



CITY OF POMONA COUNCIL REPORT

February 25, 2019

To: Honorable Mayor and Members of the City Council

From: Linda Lowry, City Manager

Submitted By: Darron Poulson, Water Resources Director

SUBJECT: APPROVE SECOND AMENDMENT TO EXTEND THE PROFESSIONAL SERVICES AGREEMENT WITH RMC WATER AND ENVIRONMENTAL FOR DEVELOPMENT OF THE WATER, SEWER AND RECYCLED WATER STRATEGIC PLAN

RECOMMENDATION:

It is recommended that the City Council take the following actions:

- 1) Approve the second amendment to extend the professional services agreement with RMC Water and Environmental (RMC) for development of the Water, Sewer and Recycled Water Strategic Plan (Plan); and
- 2) Authorize the City Manager to execute the amendment with RMC.

EXECUTIVE SUMMARY:

The second amendment to the agreement with RMC for the Plan is to extend the term until Plan completion. The time extension is necessary to allow for the completion of hydraulic modeling and identification of remedies to system deficiencies.

FISCAL IMPACT:

There is no fiscal impact with this action. Funding for the agreement was approved by the appropriation on October 3, 2016, through adoption of a resolution amending the 2016-17 CIP budget by appropriating \$1,099,950 into four projects identified in Table 1 below. This amendment only extends the time RMC is provided to complete the original scope of services, using the remaining balance shown below.

Table 1

| Project | Original Agreement Amount | Balance Remaining |
|---|----------------------------------|--------------------------|
| “Water Master Plan (2016)” Project No. 595-8125-XXXXX-95074 | \$774,420 | \$97,668.00 |
| “Six Basins-Groundwater Optimization” Project No. 595-8125-XXXXX-95073 | \$24,661 | \$0 |
| “Study-Sewer Model Update/Exp” Project No. 586-2565-XXXXX-86017 | \$180,000 | \$16,730.71 |
| “Sewer Master Plan (2016)” Project No. 586-2565-XXXXX-86024 | \$120,869 | \$2,402.27 |
| Totals | \$1,099,950 | \$116,800.98 |

PREVIOUS RELATED ACTION:

On October 3, 2016, City Council adopted a Resolution amending the 2016-17 Capital Improvement Program (CIP) budget by appropriating \$512,500 of available Water Fund balance to “Water Master Plan (2016)” Project No. 595-8125-XXXXX-95074; and approved an award of agreement to RMC for development of a Water, Sewer and Recycled Water Strategic Plan in the amount of \$1,099,950. On February 5, 2018, City Council approved an amendment to extend the agreement with RMC for development of the Plan.

DISCUSSION:

In October 2016 the City’s Water Resources Department initiated the creation of a strategic plan with the intention of providing a holistic and comprehensive overview of department’s strengths, weaknesses, and opportunities the utility will face over the next 20 years. The subjects analyzed include water and sewer system deficiencies and capital needs, water resources, staffing needs, financial demands and needs, and opportunities for the utilization of alternative sources of water.

In March 2018 the agreement to complete the strategic plan was extended to October 2018. However the Plan is not complete as the level of effort to complete the water system modeling was significantly more complex than originally anticipated. Additionally, once the modeling effort is completed RMC is then tasked to determine remedies for system deficiencies, which because of the system complexity adds to the level of effort not originally anticipated. At this time the agreement between RMC and City expired and as noted the work is not yet finished; additionally RMC has not exhausted the funds available on the original agreement. At this juncture staff is requesting to approve an amendment to the agreement “Attachment No. 1” to extend the time to allow RMC to complete the original scope of services, with no new funds to complete the strategic plan.

Below is a scope of services from the 2016 agreement and as can be seen most of the scope of work has been completed. The remaining scope to be finished is necessary to complete the Plan.

- Task 1: Strategic Planning- (COMPLETED)
- Task 2: Water Resources Planning- (COMPLETED)
- Task 3: Engineering Standards and Guideline Development- (COMPLETED)
- Task 4: Potable Water System Master Plan
 - Subtask 4.1: Project Management and Coordination (COMPLETED)*
 - Subtask 4.2: Water Demand Projections (COMPLETED)*
 - Subtask 4.3: Water Resources & Supply (COMPLETED)*
 - Subtask 4.4: Water System Hydraulic Model and Hydraulic Evaluation (UNFINISHED)*
 - Subtask 4.5: Master Plan Preparation (UNFINISHED)*
 - Subtask 4.6: Review Operational and Inspection Data (COMPLETED)*
 - Subtask 4.7: Formulate Sewer Rehabilitation and Replacement Decision Process (COMPLETED)*
 - Subtask 4.8: Estimate Future Rehabilitation/Replacement Needs (UNFINISHED)*
 - Subtask 4.9: Sedaru Implementation (UNFINISHED)*
- Task: 5 Wastewater Collection System Master Plan- (COMPLETED)

The recommended action will allow for the completion of all tasks under the current financial terms.

Prepared by:

Chris Diggs
Water Resources Manager

ATTACHMENT:

Attachment No. 1 – Second Amendment to Agreement for Consultant Services