



CITY OF POMONA COUNCIL REPORT

December 17, 2018

To: Honorable Mayor and Members of the City Council

From: Linda Lowry, City Manager

Submitted by: Meg McWade, Public Works Director

Subject: **Adopt a Resolution Amending the FY 2018-19 Public Works Operating Budget to Appropriate Carryover Funds in the Amount of \$92,700 for Converted Asphalt Material Patch Truck**

OVERVIEW

Recommendation – That the City Council adopt a Resolution (Attachment) amending the FY 2018-19 Public Works Operating Budget to appropriate carry over funds from FY 17-18 for an asphalt material patch truck conversion, and authorize the City Manager to execute any necessary documents.

Fiscal Impact – The adoption of the Resolution will carryover and re-appropriate \$92,700 in FY 2018-19 Public Works Operating Budget as follows:

Funding Source	Account Number	FY 2017-18 Adopted Budget
Gas Tax Funds	208-2520-52425-00000	\$17,700
Measure M Funds	138-2520-52425-00000	\$45,000
SB1/RMRA Funds	260-2520-52425-00000	\$30,000

Previous Council Action – On April 23, 2018, City Council authorized the use of NJPA Contract #052417-PBL Awarded to PB Loader in the Amount of \$92,699.74 for conversion of a heavy duty truck (within the City's current Fleet inventory) into an asphalt material patch truck.

EXECUTIVE SUMMARY

The recommended action will appropriate carryover funding from FY 2017-18 in the amount of \$92,700 for a previously authorized purchase of an asphalt material patch truck conversion which was delivered in Fiscal Year 2018-19. This will serve as a second asphalt material patch truck used to transport hot/cold asphalt material and road oils at controlled heated temperatures for as-needed asphalt repairs, including pothole and patchwork Citywide.

DISCUSSION

On April 23, 2018, City Council authorized the use of NJPA Contract #052417-PBL, awarded to PB Loader, in the amount of \$92,699.74 for conversion of a heavy duty truck (within the current City's Fleet inventory) into an asphalt material patch truck. The asphalt material patch truck was originally scheduled for delivery by June 30, 2018. Due to unforeseen issues, the delivery was delayed. As a result, there is a need to re-appropriate the funds to pay the vendor.

At the end of each fiscal year, if there are appropriations that have not been expended, the Pomona City Charter allows for those funds to be re-appropriated. Pomona City Charter, Article X., Financial Procedures, Section 1008, Lapse of Appropriations, states as follows:

“Every appropriation, except an appropriation for capital improvement expenditure, shall lapse at the close of the fiscal year. Encumbered funds may be carried to the next fiscal year by Resolution as recommended by the City Manager and adopted by the Council. . .The purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriation.”

The requested approval will provide for carryover and re-appropriation of funds \$92,700 to FY 2018-19 Operating Budget enabling the purchase to be completed.

Attachment: Resolution

Prepared by: Jizelle M. Campos, Sr. Management Analyst

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