



CITY OF POMONA COUNCIL REPORT

October 1, 2018

To: Honorable Mayor and Members of the City Council

From: Linda Lowry, City Manager

Submitted by: Benita DeFrank, Neighborhood Services Director
Rene Guerrero, City Engineer

Subject: **Appropriation of \$400,000 of Series AD Low Mod Bond Proceeds from the Sale of Mission Promenade I (MPI) to Project No.428-2590-XXXXX-71053, and Award a Construction Contract to Resource Environmental Inc. in the amount of \$67,312 for Demolition of existing Buildings and Improvements at the "Emergency Shelter Annex/Water Utility Access" Project No. 428-2590-XXXXX-71053.**

OVERVIEW

Recommendation – That the City Council:

1. Appropriate \$400,000 of Series AD Low Mod Bond Proceeds from the sale of Mission Promenade to CIP Project No.428-2590-XXXXX-71053 to fund demolition and parking lot related construction activities at the "Emergency Shelter Annex/Water Utility Access";
2. Award a Construction Contract to Resource Environmental Inc. in the amount of \$67,312 for Demolition of existing Buildings and Improvements at "Emergency Shelter Annex/Water Utility Access" Project No. 428-2590-XXXXX-71053;
3. Find that the proposed project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301(I), and that the proposed project will not have a significant effect on the environment; and,
4. Authorize the City Manager to execute the construction contract and any subsequent change orders and other documentation necessary on behalf of the City.

Fiscal Impact – Funding for this appropriation is available from the recent sale of Mission Promenade. The State Department of Finance has approved the sale proceeds to be used according to the original bond requirements used to purchase the property. The adoption of the attached Resolution will appropriate \$400,000 of available Series AD Low Mod Housing Bond proceeds to the "Emergency Shelter Annex/Water Utility Access," Capital Improvement Program (CIP) Project Number 428-2590-XXXXX-71053. The following table summarizes the fiscal impact of this action:

Category	“Emergency Shelter Annex/Water Utility Access” Project No. 428-2590-XXXXXX-71053
Beginning Budget (Appropriated)	\$1,051,300
Additional Appropriation of Series AD Low Mod Bond Proceeds from MPI Sale	\$400,000
Revised Budget	\$1,451,300
Less Expenditures/Encumbrances (as of September 18, 2018)	(\$955,088)
Less Proposed Award to Resource Environmental Inc. for Demolition	(\$67,312)
Remaining Project Balance	\$428,900

MBE/WBE - Resource Environmental Inc. is not a MBE/WBE contractor

Previous Related Action – On August 7, 2017, City Council approved the purchase of property located at 1390 E. Mission Boulevard for \$863,628.72 and amended the FY 2017-18 Capital Improvement Program (CIP) Budget by \$901,300, creating a new CIP project, the “Emergency Shelter Annex/Water Utility Access,” Project No. 428-2590-XXXXXX-71053, appropriating \$584,424 in Neighborhood Stabilization Program (NSP1) Funds and \$316,876 in Water Resources Fund Balance. On April 23, 2018, the City Council approved the reallocation of \$150,000 in Community Development Block Grant (CDBG) Funds to the “Emergency Shelter Annex/Water Utility Access,” CIP Project No. 428-2590-XXXXXX-71053.

EXECUTIVE SUMMARY

Along with a request to appropriate \$400,000 of Series AD Low Mod Bond Proceeds from the sale of Mission Promenade I (MPI), staff is recommending approval and award of a contract to Resource Environmental Inc. in the amount of \$67,312 for Demolition of existing buildings and improvements at the “Emergency Shelter Annex” (1390 E. Mission) in preparation for the construction of a new parking lot to service the Year-Round Emergency Shelter.

DISCUSSION

Background

The City of Pomona is currently constructing a Year-Round Emergency Shelter at 1400 E. Mission Blvd. In an effort to maximize the space for shelter and services at 1400 E. Mission, it has been proposed that the Emergency Shelter Annex site, located at 1390 E. Mission, be utilized to provide the majority of needed parking for the Year-Round Emergency Shelter project.

The proposed parking area will accommodate shelter staff, volunteers, partnering agencies and others providing services to homeless persons at the shelter site.

The award of contract for the removal of asbestos material, demolition of six obsolete buildings and hardscape, and removal of two storage containers will provide needed improvements in preparation to construct the new onsite parking lot and reduce existing on-site security and safety issues.

Bidding Process

A Notice Inviting Bids was posted on Planet Bids on August 23, 2018. Seven bids were received on September 17, 2018 and opened by the City Clerk. The award is made to the lowest responsive, responsible bidder with the bids evaluated based upon lowest combined total. The results of the bid opening are listed in the table below:

Bidders		“Emergency Shelter Annex”, Project No. 428-2590- XXXXX-71053
		Total Bid
1	Resource Environmental Inc.	\$67,312
2	American Wrecking Inc.	\$73,192**
3	Becko, Inc.	\$78,700
4	Interior Demolition, Inc.	\$86,473
5	Danny Ryan Precision Contracting, Inc.	\$110,174**
6	National Demolition Contractors	\$129,237
7	Three D Service Company, Inc.	\$146,967

** Total corrected to reflect proper extension of governing unit prices bid

The lowest responsible and responsive bid in the amount of \$67,312 was submitted by Resource Environmental Inc. A qualifications and reference check was conducted, which included contacting listed references, and verifying the contractor’s license and registration with the Department of Industrial Relations. Resource Environmental Inc. is recommended as the apparent responsible and responsive low bidder, with a potential contract amount of \$67,312 for this work.

Attachment – Resolution

Prepared by: Benita DeFrank