



CITY OF POMONA COUNCIL REPORT

July 2, 2018

To: Honorable Mayor and Members of the City Council

From: Linda Lowry, City Manager

Submitted by: Mike Olivieri, Chief of Police

Subject: **Approve Rotorcraft Support, Inc. (RSI) as the Sole Source Provider to Replace the Police Department Helicopter's Rotor Head/Hub and Adopt a Resolution Amending the Adopted FY 2018-19 Police Asset Forfeiture Budget by Appropriating \$61,660 from Fund Balance**

OVERVIEW

Recommendations - That the City Council:

- 1) Approve Rotorcraft Support, Inc. (RSI) as the sole source provider to replace the Police Department helicopter's rotor head/hub;
- 2) Adopt a resolution amending the Police Department's adopted FY 2018-19 Asset Forfeiture budget by appropriating \$61,660 from fund balance; and,
- 3) Authorize the City Manager, or designee, to execute all documents herein on behalf of the City, subject to review by the City Attorney.

Fiscal Impact – The total cost for parts and labor is \$61,660. This will cover the cost for all new parts and labor and will be paid for from an appropriation out of Asset Forfeiture Fund Balance into Helicopter Maintenance (260-2000-52415-XXXXX).

Previous Related Action – The City Council approved the purchase of a new MD500E helicopter on March 5, 2007.

EXECUTIVE SUMMARY

Action on this item will be to approve a sole source contract with Rotorcraft Support, Inc. (RSI) to perform the required work on the Police Department's helicopter and appropriate the necessary funding from Asset Forfeiture fund balance.

DISCUSSION

On March 5, 2007, the City Council approved the purchase of a brand new MD500E helicopter from MD Helicopters for the Police Department. This helicopter replaced the OH-6A military surplus

helicopter that the Police Department had previously been operating since 1985. Now at over eleven (11) years of age, the need to repair/replace major components has arrived, as the number of flight hours has reached the maximum of 3,000 per the manufacturer's operational requirements. MD Helicopters is the manufacturer of the department's helicopter, and its components, and their local Southern California service provider, RSI, will perform the necessary work on the helicopter in order to maintain compliance with the Federal Aviation Administration (FAA).

The major work to be performed will be to replace the rotor head/hub and exchange it for a manufacturer rebuilt rotor head/hub. The rebuilt rotor head/hub would meet all of the guidelines and specifications of the manufacturer as the equipment and labor is performed by the manufacturer. Overall downtime of the aircraft during this time is estimated to be approximately one (1) month.

As such, pursuant to Pomona City Code 2-970(c), the *Exceptions* clause, section (1) states: "The needed product or service is only available from one source (sole source)," and (3) "Additional products or services are required to complete a budgeted project, and compatibility or uniformity with existing product or service is a requirement." RSI is the local service provider authorized by the manufacturer, MD Helicopters, to perform this type of service. Therefore, no other vendor would be able to provide this service.

Attachment 1: Resolution

Attachment 2: Copy of Sole Source Letter from MD Helicopters

Prepared by: Mark Robledo