

# **MEMORANDUM OF UNDERSTANDING**

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## **FAMILY UNIFICATION PROGRAM**

*This Memorandum of Understanding (MOU) has been created and entered into on **July 15, 2018** by and between the following parties in relation to their application.*

### **HOUSING AUTHORITY OF THE CITY OF POMONA (CA123)**

505 S GAREY AVE., POMONA, CA 91766

AND

### **LOS ANGELES COUNTY DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

425 SHATTO PLACE, LOS ANGELES, CA 90020

AND

### **LOS ANGELES CITY AND COUNTY COC, CA-600**

### **LOS ANGELES HOMELESS SERVICES AUTHORITY**

811 WILSHIRE BOULEVARD 6<sup>TH</sup> FLOOR, LOS ANGELES, CA 90017

#### **I. Introduction and Goals:**

- a. The Housing Authority of the City of Pomona (PHA) and the Los Angeles County Department of Children and Family Services (DCFS) commit to administer the Family Unification Program (FUP or Program) such that, to the maximum extent feasible, the Program serves to:
  - i. Ensure that rental assistance payments help families and youth participating in DCFS's child welfare system to find affordable and decent housing in a safe and supportive environment;
  - ii. Ensure that children who remain with their families or who are reunited with their families, and youth leaving foster care, are safe and secure and not subject to inadequate housing as a result of neglect;
  - iii. Empower families and youth to resolve their own problems, effectively utilize service systems, and advocate for their children in cooperation with schools, public and private agencies, and other community

- institutions by providing supportive services to address the families' needs beyond the housing stabilization;
  - iv. Ensure that family problems arising from homelessness or inadequate housing are identified as early as possible and engage families in a change process to remedy these problems;
  - v. Prevent child abuse and neglect and the unnecessary separation of children from their families; and
  - vi. Help youth transition to adulthood.
- b. On behalf of the Los Angeles City and County Continuum of Care (the CoC), the Los Angeles Homeless Services Authority (LAHSA) commits, to the maximum extent feasible, to cooperate with PHA and DCFS in regard to the Program, and to provide any assistance needed to help PHA and DCFS administer and achieve their goals in regard to the Program. All named agencies will continue to collaborate in terms of program implementation, data sharing and program modifications to ensure that families receive the best support possible to ensure housing stability. Over the last several years, DCFS, LAHSA, HACLA and PHA have been working together to formulate a plan to address homelessness in Los Angeles County. With the guidance of the CSH, One Roof consultants, The County has been working on formulating a County action plan to address the homelessness issue in Los Angeles County and have established baseline data to assist in addressing the Homeless Initiative. This partnership will continue to work together to support the thoughtful administration of the FUP Voucher program and integrate FUP into the overall County Homelessness Initiative's continuum of services.
- c. The Program will be deemed successful if the following standards are met:
- i. At least 90% of youth and families participating in FUP obtain and maintain FUP-subsidized housing for one year.
  - ii. At least 90% of the children threatened with separation from their families or reunited with their families remain with their families in their Section 8-subsidized unit for six months, and at least 75% remain with their families in their Section 8-subsidized unit for one year.
  - iii. Two years after the families move to a Section 8-subsidized unit after the threat of separation or after the date of family reunification in the case of a previous out-of-home placement, at least 65% of such children remain with their families whether or not they continue living in Section 8-subsidized housing.
- d. The names and staff positions at PHA, DCFS, and the CoC who will serve as the lead FUP liaisons are as follows:
- Lead FUP Liaisons:
- Name and title of PHA staff position:

George Montano, Housing Authority Manager

Name and title of DCFS staff position:

Alexsis Glenn, Children's Services Administrator

Name and title of CoC staff position:

Josh Hall, Associate Director, Coordinated Entry System

## **II. Statement of Cooperation:**

PHA and DCFS agree to cooperate with the Department of Housing and Urban Development (HUD), provide requested data to HUD or HUD-approved contractor delegated the responsibility of program evaluation, and follow all evaluation protocols established by HUD or HUD-approved contractor, including possible random assignment procedures. All named agencies will communicate on an on-going and as needed basis to ensure that HUD receives any requested information.

## **III. Definition of the Two Populations (Families and Youth) Eligible for FUP Assistance:**

- a. 'FUP-Eligible Family' is defined as a family that the Public Child Welfare Agency (PCWA) has certified as a family that is homeless, at risk of being homeless or for whom the lack of adequate housing is a primary factor in the imminent placement of the family's child, or children, in out-of-home care, or in the delay of discharge of a child, or children, to the family from out-of-home care, and that the PHA has determined is eligible for a Housing Choice Voucher (HCV). For purposes of this MOU, DCFS is the PCWA.
- b. 'FUP-Eligible Youth' is defined as a youth that the PCWA has certified to be at least 18 years old, and not more than 24 years of age, and who has left foster care, or will leave foster care, in accordance with a transition plan described in section 475(5)(H) of the Social Security Act, and is homeless or is at risk of becoming homeless at age 16 or older.

## **IV. Housing Search Assistance:**

DCFS, in conjunction with the Coordinated Entry System, will identify and prioritize Child Welfare homeless families and youth and work closely with the countywide housing contracted agencies and LAHSA CES to assist FUP-eligible families and youth in locating housing units and working with landlords to secure appropriate

eligible units. As appropriate, this assistance shall include housing search assistance in low-poverty census tracts. DCFS contracted housing agencies and CES will provide housing search assistance that will include, but are not limited to, providing the client with: vacancy listings, advocacy support (by speaking with and/or writing letters to potential landlords to assist clients in securing units), and transportation assistance for clients to go out and search for vacancies.

As DCFS involved families and youth are impacted by issues of child abuse and neglect and have multiple and complex challenges due to other issues including health, mental health, substance abuse and domestic violence that impact the family and youth's ability to obtain and maintain stable housing, additional supportive services will be provided by DCFS to compliment the services provided by CES.

DCFS will provide case management services to families and youth with open DCFS cases through various contracted providers that offer various services such as in-home counseling, teaching and demonstrating life skills, short term counseling, long term mental health counseling, domestic violence and substance abuse services, parenting classes, transportation, concrete supports (food, clothing, financial assistance with rent and deposit, furniture and appliances) and advocacy to navigate various public systems.

Additionally, DCFS or other CES community-based agencies will provide housing stabilization, case management and the following housing services as appropriate:

- Financial Assistance
- Rental Application Fees: application fee that is charged by the owner to all applicants; if applicable.
- Security Deposits (up to two (2) months) for an unfurnished unit and three (3) months for a furnished unit; if applicable
- Move in Assistance- First month's rent; if applicable,
- Furnishings: including child safety devices;
- Landlord holding fees; if applicable,
- Moving Costs: moving costs, such as truck rental or hiring a moving company, including certain temporary storage fees;
- Utility Deposits: standard utility deposit required by the utility company for all customers (i.e., gas, electric, water/sewage);
- Utility Payments: including up to six (6) months of arrearages, per service; if applicable,
- Reasonable and appropriate motel/hotel vouchers when rental housing has been

identified for the family but is not immediately available for move-in, provided there are no appropriate emergency shelter beds available and six-months of Aftercare services that will help the family retain permanent housing.

These services will be provided prior to and after permanent housing is secured and will be focused on coordinating and delivering services that ensure long term housing stability.

The stated services and multidisciplinary approach will support the family and youth's stability, building on the foundation provided through stable housing to ensure a successful outcome and will ensure that families and youth have the tools to build and maintain a safe and stable home environment without further DCFS intervention.

DCFS currently has countywide partnerships with 28 Family Preservation agencies, 10 contracted Housing Provider agencies, 10 Prevention and Aftercare services, 10 Partnerships for Families, 8 Adoption Promotion Support Services (APSS) and at least 22 other Community Child Abuse Prevention providers. All of these lead agencies have formed their own network of community-based agencies to strengthen their service provision and tighten the community safety net for DCFS involved families. This level of access will ensure that families and youth receive all services needed regardless of where they live in the County.

PHA will assist FUP-eligible families and youths who are homeless or at risk of homelessness through its Homeless Incentive Program (HIP). The HIP's Housing Adviser Unit (HAU) reaches out to landlords in the private market and offers them incentives to rent their available units to voucher holders. Once a landlord agrees to participate in the program, the HAU inputs the landlord's information into an automated system that houses all the information for available rental units. This listing of units is made available to participants and non-profits that are case managing participants. The HAU is available to transport participants who lack transportation to view available units, complete rental applications, and complete PHA's new lease/contract process. Incentives offered include a holding fee to the landlord to hold available units while applicants are referred, payment of rental application and credit check fees, and move-in assistance such as the security deposit, utility assistance, and furniture assistance.

#### **V. Services to Be Provided to FUP-Eligible Youths:**

FUP-eligible youths will be an integral part of the FUP voucher program. Based on need, at least 25% of the vouchers will be initially designated for youth. However, the number will remain fluid based on the DCFS involved youth and families' needs.

Currently, DCFS involved youth receive various services such as those outlined below either directly through DCFS or through contracted community providers. All youth that are in the FUP voucher program are eligible to receive the following services as needed and as outlined in their individual case plans:

- a. Basic life skills information/counseling on money management, use of credit, housekeeping, proper nutrition/meal preparation, and access to health care (e.g., doctors, medication, and mental and behavioral health services).
- b. Counseling on compliance with rental lease requirements and with HCV program participant requirements, including assistance/referrals for assistance on security deposits, utility hook-up fees, and utility deposits.
- c. Providing such assurances to owners of rental property as are reasonable and necessary to assist a FUP-eligible youth to rent a unit with a FUP voucher.
- d. Job preparation and attainment counseling (where to look/how to apply, dress, grooming, relationships with supervisory personnel, etc.)
- e. Educational and career advancement counseling regarding attainment of general equivalency diploma (GED); attendance/financing of education at a technical school, trade school or college; including successful work ethic and attitude models.
- f. Formulation of needs assessment and individualized case plan for each FUP-eligible youth detailing services to be received and ensuring participation of each FUP-eligible youth in assessment and implementation of actions taken to address their needs (includes obtainment of FUP-eligible youth's commitment to plan to satisfy the requirement to sign a service plan agreeing to attend counseling/training sessions and take other actions as deemed appropriate to youth's successful transition from foster care). *Note: A youth's failure to fulfill their obligations under the service plan is not grounds to terminate the youth from the HCV program.*

All the above services will be provided for a period of at least 18 months to FUP-eligible youth receiving rental assistance through the use of a FUP voucher, regardless of age. For example, if a FUP-eligible youth enters the program at age 24 and 10 months, DCFS will continue to provide 18 months of service, even though after two months, the youth no longer meets the initial age of eligibility for FUP youth.

## **VI. PHA Responsibilities:**

- a. In accordance with PHA's current FUP policies as outlined in the administrative plan, PHA agrees to the following: PHA will accept families and youth certified by DCFS as eligible for FUP. PHA, upon receipt of the names of the DCFS families and youth, will enter the clients' information into PHA's client data management system. If the family or youth has already been entered into PHA's client data management system as an applicant on the HCV waitlist, the data management system will produce a message indicating that a duplicate record exists.

- b. PHA will coordinate a data-sharing process with the CoC, the Los Angeles Continuum of Care Coordinated Entry System (CES), to determine if any families with children, or youths age 18 through 24 on PHA's HCV waitlist are living in temporary shelters or on the street and may qualify for FUP. Any such applicants will be referred to DCFS. PHA has an existing data-sharing agreement with the Continuum of Care Collaborative Applicant, the Los Angeles Homeless Services Authority (LAHSA), to facilitate matching. The agreement enables matching to occur between two data sets- PHA's client data and LAHSA's Homeless Information Management System (HMIS) data. This agreement will be used as the basis for the FUP data-sharing process.
- c. In accordance with PHA's current FUP policies as outlined in the administrative plan, PHA agrees to the following: PHA will determine if families with children, or youth age 18 through 24 referred by DCFS are eligible for HCV assistance and place eligible families/youths on the HCV waitlist. Eligibility will be determined in accordance with the applicable HCV regulations and procedures, including income determinations incorporating Electronic Verification (EV) and HUD's Enterprise Income Verification system (EIV), as applicable, and asset verification.
- d. PHA will amend the administrative plan to incorporate conforming changes to the definition of "FUP-Eligible Youth". These changes shall use the definition of "FUP-Eligible Youth" set forth in section III (b) of this MOU.
- e. PHA will administer the vouchers in accordance with all applicable program regulations and requirements.
- f. PHA will refer eligible FUP families and youth to its existing Family Sufficiency Program (FSS), with the objective to reduce the dependency on welfare assistance, HCV assistance, public assistance, or any federal, state, or local rent or homeownership subsidies. This is accomplished by providing linkages to resources within the community, which may include but are not limited to case management, job training, educational workshops, counseling, and other forms of social assistance that assist participants in achieving economic independence.
- g. PHA will identify Project-Based Voucher (PBV) projects that are nearing completion for suitability to house FUP-eligible families and youth and link the identified units to FUP vouchers. The location and supportive services offered onsite will be taken into consideration when deciding to project-base FUP vouchers.
- h. PHA will comply with the provisions of this MOU.
- i. If changes are made to the rules governing the Program or to PHA's HCV policies and procedures as they pertain to the Program, or in the event that new DCFS staff are assigned to the Program, or upon notification that vouchers have been awarded, PHA will conduct training to ensure that DCFS' staff are familiarized with PHA's current HCV procedures as they pertain to the Program

and have the capacity to interface with PHA effectively throughout the FUP referral process. During such training, DCFS shall be provided with any updated PHA forms pertaining to the FUP process and shall be briefed on any updated FUP rules and/or updated PHA HCV policies and procedures pertaining to the Program.

- j. PHA will conduct monthly meetings with DCFS and the CoC.

## **VII. DCFS Responsibilities:**

Over the past 10 years, DCFS has undergone a major shift in how we provide services to families. Beginning with the Title IV E waiver, DCFS has moved to working with community agencies to support the work that we do and to stabilize youth and families through various joint efforts. In line with the Continuum of Care Reform in California, DCFS has moved to ensuring families have the support they need to move away from congregate care and to work with families utilizing a new core practice model that gives families and youth more voice and choice in their case planning to ensure their engagement and ownership of their service plans. DCFS' comprehensive services integrate programs funded by the Title IV E Waiver, Promoting Safe and Stable Families (PSSF), Child Abuse Prevention, Intervention and Treatment (CAPIT) and programs provided by the Los Angeles County Departments of Mental Health, Health and Public Social Services to ensure that families receive comprehensive and appropriate services to address their basic and underlying needs.

DCFS currently provides families and youth with housing support via 2 county-wide rapid re-housing programs in which DCFS provides time limited rental subsidization until the family can maintain their rent without assistance, a referral to 211 LA County Services for a "warm hand off" to any county-wide contracted housing provider, linkages to shelters, low-income housing listings, and a referral to the Coordinated Entry System or an application for a FUP voucher when available. In accordance with child welfare policies and procedures, DCFS commits to the following plan:

- a. DCFS will administer the FUP vouchers to FUP-eligible families and youth with identified housing needs. FUP-eligible families and youth may also be enrolled in or eligible to participate in the (1) Family Preservation Program in-home supportive services, to assist with maintaining a child safely in the home of the parent, in lieu of removing the child from the child's home, by providing intensive child welfare services, with or without Court Supervision, (2) Youth Development Services, a program that provides comprehensive services and resources to assist transition age youth (TAY) successfully transition from dependency to self-sufficiency, (3) Family Reunification Housing Subsidy, a program that provides rapid re-housing, time limited rental subsidies and case management and



employment services to families in the child welfare system where the parent(s)' homelessness is the sole barrier to the return of the children **or** (4) Bringing Families Home (BFH), a county administered program that provides time limited rental subsidies, case management, housing supports and (5) Aftercare services to homeless families served by the Child Welfare Services (CWS) agency, but still have custody of their children (Family Maintenance).

- b. DCFS will determine FUP-eligibility during initial DCFS child welfare case opening and on-going Child and Family Team (CFT) meetings for families who currently have an open DCFS case as a result of a substantiated child abuse or neglect allegation(s) and whose child(ren) remain(s) in their care under Family Maintenance Services or whose child(ren) is/are in out-of-home care under Family Reunification Services where the child(ren) may be returning to the parents' care. FUP-eligible families and youth who are identified will be referred to CES.

DCFS will be notified by CES of FUP-eligible families and youth through ongoing LAHSA data matches for families and youth via a bi-weekly case screening/conference.

- c. DCFS, in conjunction with CES via a bi-weekly case screening/conference, shall prioritize FUP-eligible families and youth in the following way:
- DCFS families at risk of having their child(ren) removed from their care due to lack of housing or DCFS families that are homeless or at risk of being homeless and at high risk for experiencing additional negative child welfare outcomes
  - DCFS families where the child(ren) remains/remains in the parents' care or whose child(ren) is/are in out-of-home care under Family Reunification Services where the child(ren) may be returning to the parents care and the family is currently homeless or at risk of being homeless and at high risk of experiencing additional negative child welfare outcomes.

And whose housing stability are impacted by the following:

- Currently homeless or living in an unsafe environment for the family (which could be due to criminal activity, domestic violence (DV), sex abuse, condition of the home, etc.);
- Currently living doubled up without suitable space for the family or in a motel or temporary housing (including substance abuse or DV facility);
- History of domestic violence, substance abuse, mental health issues, evictions, unstable housing / frequent moves / AWOLs, child welfare involvement;
- Current physical, mental, or emotional disabilities;
- Lack of job skills or ability to work.
- Lack of safe and appropriate family support;
- Number of children;

DCFS involved families have multiple factors that affect their families' stability. The families selected for the FUP voucher program would be prioritized based on the factors above. All families that are referred through the CES system will be considered for the FUP voucher and if they do not meet the criteria or vouchers are expended, families will be able to receive supporting housing through various other programs and rapid rehousing services to stabilize their housing.

- d. DCFS, in conjunction with CES, shall ensure that FUP referrals will be made for Child Welfare prioritized families as soon as they are identified, and not only upon successful completion of other aspects of families' case management plans. DCFS will conduct frequent data matches with CES to further identify Child Welfare homeless families and youth. For FUP-eligible families with children in out-of-home care, receipt of a FUP voucher will assist these families with housing assistance that will help the parent(s) to stabilize and participate in any other services necessary for subsequent reunification.
- e. DCFS will administer the FUP vouchers via the DCFS Youth Development Services (YDS) Housing Program to assist with securing housing for Transitional Age Youth (TAY) who are current and former foster youth. Under the Program, priority will be given to TAY who are at-risk of becoming homeless and will or have recently exited one of DCFS' housing programs. The system to identify FUP-eligible youth will be by DCFS' caseloads, as well as FUP-eligible youth who have aged-out of DCFS. FUP-eligible youth who receive vouchers will receive case management services.
- f. DCFS shall provide all FUP-eligible youth with case management services that include the completion of ongoing case planning needs assessments as well as termination needs assessments. During the development of the needs assessment, a FUP-eligible youth will report whether they have a permanent housing exit destination or if they instead require housing assistance because they are at risk of becoming homeless. All FUP-eligible youth who report the need for housing assistance will be routed to the CES, while DCFS will simultaneously provide case management services.
- g. DCFS shall commit sufficient staffing resources to FUP to ensure that the foregoing process is carried out as efficiently as possible.
- h. DCFS will coordinate a data-sharing process with the CoC, the Los Angeles Continuum of Care Coordinated Entry System (CES) to determine if any families with children, or youth age 18 through 24 are living in temporary shelters or on the street and may qualify for FUP. Any such applicants will be prioritized by DCFS for the FUP vouchers.
- i. DCFS will provide written certification to the PHA that a family qualifies as a FUP-eligible family, or that a youth qualifies as a FUP-eligible youth, based upon the

criteria established in Section 8(x) of the United States Housing Act of 1937, and the Family Unification Program Notice of Funding Availability for Fiscal Years 2017 and 2018.

- j. DCFS will review and assess potential FUP applicants during the initial DCFS case opening and on-going Child and Family Team (CFT) meetings. DCFS will maintain communication with PHA via a Monthly FUP Report maintained by PHA, which will track each referred client throughout the lifetime of the FUP process. The Monthly FUP Report includes data points for the date of the client's first interview appointment, the date of the voucher appointment, and the date the client is issued a voucher. PHA will communicate with DCFS on a monthly basis to identify whether or not PHA has any identified FUP vouchers available for issuance. If vouchers available for issuance identified, DCFS will identify an applicant within 30 days.
- k. DCFS will provide eligible families and youth that have been issued a FUP voucher and leased a unit with funding assistance via the Family Preservation Auxiliary Funds Program, Family Reunification Housing Subsidy, Bringing Families Home, and the Supportive and Therapeutic Options Program (STOP). The services provided through these programs will address the needs of these families and youths once they have entered into a lease agreement. This funding assistance includes but is not limited to assistance with move-in fees and deposits and assistance with purchasing furniture items and other household needs. DCFS will also provide post-move case management with FUP families and youth including, but not limited to, post-move counseling, budget counseling, credit counseling (including credit restoration counseling), periodic check-ins, subsequent move counseling if family/youth moves a second time and landlord-tenant mediation.
- l. FUP-eligible families and youth will receive ongoing case management services, including, at minimum: ongoing needs assessments and referrals to Community Based Supportive Services including, but not limited to, the Family Preservation Program (provides intensive in-home child welfare services), Youth Development Services (provides comprehensive services and resources to assist transition age youth (TAY) successfully transition from dependency to self-sufficiency), Reunification Housing Subsidy (a program that provides rapid rehousing, time-limited rental subsidies, and case management services to families in the child welfare system where the parent(s)' homelessness is the sole barrier to the return of the children), and Bringing Families Home (BFH) (a county administered program that provides time limited rental subsidies and housing supports and case management to homeless families served by the Child Welfare Services (CWS) agency, but still have custody of their children (Family Maintenance)). These community based support services will provide regular

contact for at least six months subsequent to voucher issuance, & ideally 12+ months after voucher issuance. Some of the Community Based-Support service providers for families and youth include, but are not limited to, Pennylane (SPA 1), San Fernando Valley Community Mental Health (SPA 2), El Centro Del Pueblo (SPA 3), Children's Institute (SPA 4), Westside Children's Center (SPA 5), Shields for Families (SPA 6), Human Services Association (SPA 7), and Personal Involvement Center (SPA 8).

- m. FUP-eligible families and youth whose cases terminate with DCFS will also be provided Prevention and Aftercare support that includes case navigation, linkages to services, parenting education, financial literacy training, structured parent-child and/or family-centered activities, neighborhood/community action groups, peer support groups, and other concrete services. Prevention and Aftercare agencies are located countywide and have established networks of other community-based agencies that will provide support services after the DCFS case is closed.
- n. DCFS will comply with the provisions of this MOU.
- o. Upon notification that vouchers have been awarded, DCFS will train PHA staff on DCFS' referral procedures. Agencies will develop cross training to ensure consistency in the program administration.
- p. DCFS will conduct monthly meetings with PHA and the CoC to continue the services collaboration to ensure the on-going administration of the FUP program and to continue the collaboration for the Countywide initiative to address homelessness.

#### **VIII. CoC Responsibilities:**

- a. The Los Angeles CoC operates the Coordinated Entry System for Youth (YCES) and CES for Families (CESF), comprised of population specific access points that act as a No-Wrong Door into CES. CES is a regionally-coordinated system that streamlines access to developmentally-appropriate housing and supportive services for youth ages 16-24, and Families 18+ with minor children. The Next Step Tool (NST), a youth-specific triage tool, and the Vulnerability Index - Family Service Prioritization Decision Assistance Tool (VI-FSPDAT), a family-specific triage tool, are used to connect CES participants to the resources that meet their preferences and needs.
- b. CES prioritizes housing and services for the most vulnerable, identified in part by the NST and VI-FSPDAT score as well as additional characteristics or circumstances related to the participant's vulnerability and housing and service preferences. CES participants are referred to specific housing resources and interventions based on their preferences and needs. Participants with lower support service needs are typically prioritized for housing resources without a

subsidy, such as family reunification, affordable housing, and shared housing in their community. Participants with moderate support service needs are typically prioritized for short-term housing resources, such as Transitional Housing (TH) and Rapid Re-housing (RRH). Participants with higher support service needs are prioritized for long-term housing, such as Housing Choice Vouchers (HCV), Family Unification Program (FUP) and permanent supportive housing (PSH). The LA CES Policy Work Group and Council are currently developing formal CES policies for prioritizing the most vulnerable persons for limited resources across all three subpopulation branches of CES.

- c. CES will identify participants who are potentially DCFS connected and will refer to DCFS based on FUP eligibility and CES prioritization. Once referred to DCFS, participants will have access to housing location assistance supporting families and youth in locating housing units and working with landlords to secure appropriate eligible units. Housing location engages, recruits and establishes relationships with landlords and property management companies countywide to improve access to permanent housing. LAHSA's housing location program employs expert staff to engage landlords large and small, negotiate reduced screening criteria, provide as needed education and assistance to landlords, and maintain a database of property partners. This assistance will include housing search throughout Los Angeles County and include a mix of property and unit types, as well as ensuring accessible units for participants in need of such amenities. Participants will also be connected to Housing Navigation case management services that provides step-by-step support for participants during the housing process and offers families and youth connections and support around housing search, document preparation, transportation, and connections to employment.
- d. CES contains local, state, and federally-funded housing and supportive services and operations. LA City and County funding for CES is utilized for regional coordination, housing navigation, case management, family reconnection, interim housing, TH, RRH, and PSH. State Mental Health Services Act (MHSA) funding is used for PSH. Federal Chafee Foster Care Independence Program (CFCIP) funding is utilized for TH. HUD CoC funding is used for TH, RRH, and PSH, which is also accessed through CES. As a Joint Power Authority of LA City and County for homeless services, LAHSA administers ESG funded programs and services for LA City and County including Street Outreach, Crisis Housing, Homeless Prevention, RRH, all of which are available to homeless participants. LAHSA collaborates with other ESG entitlement jurisdictions in Los Angeles County—Compton, El Monte, and Pomona—through quarterly meetings to adopt CoC-wide ESG standards and to design CES program components that combine and leverage ESG resources.

- e. LAHSA regularly collaborates with key funders and will participate in all identified meetings between PHA and DCFS. In addition, LAHSA, DCFS, and CES agency staff will convene a bi-weekly case conferencing to track the process of participants referred to CES by DCFS and those that have been referred from CES to DCFS for a FUP voucher. These meetings will ensure that families and youth are being served and connected as quickly as possible and will allow for the system to triage any issues or challenges that arise.
- f. LAHSA currently operates CES in accordance with the provision within the MOU and will continue to comply with provisions of the MOU.

## SIGNATURES

IN WITNESS WHEREOF, PHA, DCFS, and LAHSA, by and through their duly authorized representatives have caused this MOU to be subscribed to on the day and year first above written.

### HOUSING AUTHORITY OF THE CITY OF POMONA

By \_\_\_\_\_  
Linda C. Lowry, Executive Director

Date \_\_\_\_\_

### DEPARTMENT OF CHILDREN AND FAMILY SERVICES

By \_\_\_\_\_  
Bobby D. Cagle, Director

Date \_\_\_\_\_

### LOS ANGELES HOMELESS SERVICES AUTHORITY

By \_\_\_\_\_  
Peter Lynn, Executive Director

Date \_\_\_\_\_

### LOS ANGELES CONTINUUM OF CARE

By \_\_\_\_\_  
Steve Lytle, Board Chair

Date \_\_\_\_\_

ATTEST

CITY OF POMONA

By \_\_\_\_\_

Date \_\_\_\_\_

APPROVED AS TO FORM:

By \_\_\_\_\_  
Arnold Alvarez-Glasman, City Attorney

Date \_\_\_\_\_