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# CITY OF POMONA COUNCIL REPORT

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May 6, 2019

To: Honorable Mayor and Members of the City Council

From: Linda Lowry, City Manager

Submitted by: Rene Guerrero, Interim Public Works Director  
Andrew Mowbray, Interim Finance Director/City Treasurer

**SUBJECT: ADOPT A RESOLUTION AMENDING THE FY 2018-19 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY CREATING A NEW CIP PROJECT, "CITY FACILITIES - ROOF REPLACEMENTS AND REPAIRS," PROJECT NO. 428-2590-XXXXX-71059 AT SPECIFIED CITY FACILITIES; AND APPROPRIATING \$1,188,000 FROM FY 2018-19 GENERAL FUND OPERATIONAL SAVINGS**

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**RECOMMENDATION:**

It is recommended that the City Council adopt the following Resolution (Attachment No. 1):

- 1) RESOLUTION NO. 2019-56 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POMONA, CALIFORNIA, AMENDING THE FY 2018-19 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET BY CREATING A NEW CIP PROJECT, "CITY FACILITIES - ROOF REPLACEMENTS AND REPAIRS," PROJECT NO. 428-2590-XXXXX-71059, AND APPROPRIATING \$1,188,000 FROM FY 2018-19 GENERAL FUND OPERATIONAL SAVINGS TO THE NEW PROJECT**

**EXECUTIVE SUMMARY:** Due to financial constraints of the past decade, roof replacements and repairs to City facilities have been deferred. Upon careful review of expected expenditures within the General Fund for the balance of FY 2018-19, it has been prudently estimated that sufficient savings are available to fund needed replacements and repairs as itemized below. Adoption of Resolution No. 2019-56 will establish a new CIP project (Attachment No. 2) and appropriate necessary funds. Staff will then pursue a roofing contractor utilizing SourceWell Cooperative Purchasing agreement awarded to The Gordian Group for job order contracting work. Staff will bring this action forward a future City Council meeting.

**FISCAL IMPACT:** Approval of these actions will reduce the current estimated carryover of unexpended FY 2018-19 General Funds by \$1,188,000. It is anticipated, however, that there will still be savings to contribute toward an increase of the Fund Balance for upcoming FY 2019-20.

The following table includes the roof replacement and repairs cost estimates and budget request broken down by priority and facility. At a minimum, Staff recommends funding priorities 1-4.

Priority	Facility	Estimated Cost	CIP Budget*
1	John F. Kennedy Park Community Center (Repair)	\$35,000	\$38,500
2	Willie White Park Community Center (Repair)	\$35,000	\$38,500
3	Westmont Park Community Center (Replacement)	\$245,000	\$269,500
4	Pomona Public Library (Replacement)	\$240,000	\$264,000
5	City Yard Office Building (Replacement)	\$145,000	\$159,500
6	Garfield Park Community Center (Repair)	\$60,000	\$66,000
7	Martin Luther King Jr. Park Restrooms (Replacement)	\$150,000	\$165,000
8	Palomares Park Community Center (Replacement)	\$140,000	\$154,000
9	Phillips Ranch Park Restrooms (Repair)	\$30,000	\$33,000
<b>Total</b>		<b>\$1,080,000</b>	<b>\$1,188,000</b>

\*The CIP Budget request includes a 10% increase for potential change orders and/or contingencies once construction commences.

**PREVIOUS RELATED ACTION:** At a recent Council meeting, Staff was directed to bring forward a status report on needed City facility roof repairs/replacements.

**DISCUSSION:** As identified above, the proposed improvements are for repair or replacement of City facility roofs and related substructure or supports determined to be in most immediate need based on condition, level of use in and around the facilities, and risk.

Due to financial constraints of the past decade, the City has been forced to defer multiple City-facility roof repairs and replacements, which have only increased in urgency during that time. Upon careful review of expected expenditures within the General Fund for the balance of FY 2018-19, it is prudently estimated that sufficient savings are available to fund needed roof repairs as itemized above. Approval of these actions will establish a new CIP project and appropriate necessary funds for the needed repairs. If approved, City Staff will immediately begin the procurement process for securing these services utilizing a Sourcewell cooperative purchasing agreement for job order contracting (JOC) awarded to The Gordian Group.

**ALTERNATIVE(S):** If the Council prefers to phase the roof repair/replacement work in order to fund other one-time expenditures, other deferred maintenance concerns, or to secure a more substantial General Fund carryover, Staff recommends completing priorities 1-4, as identified in the table on page 2, for a total appropriation of \$610,500.

**ATTACHMENT(S):**

Attachment No. 1 – Resolution No. 2019-56

Attachment No. 2 – Capital Improvement Program Project Sheet