



CITY OF POMONA COUNCIL REPORT

October 15, 2018

To: Honorable Mayor and Members of the City Council

From: Linda Lowry, City Manager

Submitted by: Mike Olivieri, Chief of Police

Subject: **Adoption of a Resolution Accepting the State of California's Earmark of \$4 Million for the Pomona OATH (Officers Assisting the Homeless) Initiative, Amending the FY 2018-19 Special Operating Revenue and Expenditure Budgets by Appropriating Funds as per Exhibit A, Approving Entering into a Memorandum of Agreement with the Los Angeles County Department of Mental Health, Reclassifying Four (4) Police Officer Positions to Police Corporal Positions, Increasing Police Authorized Staffing to Include One (1) New Police Sergeant Position and Two (2) New Police Officer Positions, Increasing Public Works Authorized Staffing to Include One (1) New Solid Waste Driver, Approving WatchGuard, Inc. as the Sole Source Vendor for Body Worn and Mobile Video Camera Equipment, Approving Motorola as the Sole Source Vendor for Police Radio Communications Equipment, and Approving a Piggyback Purchase from National Auto Fleet Group Utilizing Sourcewell Cooperative Agreement Number 120716-NAF, for the Purchase of Four Vehicles, in an Amount Not to Exceed \$160,782**

OVERVIEW

Recommendations - That the City Council adopt a resolution (Attachment 2):

- 1) Accepting the State of California's earmark of \$4 million for the Pomona OATH initiative;
- 2) Amending the FY 2018-19 special operating revenue and expenditure budgets by appropriating funds as per Exhibit A (Attachment 1);
- 3) Approving entering into a Memorandum of Agreement with the Los Angeles County Department of Mental Health for mental health services to include clinicians and/or supervisor(s);
- 4) Reclassifying four (4) Police Officer positions to Police Corporal positions;
- 5) Increasing Police authorized staffing to include one (1) new Police Sergeant and two (2) new Police Officer positions;
- 6) Increasing Public Works authorized staffing to include one (1) new Solid Waste Driver position;

- 7) Approving WatchGuard, Inc. as the sole source vendor for body worn and mobile video camera equipment for immediate purchases, as well as future purchases;
- 8) Approving Motorola as the sole source vendor for Police radio communications equipment for immediate purchases, as well as future purchases; and
- 9) Approve a piggyback purchase from National Auto Fleet Group utilizing Sourcewell cooperative agreement number 120716-NAF, for the purchase of four vehicles, in an amount not to exceed \$160,782.

Fiscal Impact – The \$4 million State earmark was secured by Assemblymember Freddie Rodriguez through Senate Bill 840. Staff is requesting to amend the FY 2018-2019 Special Operating Revenue and Expenditure budgets (291-2090-XXXXX-58688) by appropriating funds as per Exhibit A. The budget for FY 2018 – 2019 includes the purchase of one-time items and a partial year (8 months) for anticipated ongoing annual cost. The proposed budget for FY 2019-2020 and FY 2020-2021 include a full year of operating cost.

The increase in appropriations will have no immediate financial impact on the General Fund. However, at the conclusion of the funding period (June 30, 2021), the City will have the choice of funding these new full-time positions with another funding source, or the City may choose to conclude the program and eliminate the newly created positions from the budget. Additionally, the four (4) Police Officer positions being reclassified to Police Corporal positions will continue after the earmark funding period and this would have an annual financial impact of \$64,000 to the General Fund.

Funding for the maintenance and repairs of the body worn and mobile video and camera equipment, Police radio communications equipment and vehicles is appropriated each fiscal year within the department's operating budget; therefore, expenditures for immediate and future equipment from WatchGuard, Inc. and Motorola will be limited annually by approved budget appropriations.

Previous Related Action – None.

EXECUTIVE SUMMARY

Action on this item will accept the State funding of \$4 million for the Pomona OATH (Officers Assisting the Homeless) Initiative, amend the FY 2018-19 special operating revenue and expenditure budgets and appropriate the funds, approve a Memorandum of Agreement with the Los Angeles County Department of Mental Health, reclassify four (4) Police Officer positions to Police Corporal, increase Police authorized staffing by one (1) Police Sergeant and two (2) Police Officers, increase Public Works authorized staffing by one (1) Solid Waste Driver, approve Motorola as the sole source for police radio communications equipment for immediate and future purchases, approve a piggyback purchase of four (4) vehicles from National Auto Fleet Group utilizing Sourcewell cooperative agreement number 120716-NAF, and approve WatchGuard, Inc. as the sole source vendor for the immediate and future purchases of body worn cameras and in-car video equipment.

DISCUSSION

In June of 2018, Assemblymember Freddie Rodriguez notified the City of Pomona (Attachment 3)

that he was successful in securing \$4 million in funds for the City “to assist in managing the homeless population with the goal of reducing point in time contacts.” The program was adopted by the State Legislature as the “Pomona OATH Initiative” and the funds are to be spent through June 30, 2021.

According to the approved legislation (SB 840), the goals of the initiative are to fund:

1. Law enforcement training programs on best practices on police interactions with homeless individuals.
2. Mental health clinicians.
3. Homeless liaison officer positions.
4. Law enforcement trainings on the administration of Narcan and Naloxone.
5. Community forums.

Staff developed a plan to best meet these goals that included the creation of four (4) new full-time positions in the City. A new Police Sergeant position will oversee the OATH program and be responsible for ensuring the goals of the initiative are met, along with any required reporting back to the legislature. Two (2) new Police Officer positions will be created to act as full-time homeless liaisons for the program, working hand-in-hand with mental health clinicians and other City departments. The Public Works support position will be created to assist the officers and mental health staff with the proper care and handling of any personal property that is encountered in the field to ensure that it is correctly cared for, which is of the utmost importance.

In addition to the full-time positions, four (4) existing Police Officer positions will be reclassified to Police Corporal with these funds. These Corporals will remain a part of the City’s Patrol force, answering regular calls for service in the community. They will also act as Senior Lead Officers, providing training to the City’s sworn officers on best practices to use while interacting with the homeless, focusing on a trauma-informed care approach. They will also work a variety of shifts that allow them to handle cases that fall under the goals of the OATH Initiative, even when the full-time OATH staff is off-duty.

The City of Pomona will contract with the Los Angeles County Department of Mental Health (DMH) for a full-time mental health clinician to service the City. This new clinician will be in addition to the full-time DMH Clinician that is already working with the Police Department, providing coverage seven days a week for our community.

With the creation of new positions, several equipment needs have been identified. This includes new vehicles for the sworn positions and a work truck for the Public Works Solid Waste Driver. A Ford Police truck, Ford F-250 CNG Public Works truck, and two Police Ford SUV utility vehicles will be purchased. The costs to outfit these vehicles will also be covered by the earmark. In addition to the vehicle costs, equipment will be purchased for the new officers to conduct their duties, to include body worn cameras, mobile video system cameras and police radios.

A breakdown of the anticipated costs for the three-year program is provided in Exhibit A. The budget for FY 2018 – 2019 includes the purchase of one-time items and a partial year (8 months) for

anticipated ongoing annual cost. The proposed budget for FY 2019-2020 and FY 2020-2021 include a full year of operating cost. The details of the initiative and information related to the spending plan were shared with Assemblymember Rodriguez' Office and the State Department of Finance for review and approval.

Pursuant to Section 2-973 of the City's Purchasing Ordinance, *Cooperative purchasing*, "... authorizes the purchasing manager to join with other units of government in cooperative purchasing plans so that the best interest of the city shall be served thereby. The purchasing manager is authorized to recommend a cooperative or "piggyback" purchase on an awarded contract for services or equipment, entered into by other governmental agencies (municipality, county or state) through a competitive bid process, provided all products or equipment requested meet the technical specifications of the awarded bid." The purchase of the four (4) vehicles will be from National Auto Fleet Group of Watsonville, CA utilizing a cooperative agreement awarded to National Auto Fleet Group by Sourcewell Master (formerly the National Joint Powers Alliance (NJPA)), Contract #120716 (Attachments 4 and 5). Staff has reviewed the contractual agreement and it has been determined that it meets Pomona's Purchasing Ordinance standards.

Pomona City Code §2-970(1)(c)3 states "*Exceptions*. An award of purchase may be made without competitive bidding after conducting a good faith review of all available alternatives and sources which result in a finding that there is only one practical source available for the required supplies, services or equipment and that there is no other practical option or alternative available (sole source).... Additional products or services are required to complete a budgeted project, and compatibility or uniformity with existing product or service is a requirement." Staff is recommending that immediate and future purchases of body worn and mobile video system cameras and the Police radio communications equipment be purchased as sole sources. The Police Department currently utilizes two manufactures as sole source vendors for body worn cameras, mobile video system cameras and Police radio communications equipment, which were previously approved by the City Council. As authorized by Council the body worn cameras and mobile video system cameras are purchased from WatchGuard, and the Police radio communications equipment is currently purchased from Motorola.

Therefore, the recommendation is that City Council approves WatchGuard, Inc. and Motorola as continued sole source vendors for immediate and future procurements of required equipment for the purpose of compatibility or uniformity with existing products. Future expenditures from WatchGurad, Inc. and Motorola will be limited to approved annual budget appropriations.

Attachment 1: Exhibit A

Attachment 2: Resolution

Attachment 3: Copy of Letter from Assemblymember Freddie Rodriguez's Office

Attachment 4: Copies of National Auto Fleet Group's Truck Pricing

Attachment 5: Copies of National Auto Fleet Group's Police Interceptor Utility Pricing

Prepared by: Capt. Michael Ellis and Mark Robledo