



CITY OF POMONA COUNCIL REPORT

July 16, 2018

To: Honorable Mayor and Members of the City Council

From: Linda Lowry, City Manager

Submitted by: Linda Matthews, Human Resources/Risk Management Director

Subject: **Adoption of Resolution Amending the Citywide Salary Schedule to Reflect an Increase to the Salary Range for the Position of the City Clerk**

OVERVIEW

Recommendations - That the City Council adopt the attached resolution amending the Citywide Salary Schedule to reflect an increase to the salary range for the position of the City Clerk.

Fiscal Impact - There is no immediate fiscal impact associated with increasing the salary range for the City Clerk position. There could be a fiscal impact associated with the appointment of the next City Clerk, depending upon the salary rate of the incumbent.

EXECUTIVE SUMMARY

On July 2, 2018, the City Council modified the range for the position of the City Clerk. Approval of this action modifies the Citywide Salary Schedule to reflect the new range in accordance with the requirements of the California Code of Regulations, Title 2, Sections 570.5 and 571.

DISCUSSION

The California Code of Regulations, Title 2, Sections 570.5 and 571 requires that the City adopt a Citywide Salary Schedule that includes the salary ranges for all City job classifications. On July 2, 2018, the City Council modified the salary of the City Clerk position to the range of \$92,911 to \$166,400. The range was modified in preparation for recruiting a new full-time City Clerk, which needs to be filled due to the retirement of the prior incumbent. Approval of the proposed resolution will amend the Citywide Salary Schedule to reflect the action taken by City Council on July 2, 2018.

Attachment:

1. Resolution Amending the Citywide Salary Schedule
Exhibit A – Citywide Salary Schedule