

# THE CITY OF POMONA

Public Works Department

July 2, 2018

**SENT VIA MAIL AND EMAIL**



Gus Marquez  
Greentech Landscape, Inc.  
13560 Telegraph Road  
Whittier, CA 90605  
**Re: Landscape Maintenance Services Zones A&B (Phillips Ranch)**

Dear Mr. Marquez:

This letter serves to notify you of the City of Pomona's ("City") intent to provide an update on the Landscape Maintenance Services Agreement entered into between the City and Greentech Landscape, Inc. ("Greentech"), with the term beginning on August 8, 2017 ("Agreement") and ending June 30, 2019 with options to extend.

The City and Greentech had agreed that from the dates August 8, 2017 to June 1, 2018, the City would allow Greentech a "grace-period" to get up-to-date on the Scope of Services outlined in Exhibit A of the Agreement. To date, the City and Greentech have met weekly and provided updates to one another advising of the progress that has been made.

Beginning with the new fiscal year, the City will proceed with enforcing the Agreement's maintenance schedule outlined in the Exhibit A - Scope of Work, as the grace-period has concluded. Further, the City plans to enforce Section 5 of the Agreement, which provides for the City to provide notice to Greentech of deficiencies, and for such deficiencies to be corrected with a particular time frame.

Please contact the undersigned as soon as possible if there are any questions or concerns about the contents of this letter.

Sincerely,

Meg McWade  
Public Works Director

cc: Linda C. Lowry, City Manager  
Arnold Alvarez-Glasman, City Attorney  
Michael Sledd, Parks & Facilities Manager