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# CITY OF POMONA COUNCIL REPORT

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March 4, 2019

To: Honorable Mayor and Members of the City Council

From: Linda Lowry, City Manager

Submitted By: Rene Guerrero, Interim Public Works Director

**SUBJECT: AMENDMENT OF THE FY 2018-19 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET TO CREATE A NEW CIP PROJECT, "POMONA TRANSIT BRIDGE IMPROVEMENTS AND BEAUTIFICATION," PROJECT NO. 428-2590-XXXXX-67927; AND AWARD CONSTRUCTION CONTRACT TO MDJ MANAGEMENT IN THE AMOUNT OF \$1,235,295.34 AND TO THE GORDIAN GROUP FOR \$73,500.07 FOR CONSTRUCTION MANAGEMENT SERVICES**

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## **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1) Adopt the following resolution:

**RESOLUTION NO. 2019-24 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AMENDING THE CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET TO CREATE A NEW CIP PROJECT, "POMONA TRANSIT BRIDGE IMPROVEMENTS AND BEAUTIFICATION," PROJECT NO. 428-2590-XXXXX-67927, AND APPROPRIATING \$245,000 FROM PROP A FUNDS AND \$1,280,116 FROM SERIES AW BOND FUNDS (SALE PROCEEDS FROM THE MISSION PROMENADE) TO THE NEW PROJECT**

- 2) Award a contract to MDJ Management in the amount of \$1,235,295.34 for construction of project;
- 3) Award a contract to the Gordian Group in the amount of \$73,500.07 for construction management services; and
- 4) Authorize the City Manager to execute all necessary documents including construction contracts, subsequent change orders, and professional services agreements, subject to approval as to form by the Acting City Attorney, as appropriate.

**EXECUTIVE SUMMARY:** Adoption of Resolution No. 2019-24 (Attachment 1) will enable the City to enhance and improve the pedestrian bridge and station building at the Downtown Transit Center.

**FISCAL IMPACT:** There will be no impact to the General Fund. The funds to be appropriated for this project are as follows:

<b>Project No.</b>	<b>Funds</b>	<b>Account No.</b>	<b>Amount</b>
428-2590-XXXXX-67927	Prop A Funds*	216-2590-89987-67927	\$245,000
	Series AW Bonds Funds (Sale Proceeds from Mission Promenade)	476-2590-89987-67927	\$1,280,116
<b>Total</b>			<b>\$1,525,116</b>

**\* It is staff’s intention to purchase additional Prop A Funds from another city (yet to be determined) using AW bond proceeds. This would increase the Prop A contribution to the project and decrease the use of the recirculated RDA bond proceeds, which would then become available for another qualified use.**

**DISCUSSION:** The proposed improvements and beautification are for the pedestrian bridge and Metrolink station building at the Downtown Transit Center. This project is in response to community concerns received by the District 1 Councilmember regarding the maintenance and appearance of the pedestrian bridge and Metrolink station building. Project improvements, found on the Capital Improvement Program Project Details sheet (Attachment 2), will include the rebuilding of the trellis, new exterior painting of the building, and new interior paint and tile in the bathrooms. The pedestrian bridge improvements and enhancements will include: stucco, metal, and tile work, retaining wall improvements, removal of the existing tile and new painting of the two cupolas, interior stairs and floor improvements, new downspouts to existing drains, caulking, grout, and joint repairs, reconstruction of five (5) existing flower beds, installation of wrought iron fence, and electrical, lighting, and new cameras.

Procurement Process

In an-ongoing effort to maximize cost savings and staff resources, many government agencies share contracting efforts through cooperative purchasing. This procurement method increases pricing competitiveness, allows the City to access highly qualified specialty contractors, and lowers overall operating and capital costs through volume buying. Sourcewell (formerly known as NJPA - National Joint Powers Alliance) is a public agency with legal authority to serve as a contracting agency for municipalities. The City is a member of Sourcewell and makes use of the contractors by exercising the Joint Powers Act. Sourcewell facilitates a competitive bidding process on behalf of the City’s needs and expectations.

Sourcewell competitively bids construction tasks with pre-set unit prices and specifications for construction contracts, including material, equipment, and labor costs. The process meets the City’s Purchasing Ordinance under Cooperative Purchasing Section 2-973, which authorizes the Purchasing Manager to recommend a cooperative or “piggybacking” purchase on an awarded contract for services or equipment, entered into by other governmental agencies through a competitive bid process, providing all products or equipment requested meets the technical specifications of the awarded bid.

MDJ Management was the selected vendor through the Sourcewell process for the construction of the project. MDJ Management provided a bid in the amount of \$1,235,295.34. The Gordian Group (also selected through the Sourcewell process) will provide construction management services in the amount of \$73,500.07.

Adoption of Resolution No. 2019-24 will create CIP project entitled "Pomona Transit Bridge Improvements and Beautification," Project No. 428-2590-XXXXXX-67927, and appropriate \$245,000 of Prop A funds (216-2590-89987-67927) and \$1,280,116 of Series AW Bond funds (sale proceeds from the Mission Promenade 476-2590-89987-67927) to this project.

The total cost of the project, including the construction, construction management services, staffing, and contingency is \$1,525,116. The contractor anticipates the project to be completed by the end of 2019.

Prepared by:

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Jizelle M. Campos  
Senior Management Analyst

**ATTACHMENT(S):**

Attachment No. 1 – Resolution No. 2019-24

Attachment No. 2 – Capital Improvement Program Project Details