM, for potential signal improvements at Bonita Avenue and Fulton Road. Review of these documents and related parking structure access near Garey Avenue and Bonita Avenue raised various questions (locations of Gold Line parking structure access points, signal warrants met/not-met, center turn-lane and potential turn pocket length conflicts, traffic queuing,

etc.) that required further study and review to resolve. Since that time, there have been additional Gold Line submittals including a recent iteration with the parking structure in another location. Also, there are recent changes in parking approach by Metro (concern about parking structures and possible move to paid parking) which may have parking quantity and various other traffic impacts on Garey Avenue, Towne Avenue, Fulton Road, etc. (with multiple rail lines involved). As a result, additional specialty review services are expected to be needed.

City Code Section 2- 977(a) allows sole-sourcing professional services when the service is only available from one source or when the time and cost for obtaining additional competitive proposals exceeds the probable savings. Since further litigation is possible and Urban Crossroads, Inc. and HR Green Pacific, Inc. were the only similar firms previously involved with this project, and since involving multiple firms in potential litigation is not advisable, it follows that the recommended services are uniquely available from Urban Crossroads, Inc. and HR Green Pacific, Inc. There would also be additional time and costs required by the City for obtaining additional proposals, without any probable savings with other firms. It would not be efficient for the City to move forward with the competitive bidding process.

Therefore, the amendments for these specialty services, in the amount of \$24,000 for Urban Crossroads, Inc. and \$24,000 for HR Green Pacific, Inc. are recommended to ensure consistency and timeliness of specialty review services.

The proposed services and recommended actions are reasonable and commensurate with the nature of the proposed Gold Line project.

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