

MINUTES

BOARD OF LIBRARY TRUSTEES OF THE POMONA PUBLIC LIBRARY

**POMONA PUBLIC LIBRARY
625 SOUTH GAREY AVENUE**

**REGULAR MEETING
August 15, 2018
5:00 P.M.**

100. OPENING

• **110. Call to Order**

Trustee Smith called the meeting to order at 5:02 p.m.

• **120. Pledge of Allegiance**

Trustee Duane Smith led the Pledge of Allegiance

• **130. Roll Call**

Present Trustees:

Nora Garcia (Mayor's Appointee) – Excused Absence
Duane Smith (District 1)
Joseph Mladinov (District 2)
John Clifford (District 3)
Mickey Gallivan (District 4)
Kendra Buck (District 5)
Jaye Steinbrick (District 6)

Others Present: Muriel Spill, Library Services Manager
Mark Gluba, Deputy City Manager

200. PUBLIC COMMENT

There was no Public Comment.

300. BOARD COMMUNICATIONS

Trustee Mladinov thanked the Foundation for the Summer Enrichment excursions, and said the children were well-behaved and enjoyed the trips.

400. CONSENT AGENDA

***Note:** All matters on the Consent Agenda may be approved by a single motion without separate discussion. If discussion or a separate vote on any item is desired by a Board member, that item may be removed from the Consent Agenda and considered separately.*

410. Approval of the Minutes: June 20, 2018

(Consent Agenda, continued)

420. Revenue Expenditure Report — *Receive and File*

430. Annual Statistics – *Receive and File*

440. Calendars – *Receive and File*

MOTION BY TRUSTEE MLADINOV, SECONDED BY TRUSTEE GALLIVAN, CARRIED BY VOTE OF THE MEMBERS PRESENT (6-0), TO APPROVE THE MINUTES OF JUNE 20, 2018 AND RECEIVE AND FILE THE REVENUE EXPENDITURE REPORT, ANNUAL STATISTICS, AND CALENDARS.

500. Old Business

510. Scout Project

Trustee Mladinov spoke about the suggested primary colors and simple design for the proposed tables. His son will email Library Manager Spill the design concepts. Trustee Smith read into the minutes Trustee Garcia's suggestions regarding future Scout projects, including replanting the Library balcony planter, building Little Free Libraries, and shelving for the Library. Trustee Gallivan added that Little Free Libraries need to be maintained on a regular basis.

520. Library Board Outreach

Trustee Smith reported that Library Trustees, the Friends, and SOPPL hosted a table at the Great Campout on July 20. They gave away books to children in attendance. Trustees Clifford, Garcia, and Smith attended a PTA rally and provided attendees with Library information. Trustee Buck reported that the Farmers Market has ended for the season, but will open again in the fall. She distributed bookmarks at the venue.

600. New Business

610. Library Card Policy Related to Homeless Population

Deputy City Manager Gluba advised the Trustees that he had received complaints from homeless individuals who were unable to obtain library cards under the current library card application process, which requires photo identification and proof of address. Discussion ensued. After discussion, including Trustee Garcia's notes, it was decided that non-borrowing cards would be issued for in-house use only.

MOTION BY TRUSTEE MLADINOV, SECONDED BY TRUSTEE CLIFFORD, CARRIED BY VOTE OF THE MEMBERS PRESENT (6-0), TO HAVE THE LIBRARY ISSUE NO FEE, NON-BORROWING, ONE-YEAR TERM LIBRARY CARDS TO HOMELESS PATRONS FOR IN-HOUSE ONLY SERVICES

620. Archiving La Voz Newspaper

It was announced that a resident of Pomona offered to provide funding for the acquisition of archival material to safely store the copies of La Voz housed in Special Collections storage. The resident also volunteered to do the necessary work to store the newspapers.

(Archiving La Voz, Continued)

MOTION BY TRUSTEE GALLIVAN, SECONDED BY TRUSTEE SMITH, CARRIED BY UNANIMOUS VOTE OF THE MEMBERS PRESENT (6-0) TO APPROVE THE ARCHIVING OF COPIES OF LA VOZ NEWSPAPER, USING PROPER MATERIALS, WHICH WILL BE PRIVATELY FUNDED, USING PROPER METHODS, AND HAVING VOLUNTEERS COMPLETE THE WORK IN A PUBLIC AREA.

630. Mural Project

It was recommended by the mural project sub-committee (Trustee Smith, Trustee Garcia, and Deputy City Manager Gluba) to designate the western wall in the Children's Room for the project. Suggested themes for the mural included "World of Children's Literature", focusing on Pomona's diverse community. Artist Angel Villanueva presented examples of his work, as well as his suggestions for the mural. Deputy City Manager Gluba suggested that the Cultural Arts Commission be contacted for the funding of the project. Trustee Smith voiced concern about the seemliness of spending money on a mural in light of the Library's financial situation. Deputy City Manager Gluba stated that the money from the Cultural Arts Commission would be akin to grant funding, and not part of the General Fund. The next step will be for the subcommittee to submit a proposal to the Cultural Arts Commission.

MOTION BY TRUSTEE SMITH, SECONDED BY TRUSTEE GALLIVAN, CARRIED BY UNANIMOUS VOTE OF THE MEMBERS PRESENT (6-0) TO HAVE TRUSTEE SMITH, TRUSTEE GARCIA, AND DEPUTY CITY MANAGER GLUBA PREPARE A PROPOSAL TO THE CULTURAL ARTS COMMISSION FOR A MURAL IN THE CHILDREN'S ROOM, AND TO SPEAK ON BEHALF OF THE BOARD, FOLLOWING THE GENERAL OUTLINE OF THE SUBCOMMITTEE REPORT.

700. Communications to the Board (Staff Communication)

Friends of the Pomona Public Library

In her submitted notes, Nora Garcia announced that the Friends received a \$200 grant from Smart & Final Charities. This money will be put toward the 2019 Summer Reading Program. The Friends will continue to help with the Children's programming and other Library and City Events. She asked that the Board help spread the word about the Friends' book sale, Saturday, September 8.

Pomona Public Library Foundation

John Clifford announced that the final activity of the Summer Enrichment program will be a trip to the Hollywood Bowl. The previous trip was a ride to Los Angeles on the MetroLink. Supervisor Solis had lunch with the group. There were nine trips in all. The Homework Club is scheduled to begin in mid-September. The Foundation is planning the 2019 Mayor's Gala, and will be staffing a table at the L.A. County Fair on August 31.

(Pomona Public Library Foundation, continued)

Mr. Clifford also reported that Allan Lagumbay from the Library presented a well-received program for Pomona Heritage.

SOPPL (Support Our Pomona Public Library)

Duane Smith announced that SOPPL will be holding a fundraiser on October 14, 2018, in advocacy for the Library. He distributed a flyer advertising the event.

Deputy City Manager

Mr. Gluba reported that at the August 6 meeting, the City Council approved the adoption of a .75% transaction and use tax and adopted a resolution submitting a cannabis business tax measure, subject to voter approval on the November 6 ballot. These measures would add revenue to the General Fund.

Library Manager

Library Manager Spill reported that the warranty for the AWE early learning workstations is ending in October. The company will not renew the warranty, as they are discontinuing support to the models we have, requiring us to either keep the unsupported units or purchase new ones. Ms. Spill suggested asking the Foundation for assistance in replacing the workstations. The Board was then reminded that the AWE workstations were purchased for the Library by the Los Angeles County Supervisor's office. Deputy City Manager Gluba was asked to draft a letter to Supervisor Solis asking if she would consider replacing the workstations.

800. Adjournment to Wednesday, September 19, 2018 at 5:00 p.m. in the Library Public Conference Room.

MOTION BY TRUSTEE MLADINOV, SECONDED BY TRUSTEE GALLIVAN, CARRIED BY UNANIMOUS VOTE OF THE MEMBERS PRESENT (6-0) TO ADJOURN TO WEDNESDAY, SEPTEMBER 19, 2018 AT 5:00 P.M. IN THE LIBRARY PUBLIC CONFERENCE ROOM.

Muriel Spill/ Secretary, Board of Library Trustees

ATTEST:

Duane Smith, President, Library Board of Trustees