



CITY OF POMONA

COUNCIL REPORT

March 18, 2019

To: Honorable Mayor and Members of the City Council

From: Linda Lowry, City Manager

Submitted By: Benita DeFrank, Neighborhood Services Director
Rene Guerrero, Interim Public Works Director

SUBJECT: AUTHORIZE THE USE OF SOURCEWELL COOPERATIVE CONTRACT AWARDED TO NATIONAL AUTO FLEET GROUP FOR THE PURCHASE OF ONE NEW 2019 FORD F-150 TRUCK FOR COMMUNITY SERVICES IN THE AMOUNT OF \$34,407.30

RECOMMENDATION:

It is recommended that the City Council authorize the use of Sourcewell (formerly NJPA, or National Joint Powers Alliance) Cooperative contract #120716-NAF awarded to National Auto Fleet Group for the purchase of one new 2019 Ford F-150 Full-Size Truck in the amount of \$34,407.30.

EXECUTIVE SUMMARY:

This action will authorize the use of Sourcewell Cooperative Contract #120716-NAF (Attachment No. 1) to National Auto Fleet Group in the amount of \$34,407.30 for the purchase of one new 2019 Ford F-150 truck to replace a 1994 Chevrolet Cheyenne 2500 truck in the Community Services custodial fleet.

FISCAL IMPACT:

The funds for this purchase have been budgeted in FY 2018-19 under Equipment Maintenance account 669-2550-66182-00000. Utilizing the Sourcewell contract as the method of procurement provides an expedited purchasing process and competitive pricing, as well as a price reduction ranging from \$2,000 to \$5,000.

PREVIOUS RELATED ACTION:

On June 4, 2018, the City Council adopted the FY 2018-19 Operating Budget, including a supplemental budget request in the amount of \$37,500 to purchase a new custodial van under account 669-2550-66182-00000, replacing an older vehicle.

DISCUSSION:

The average age of the Community Services custodial fleet is nearly 20 years old, with some vehicles manufactured as far back as 1985. Since 2007, only one new vehicle has been purchased to update the aging fleet of 11 vehicles. As a result of having older vehicles, more maintenance is required, which increases costs, impacts staff's ability to do their jobs, and meet the needs of residents and the City. Older vehicles also lack many standard safety features present in newer vehicles. In the unlikely event of an accident, this could pose additional injury to City employees and increased liability for the City.

A supplemental budget request to replace an existing vehicle with a new custodial van was approved by City Council on June 4, 2018, in the amount of \$37,500 in FY 2018-19, utilizing funds from the Equipment Maintenance account in Public Works. Since budget adoption, staff re-evaluated their needs and determined that a full-size truck, as opposed to a van, would be more useful, considering the work the custodians do on a daily basis and the feature of an exterior bed. The cost of the truck would not exceed the original amount approved for the van and would be used for the same purposes. The vehicle that would be replaced is City vehicle #50044, a 1994 Chevrolet Cheyenne 2500 truck.

Staff researched options for a full-size pickup truck as there is currently only one full-size truck in the fleet. The proposed 2019 Ford F-150 (XL 2WD SuperCab) includes a powered lift gate, which would allow staff to load and unload heavy items while significantly reducing the risk of injury. It was selected based on its size, features, price, and reputation for reliability.

Purchasing Sec. 2-973 authorizes the Purchasing Manager to recommend a cooperative or "piggybacking" purchase on an awarded contract for services or equipment, entered into by other governmental agencies through a competitive bid process provided it meets the technical specifications of the awarded bid. This procurement method increases pricing competitiveness, allows the City to access highly qualified contractors, and lowers overall operating and capital costs through volume buying.

Sourcewell is a joint powers association for public agencies with legal authority to serve as a contracting agency for municipalities. Staff has reviewed the procurement process conducted by Sourcewell and determined that the process meets the City of Pomona's requirement for utilizing cooperative agreements. Therefore, it is recommended that the City Council authorize staff to utilize Sourcewell cooperative contract #120716-NAF awarded to National Auto Fleet Group (Attachment No. 1) for the purchase of one new 2019 Ford F-150 Truck in the amount of \$34,407.30.

Prepared by: Aren Yeh, Management Analyst

ATTACHMENT:

Attachment No. 1 – Form E, Contract Acceptance and Award