



CITY OF POMONA COUNCIL REPORT

July 2, 2018

To: Honorable Mayor and Members of the City Council

From: Linda Lowry, City Manager

Submitted by: Meg McWade, Public Works Director

Subject: **Adopt a Resolution Amending the FY 2018-19 Capital Improvement Program by Appropriating \$100,00 of Prop A Funding and Award a Construction Contract to Humphrey Constructors, Inc. in the amount of \$217,780 for "Transit Improvement Program - Citywide (Phase I, II, and III [Phase III-Furniture])," Project No. 216-2590-xxxxx-68545**

OVERVIEW

Recommendation - That the City Council adopt the attached Resolution (Attachment 1):

1. Adopt the attached Resolution (Attachment 1) amending the FY 2018-19 CIP Budget as follows:
 - a. Unappropriating \$100,000 of Prop A Funds from "Street Rehabilitation – Districts 2 and 3," Project No. 428-2590-xxxxx-67914;
 - b. Appropriating \$100,000 of Prop A Funds to "Transit Improvement Program – Citywide (Phase I, III, and III [Phase III Furniture])," Project No. 216-2590-xxxxx-68545;
2. Authorizing change order capacity of \$50,000, which is 23% of the contract amount for "Transit Improvement Program - Citywide (Phase I, II and III [Phase III Furniture])," Project No. 216-2590-xxxxx-68545, exceeding the 15% allowed by City Code Section 2-100(b)(14), and is commensurate with the size and work in this project;
3. Approve the award of a construction contract for bus stop furniture in the amount of \$217,780 to Humphrey Constructors, Inc. for "Transit Improvement Program - Citywide (Phase I, II and III [Phase III Furniture])," Project No. 216-2590-xxxxx-68545; and
4. Authorize the City Manager to execute the construction contract and any subsequent change orders on behalf of the City.

Fiscal Impact – This phase of the project has a current available budget of \$179,080 consisting of Prop A and Foothill Transit Bus Stop Enhancement Program (BSEP) grant funding. This

action is expected to provide an additional \$100,000 (bringing the available budget for this phase to \$279,080) to fund the installation of bus shelters and accessory street furniture (benches, receptacles) at 14 locations as part of the “Transit Improvement Program - Citywide (Phase I, II and III [Phase III Furniture]),” Project No. 216-2590-xxxxx-68545. The table summarizes the fiscal impact of the recommended actions as it relates to the full project:

	“Transit Improvement Program - Citywide (Phase I, II and III [Phase III Furniture]),” Project No. 216-2590-xxxxx-68545	“Street Rehabilitation – District 2 and 3.” Project No. 428-2590-xxxxx-67914*
Beginning Budget	\$949,280	\$1,819,094
Expenditures/Encumbrances as of June 19, 2018	(\$770,200)	(\$1,571,882)
Reappropriate Prop A funds from “Street Rehabilitation – Districts 2 and 3,” Project No. 428-2590-xxxxx-67914	\$100,000	(\$100,000)
Phase III [Furniture] Available Budget	\$279,080	-
Recommended Construction Contract Award	(\$217,780)	\$0
Balance Remaining for Contingencies, Staff, and Related costs	\$61,300	\$147,212

* “Street Rehabilitation – Districts 2 and 3,” Project No. 428-2590-xxxxx-67914 is substantially completed and will still be fully funded after this action if approved.

MBE/WBE – Humphrey Constructors, Inc. is not a MBE/WBE Contractor.

Public Noticing Requirements – The Notice Inviting Bids was posted on the City’s website through Planet Bids on April 12, 2018 and advertised in the Inland Valley Daily Bulletin on April 24, 2018 and on May 6, 2018. Six bids were received by the May 16, 2018 bid deadline.

Previous Related Action – On February 6, 2012, the City Council amended the FY 2011-12 CIP Budget by appropriating \$200,000 of available Proposition A funds to the “Transit Improvement Program - Citywide (Phase II),” Project No. 216-2590-xxxxx-68545, and authorized Staff to proceed with bus shelter improvements.

On March 19, 2012, the City Council authorized the first and second grant applications to Foothill Transit under the BSEP and authorized the City Manager to execute all required documents. The first grant amount of \$35,000 was appropriated on August 6, 2012, and grant funds were received from BSEP in February 2013.

On August 6, 2013, the City Council authorized receipt and use of a second grant from Foothill Transit under the BSEP, and authorized the City Manager to execute all required documents.

The grant funds for this grant were received from BSEP in October 2015.

On August 3, 2015, City Council authorized submittal of the third grant application to Foothill Transit under the BSEP for \$35,000 and authorized the City Manager to execute all required documents.

On April 4, 2016, the City Council authorized receipt of a third grant from Foothill Transit, approved the appropriation of this third grant in the amount of \$35,000, and authorized the City Manager to execute all required documents.

On October 17, 2016, the City Council approved the color scheme of blue, that is used citywide, for the Phillips Ranch bus shelters as part “Transit Improvement Program - Citywide (Phase I, II and III),” Project No. 216-2590-xxxxx-68545.

On February 5, 2018, the City Council approved the award of a construction contract for six bus shelter concrete pads in the amount of \$69,920 to EBS General Engineering, Inc. for “Transit Improvement Program - Citywide (Phase I, II, and III [Phase III Concrete Pads]),” Project No. 216-2590-xxxxx-68545;

Environmental Impact – This project is categorically exempt per CEQA Guidelines as noted in the February 6, 2012 City Council staff report.

EXECUTIVE SUMMARY

This action will complete the third and final phase of the Bus Shelter Project adopted in 2012, locations listed in Attachment 2. This phase of the project includes installation of 14 bus shelters (shown in Attachment 3) along Pomona’s major transit corridors. The award of contract to Humphrey Constructors, Inc. in the amount of \$217,780 will provide bus shelters and related furniture improvements (including amenities such as trash cans and benches). For completion, the project requires an appropriation of \$100,000 with funds coming from the “Street Rehabilitation – Districts 2 and 3,” Project No. 428-2590-xxxxx-67914 which is fully funded with less restrictive sources of funds and substantially completed.

DISCUSSION

There are a total of 351 bus stops within the City of Pomona, not including the Pomona Transit Center. Forty of the 351 bus stops have bus shelters, which were installed as part of Phase I and II of the Transit Improvement Program. The City has applied for and received a Foothill Transit Bus Stop Enhancement (BSEP) grant in the amount of \$35,000 for each phase of the project, including Phase III. The goal of the third phase of this project is to install an additional 14 matching bus shelters at locations along heavily-used transit corridors. Six of these 14 proposed bus stop locations required new concrete pads *prior* to the new bus shelters being installed. On February 5, 2018, a separate construction contract was awarded to install those concrete pads and that work is completed. Therefore, the project can now move forward with procuring a contractor and completing the installation of the 14 remaining bus shelters and related

furniture improvements (bus shelter rendering without trash cans shown in Attachment 4).

For completion, the Bus Shelter project requires an appropriation of \$100,000 of Prop A Funds from the “Street Rehabilitation – Districts 2 and 3,” Project No. 428-2590-xxxxx-67914, which before the transfer, has a balance of \$247,212. Prop A funds are very restrictive and may only be used for transit related improvements. The unappropriation of \$100,000 in Prop A Funds from the “Street Rehabilitation – Districts 2 and 3” project is possible as this project is substantially completed and will still be fully funded (with less restrictive funding sources) after this action.

Bidding Process

On May 16, 2018, six bids were received and opened by the City Clerk. The award is made to the lowest responsive, responsible bidder with the bids compared based upon lowest combined total. The results of the bid opening are as follows:

Contractor	Total Bid
Humphrey Constructors, Inc.	\$217,780
ND Construction Company, Inc.	\$244,511
Seating Component, MFG, Inc.	\$269,588
Metrocell, Inc.	\$283,872
Access Pacific, Inc.	\$314,600
EC Construction, Inc.	\$321,935

The lowest responsible and responsive bid for the base bid, in the amount of \$217,780 was submitted by Humphrey Constructors, Inc. A qualifications and reference check was conducted on Humphrey Constructors, Inc., which included contacting listed references and verifying the contractor’s license and insurance. Humphrey Constructors, Inc. is registered with the Department of Industrial Relations, was found to be a responsible bidder, appropriately licensed, insured, qualified, and competent to perform this project.

- Attachments:
1. Resolution
 2. Bus Stop Improvements - List of Bus Shelter Project Locations (All Phases)
 3. Bus Shelter Locations – Maps
 4. Bus Shelter Construction Detail

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