



# CITY OF POMONA COUNCIL REPORT

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February 4, 2019

To: Honorable Mayor and Members of the City Council

From: Linda Lowry, City Manager

Submitted By: Michael Olivieri, Chief of Police

Subject: **Approve Forensic Nurse Specialists as a Sole Source to Provide Sexual Assault Examination Services.**

## OVERVIEW

**Recommendation** - That the City Council approve Forensic Nurse Specialists as a sole source to provide sexual assault examination services.

**Fiscal Impact** – None with the proposed action. Funding for services are appropriated each fiscal year within the Police Department's Jail Services Medical Services operating budget. Expenditures are limited annually by the Department's budgeted appropriations. Estimated expenditures per fiscal year are approximately \$35,000.

**Authority** – Pursuant to the City's Purchasing Code, Section 2-977(a), the *Procurement for Professional Services, excluding public works projects within the adopted capital improvement plan* clause, states that "Sole-source requests for professional services over \$15,000.00 (except as noted in Item (e)(5)) shall require approval by the city council."

## EXECUTIVE SUMMARY

Since 2001, the City has been partnering with Pomona Valley Hospital Medical Center (PVHMC) to provide sexual assault examination services (SART). PVHMC has established a contract with Forensic Nurse Specialists to provide these examination services. Due to the City's partnership with PVHMC, Forensic Nurse Specialists must be utilized. The annual expenditures have gradually increased over the years to an amount in excess of \$15,000, which requires City Council approval. The recommendation is to approve Forensic Nurse Specialists as a sole source for the required services.

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**DISCUSSION**

Since 2001, the Police Department has been partnering with PVHMC for sexual assault examination services. PVHMC contracts with Forensic Nurse Specialists to provide these sensitive and confidential services. Forensic Nurse Specialist's staff is trained in evidence collection and courtroom testimony, making these particular medical providers very specialized in their duties.

Due to the City's partnership with PVHMC, continuing to utilize Forensic Nurse Specialists for these services is required. As noted, since PVHMC contracts with Forensic Nurse Specialists, the Police Department will honor those commitments for these types of services. Therefore, staff is recommending Forensic Nurse Specialists as a sole source in order to continue providing the required services.

Prepared by: Mark Robledo