



CITY OF POMONA COUNCIL REPORT

December 17, 2018

To: Honorable Mayor and Members of the City Council

From: Linda Lowry, City Manager

Submitted by: Meg McWade, Public Works Director

Subject: **Authorize the Use of Sourcewell (formerly National Joint Powers Alliance) Contract Agreement Number 121715 Awarded to Shaw Industries, Inc. in the Amount Not-To-Exceed \$48,987.58 for “City Hall First Floor Remodel,” Project No. 428-2590-XXXXX-74115**

OVERVIEW

Recommendations – That the City Council authorize the use of Sourcewell (formerly National Joint Powers Alliance (NJPA) contract agreement number 121715 awarded to Shaw Industries, Inc. in an amount not-to-exceed \$48,987.58 for “City Hall First Floor Remodel,” Project No. 428-2590-XXXXX-74115.

Fiscal Impact – The total fiscal impact for the proposed action is \$48,987.58. Funding for this award is included in the FY 2018-19 adopted Capital Improvement Program Budget (428-2590-XXXXX-74115).

Previous Council Action – No previous action.

EXECUTIVE SUMMARY

The recommended action will authorize the use of Sourcewell, formerly National Joint Powers Alliance (NJPA), contract agreement number 121715 (Attachment 1 and 2) awarded to Shaw Industries, Inc. in the amount of \$48,987.58 for new carpet as part of the “City Hall First Floor Remodel” Project No. 428-2590-XXXXX-74115.

DISCUSSION

The City Hall First Floor Remodel involves Revenue Management, Planning, Code Enforcement, Building & Safety, and Public Works. A large portion of the carpet on the first floor (front counter and Public Works/Planning office areas) has reached its life of service and is showing considerable wear and fade. There are numerous areas of patch work done to prevent tripping hazards. This project award includes the removal and disposal of existing carpet and baseboards, provision and installation of new carpet and baseboards in areas of the first floor.

Pomona City Code §2-973, of the Purchasing Ordinance authorizes the purchasing manager to join with other units of government in cooperative purchasing plans so that the best interest of the city shall be served thereby. The purchasing manager is authorized to recommend a cooperative or "piggyback" purchase on an awarded contract for services or equipment, entered into by other governmental agencies (municipality, county or state) through a competitive bid process, provided all products or equipment requested meet the technical specifications of the awarded bid. This procurement method increases pricing competitiveness, allows the City to access highly qualified contractors, and lowers overall operating and capital costs through volume buying..

Sourcewell (formerly NJPA, or National Joint Powers Alliance) is a joint powers association for public agencies with legal authority to serve as a contracting agency for municipalities. Staff has reviewed the procurement process conducted by Sourcewell and determined that the process meets the City of Pomona's requirement for utilizing cooperative agreements. Staff recommends that City Council authorize the award of contract to Shaw Industries, Inc. in an amount not-to-exceed \$48,987.58 utilizing Sourcewell (formerly the National Joint Powers Alliance (NJPA) contract agreement number 121715. It is anticipated the carpet installation project will begin in January with completion by March 2019.

Attachments: 1) Sourcewell Contract Acceptance
 2) Award Notice

Prepared by: Jizelle Campos, Senior Management Analyst